

THE NAINITAL BANK LIMITED

(Regd. Office: G.B. Pant Road, Nainital)

Requires Specialist Officers

(1) Law Officer in Officers' Grade/Scale-II - One

Pay scale of Rs. 19400-700/1-20100-800/10-28100 which is under revision (Gross Salary around Rs. 39,210 /- at Nainital at present plus perks).

Eligibility Criteria:-

1. **Age-** Not more than -35- years as on 31.03.2013.
2. **Educational Qualification-** Having passed 3/5 years professional degree in Law with minimum of 55% marks from recognized University/Institute.
3. **Experience-** Not less than -3- years. Experience in the Law Department of a Bank/Financial Institution would be given preference. Should be able to handle legal matters at corporate Office.

(2) Risk Management Officers in Officers' Grade/Scale-II -Two

Pay scale of Rs. 19400-700/1-20100-800/10-28100 which is under revision (Gross Salary around Rs. 39,210/- at Nainital at present plus perks).

Eligibility Criteria:-

1. **Age-** Not more than -35- years as on 31.03.2013.
2. **Educational Qualification-** The candidate should be Graduate/ Post graduate with minimum of 60% marks from recognized University/Institute.
3. **Professional Qualification-** The candidate should have Master's Degree in Business Administration//Post Graduate Diploma in Business Management with specialization in Risk Management/Finance from a recognized University/ Institute.
4. **Experience-** Candidate having experience of -3- years in the related field will be given preference.

(3) Marketing Officers in Officers' Grade/Scale-I -Five

Pay scale of Rs. 14500-600/7-18700-700/2-20100-800/7-25700 which is under revision (Gross Salary around Rs. 29,765.00/- at Nainital at present plus perks).

Eligibility Criteria:-

1. **Age-** Not more than -28-years as on 31.03.2013.
2. **Educational Qualification-** The candidate should be Graduate/ Post graduate with minimum of 60% marks from recognized University/Institute.
3. **Professional Qualification-** The candidate should have Master's Degree in Business Administration/Post Graduate Diploma in Business Management with specialization in Marketing Management from a recognized University/ Institute.
4. **Experience-** Candidate having experience of -3- years in the related field will be given preference.

(4) Personnel Officers in Officers' Grade/Scale-I- Two

Pay scale of Rs.14500-600/7-18700-700/2-20100--800/7-25700 which is under revision (Gross Salary around Rs. 29,765.00/- at Nainital at present plus perks).

Eligibility Criteria:-

1. **Age-** Not more than -28-years-as on 31.03.2013.
2. **Educational Qualification-** The candidate should be Graduate/ Post graduate with minimum of 60% marks from recognized University/Institute.
3. **Professional Qualification-** The candidate should have Master's Degree in Business Administration with specialization in Human Resource Management from a recognized University/ Institute.
4. **Experience-** Candidate having experience of -3- years in the related field will be given preference.

(5) Executive in Grade/Scale-IV (Information Technology) on Contractual Basis for initial period of two years

Consolidated Monthly Payment- Rs. 65,000.00. In case of retired employee, if he is pensioner, then the difference between his last drawn salary minus pension or Rs. 65,000.00 (Rupees sixty five thousand only), whichever is lower shall be paid.

Eligibility Criteria:-

1. **Qualification-** Graduate/Post Graduate Degree with 60% marks from a recognized university. Preference will be given to the candidates who are Graduate/Post Graduate in Computer Science /IT discipline.
2. **Professional Qualification-** B.E./B.Tech. (IT/Computer Science/ Electronics)/ M.C.A./ B.C.A./ Courses from DEOACC- Level- 'O' / 'A' / 'B' / Courses from C-DAC in Co-Curricular Diploma in Advance Computing/ Advance Diploma in Information Technology/ Courses from Computer Society of India in Software Engineering/Data Communication and Networking/ Rational DBMS & Client/Server Computing .
3. **Age-** As on 31.03.2013- Not more than -65-years.
4. **Experience-** Should have minimum -10- years experience in IT. Preferably Officer Grade/Scale-IV in the Banking Industry.

(6) Executive in Grade/Scale-IV (HR & IR) on Contractual Basis for initial period of two years

Consolidated Monthly Payment- Rs. 65,000.00. In case of retired employee, if he is pensioner, then the difference between his last drawn salary minus pension or Rs. 65,000.00 (Rupees sixty five thousand only), whichever is lower shall be paid.

Eligibility Criteria:-

1. **Qualification-** Graduate/Post Graduate Degree with 60% marks in any discipline from a recognized university.
2. **Professional Qualification-** Master's Degree in Business Management/ Administration with specialization in Human Resource/PGDPM. Additional degree in Law will be given preference.
3. **Age-** as on 31.03.2013- Not more than -65-years.
4. **Experience-** Should have minimum -25-years experience in HR &/or IR & or Vigilance/& or Staff Administration. Preferably Officer Grade/Scale-IV in the Banking Industry.

Desirous candidates fulfilling the eligibility criteria as on 31.03.2013 may apply in the formats given with this text along with Demand Draft of Rs. 500.00 in favour of 'The Nainital Bank Limited' payable at Nainital (SC/ST candidates to send Demand Draft of Rs. 250.00 only along with the proof of caste) and the required self attested photo copies of proof of age, qualification, experience in a closed envelope. The envelop should be marked "**Application for the post of - Law Officer in Officers' Grade/Scale-II, Risk Management Officers in Officers' Grade/Scale-II, Marketing Officers in Officers' Grade/Scale-I, Personnel Officers in Officers' Grade/Scale-I, Executive in Grade/Scale-IV (Information Technology) on Contractual Basis, Executive in Grade/Scale-IV (HR & IR) on Contractual Basis**".

Please note in absence of any of the required information/ documents, application will be rejected summarily and no further communication in the matter will be entertained by the Bank.

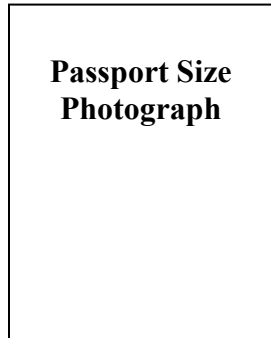
Applications completed in all respect should reach -

The Vice President, HRM, The Nainital Bank Ltd. Head Office, Seven Oaks Building, Mallital Nainital-263 001(Uttarakhand) on or before 20.06.2013.

Place- Nainital

Date- June 03, 2013

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001



APPLICATION FORM

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS
POST APPLIED FOR- LAW OFFICER IN OFFICERS' GRADE/SCALE-II

- 1. FULL NAME _____
- 2. FATHER'S NAME _____
- 3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
- 4. PERMANENT ADDRESS _____

- 5. CATEGORY (SC/ST/GEN) _____
(Attach proof in case of SC/ST)
- 6. DATE OF BIRTH **(Attach proof)** _____
- 7. AGE AS ON **31.03.2013** _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

(Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Date of Registration as Advocate with Bar Council, if any.

10. Experience Details (Please enclose copies of relevant certificates):

Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

11. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

12. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process and/ or at any point of time even after my appointment in the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Branches/Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

Please note in absence of any of the required information/ documents, application will be rejected summarily and no further communication in the matter will be entertained by the Bank.

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001

**Passport Size
Photograph**

APPLICATION FORM

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

POST APPLIED FOR- RISK MANAGEMENT OFFICER- GRADE/SCALE- II

1. FULL NAME _____
2. FATHER'S NAME _____
3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
4. PERMANENT ADDRESS _____

5. CATEGORY (SC/ST/GEN) _____
(Attach proof in case of SC/ST)
6. DATE OF BIRTH **(Attach proof)** _____
7. AGE AS ON **31.03.2013** _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

(Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Experience Details (Please enclose copies of relevant certificates):

Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

10. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

11. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process and/ or at any point of time even after my appointment in the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Branches/Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

Please note in absence of any of the required information/ documents, application will be rejected summarily and no further communication in the matter will be entertained by the Bank.

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001

**Passport Size
 Photograph**

APPLICATION FORM

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

POST APPLIED FOR- MARKETING OFFICER IN OFFICERS'- GRADE/SCALE-I

1. FULL NAME _____
2. FATHER'S NAME _____
3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
4. PERMANENT ADDRESS _____

5. CATEGORY (SC/ST/GEN) _____
 (Attach proof in case of SC/ST)
6. DATE OF BIRTH (Attach proof) _____
7. AGE AS ON 31.03.2013 _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

(Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Experience Details (Please enclose copies of relevant certificates):

Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

10. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

11. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process and/ or at any point of time even after my appointment in the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Branches/Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

Please note in absence of any of the required information/ documents, application will be rejected summarily and no further communication in the matter will be entertained by the Bank.

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001

**Passport
Size
Photograph**

APPLICATION FORM

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

POST APPLIED FOR- PERSONNEL OFFICER IN OFFICERS'- GRADE/SCALE-I

1. FULL NAME _____
2. FATHER'S NAME _____
3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
4. PERMANENT ADDRESS _____

5. CATEGORY (SC/ST/GEN)
(Attach proof in case of SC/ST) _____
6. DATE OF BIRTH (Attach proof) _____
7. AGE AS ON **31.03.2013** _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

(Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Experience Details (Please enclose copies of relevant certificates):

Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

10. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

11. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process and/ or at any point of time even after my appointment in the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Branches/Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

Please note in absence of any of the required information/ documents, application will be rejected summarily and no further communication in the matter will be entertained by the Bank.

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001

**Passport Size
 Photograph**

**APPLICATION FORM FOR ENGAGEMENT OF EXECUTIVE
 IN GRADE/ SCALE- IV (INFORMATION TECHNOLOGY)
 ON CONTRACTUAL BASIS**

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

1. FULL NAME _____
2. FATHER'S NAME _____
3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
4. PERMANENT ADDRESS _____

5. CATEGORY (SC/ST/GEN) _____
(Attach proof in case of SC/ST)
6. DATE OF BIRTH **(Attach proof)** _____
7. AGE AS ON **31.03.2013** _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL/TECHNICAL QUALIFICATIONS:
 (Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Experience Details (Please enclose copies of relevant certificates):
 Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

10. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

11. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process on contractual basis and/ or during the currency of contract with the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

THE NAINIAL BANK LIMITED
7, Oaks, Mallital, Nainital (Uttarakhand)-263001

**Passport Size
Photograph**

**APPLICATION FORM FOR ENGAGEMENT EXECUTIVE
IN GRADE/ SCALE- IV HUMAN RESOURCE & INDUSTRIAL RELATIONS)
ON CONTRACTUAL BASIS**

PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS

1. FULL NAME _____
2. FATHER'S NAME _____
3. CORRESPONDENCE ADDRESS _____

- Telephone No. _____ Email _____
4. PERMANENT ADDRESS _____

5. CATEGORY (SC/ST/GEN) _____
(Attach proof in case of SC/ST)
6. DATE OF BIRTH (Attach proof) _____
7. AGE AS ON 31.03.2013 _____

8. DETAILS OF EDUCATIONAL/PROFESSIONAL/TECHNICAL QUALIFICATIONS:
(Starting with Matriculation/High School. Please enclose self attested copies of certificates in support of the claim)

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained	%of Marks Obtained

9. Experience Details (Please enclose copies of relevant certificates):

Give full details of every assignment undertaken by you.

SL. No.	Name of the Organization	Position held	Duration of Service From To	Key Responsibilities handled	Reason for leaving	Last Drawn Salary

10. Give two references together with their addresses, telephone numbers and email addresses, if any.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile No. & Email ID

11. Particulars of Non Refundable Fee Paid: (Only Demand Draft/ Pay Order)

Name & Address of Issuing Bank & Branch	Demand Draft/Pay Order Drawn in favour of	Date of Demand Draft/ Pay Order	Demand Draft/Pay Order No.	Amount (`)
	The Nainital Bank Limited (Payable at Nainital)			

DECLARATION:

I hereby declare that (i) all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process on contractual basis and/ or during the currency of contract with the Bank.

(ii) In case of my selection, I am willing to serve in any of present/future Offices of the Bank.

PLACE: _____

DATE: _____

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE