



National Projects Construction Corporation Limited
(A Govt. of India Enterprise)

Advt. No. NPCC/Regular(VI)/11/12

NPCC Limited invites applications for the following posts for selection on regular basis :-

- Executive Director (Finance & Accounts)
- Group General Manager (Engg.)
- General Manager (Engg. / Finance & Accounts)
- Jt. General Manager (Civil Engg.)
- Jt. General Manager(Finance & Accounts)
- Dy. General Manager(Finance & Accounts)
- Dy. General Manager (Civil Engg. / Electrical Engg.)
- Sr. Manager(Civil & Electrical Engg.)
- Manager(Electrical Engg.)
- Dy. Manager(Electrical)

For details, please visit our Website – www.npcc.gov.in

ANNEXURE-I



**APPLICATION FORM FOR THE POSTS OF EXECUTIVE
DIRECTOR(FINANCE & ACCOUNTS)/ GROUP GENERAL MANAGER(ENGG.)/
GENERAL MANAGER (ENGG.) / GENERAL MANAGER (FINANCE & ACCOUNTS) / JT.
GENERAL MANAGER(CIVIL ENGG.) / DY. GENERAL MANAGER (CIVIL ENGG.)/ Jt.
General Manager(Finance & Accounts)/ Dy. General Manager (Electrical Engg.) / Dy.
General Manager(Finance & Accounts) / SR. MANAGER(CIVIL ENGG.) / SR.
MANAGER(ELECTRICAL ENGG.), Manager(Electrical Engg.), Dy. Manager(Electrical).**

Affix Pass Port Size
Photo duly self
Attested
Attested

1. Name of the post applied for _____
2. Name of the Applicant **(In full Block Letters)** : _____

3. Father's/Husband's Name : _____
4. Present post held : _____
5. Date of Birth : _____
6. Age as on 30/11/2012 : Yr.____Month____Days____
7. Educational Qualification :-

Sl. NO.	Degree/PG/If any	Name of Institute/College	Name of University	Month & Year of passing	% of Marks or CGPA Grade obtained

(please attach a copy of certificate self attested)

8. Permanent Address : _____

_____ PIN _____

: 2 :

9. Correspondence Address : _____

_____PIN_____

10. Telephone No. : Office _____ Residence _____
Mobile _____
Email Id: _____

11. Nature of present employment i.e.
Regular/Ad-hoc/Temporary/Permanent : _____

12. In case the present employment is held on
Deputation/Contract basis, please state
a) The date of initial appointment : _____

b) Period of appointment on deputation/contract : _____

13. Existing Pay Scale (CDA/IDA) : _____

14. Basic Pay and total emoluments per month drawn presently : _____

15. Whether belongs to SC/ST/OBC : _____

16. Position held as per Experience Required :-

Sl No.	Name of Organisation/ place of posting	Post Held	Period of Service		Experience			Pay Scale (Indicate CDA/IDA/or other)
			From	To	Year	Month	Total	

TOTAL EXPERIENCE UPTO 30.11.2012 = _____ Year _____ Month.

Note : Experience without certificate shall not be considered.

17. Detailed CV may be attached separately giving details of experience in chronological order
starting from 1st served organization : _____

18. Application Fee details : DD/Bankers Cheque No. _____ Date _____
Drawee Bank Name & Branch _____

Date: _____
(Name & Signature of the applicant)

Advt. No. NPCC/Regular(VI)/11/12



Dated: 29.10.2012

Annexure-‘A’

NATIONAL PROJECTS CONSTRUCTION CORPORATION LTD.

(A Govt. of India Enterprise)

Advt. No. NPCC/Regular (VI)/11/12

NPCC Ltd., a schedule ‘B’ Premier Public Sector Enterprise engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of industrial Infrastructure, Thermal, Hydroelectric, Tunnelling, Railways, Highways, Surface Transport, Townships, Buildings, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing & Flood Lightning Works etc. is in urgent need of following executives on regular basis at Corporate Office, Zonal Offices & Projects all over India:-

S. No.	Name of the Posts	IDA Pay Scales	Educational /Professional Qualification	Total Min. Post Qualification Experience (Years)	Upper age Limit (Years) As on 30.11.12	No. of Vacancy Tentative*
1	2	3	4	5	6	7
1	Executive Director (Finance & Accounts)	Rs.51300-73000 (IDA)	Chartered Accountant/ ICWA/MBA (Finance)	22 Years	53 Yrs.	01
2	Group General Manager (Engg.)	Rs.43200-66000 (IDA)	Bachelor in Engineering or equivalent. Post Graduate in Mgmt./ M. Tech. preferred.	20 Years	52 Yrs.	01
3	General Managers- (Engg.)	Rs.36600-62000 (IDA)	Bachelor in Engineering or equivalent. Post Graduate in Mgmt./ M. Tech. preferred.	18 Years.	50 Yrs.	04
4	General Managers- (Finance/ Accounts)	Rs.36600-62000 (IDA)	Chartered Accountant/ ICWA/ MBA(Finance)	18 Years.	50 Yrs.	02
5	Jt.. General Manager (Civil Engg.)	Rs.32900-58000 (IDA)	Bachelor in Engineering or equivalent. Post Graduate in Mgmt./ M. Tech. preferred.	16 Years.	48 Yrs.	14

6	Jt. General Managers- (Finance/ Accounts)	Rs.32900- 58000 (IDA)	Chartered Accountant/ ICWA/ MBA(Finance)	16 Years.	48 Yrs.	03
7	Dy. General Manager (Finance & Accounts.)	Rs.29100- 54500 (IDA)	Chartered Accountant/ ICWA/ MBA(Finance)	14 Years.	45 Yrs.	2
8	Dy. General Manager (Civil Engg.)	Rs.29100- 54500 (IDA)	Bachelor in Engineering or equivalent. Post Graduate in Mgmt./ M. Tech. preferred.	14 Years.	45 Yrs.	10
9	Sr. Manager (Civil Engg.)	Rs.24900- 50500 (IDA)	Bachelor Degree in Civil Engineering or equivalent. Post qualification in Mgmt./ M. Tech. preferred.	10 Years.	40 Yrs.	12
10	Sr. Manager (Electrical Engg.)	Rs.24900- 50500 (IDA)	Bachelor in Electrical Engineering. Post Graduate in Mgmt./ M. Tech. Preferred.	10 Years.	40 Yrs.	01
11	Manager (Electrical)	Rs.20600- 46500 (IDA)	Bachelor in Electrical Engineering. Post Graduate in Mgmt./ M. Tech. Preferred.	08 Years.	35 Yrs.	02
12	Dy. Manager (Electrical)	Rs. 16400- 40500(IDA)	Bachelor in Electrical Engineering. Post Graduate in Mgmt./ M. Tech. Preferred.	02 Years.	30 Yrs.	02

*Vacancies as shown above are tentative & may vary. All qualification should be from Institution/University Recognized by AICTE/UGC.

Note:-

1. In addition to salary, other allowances such as LTC, Gratuity, Earned Leave /Medical Reimbursement, Travelling Allowances are also admissible as per Corporation rules.
2. Candidates selected may be posted at any of the Projects of NPCC any where in India/abroad.

2 JOB EXPERIENCE:

Post at Sl. No. 1 & 4 – Executive Director(Finance & Accounts) & General Manager(Finance & Accounts) :- He should have worked in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation, Control of Accounts, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS etc.

Post at Sl. No. 2, 3 & 5 – Group General Manager(Engg.), General Manager(Engg.) & Jt. General Manager(Civil Engg.) :- He should have worked/executed the large construction projects in India and abroad. He should have handled Corporate Affairs, Business Development, Project Management, Material Management, Arbitration, Claims and Liaison Work with other Department/Ministry & should have handled successfully planning and execution of Civil, Mechanical & Electrical Engineering Works independently.

Post at Sl. No. 6 – Jt. General Manager(Finance & Accounts) :- He should have worked in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation, Control of Accounts, Balance Sheet, Investment Planning & Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS etc.

Post at Sl. No. 7 –Dy. General Manager(Finance & Accounts) :- He should have worked in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation, Control of Accounts, Investment Planning & Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS, Income Tax and all other Taxation matters, coordination with statutory / Govt. Auditors, Bank related work, Internal Audit, Bank Guarantee.

Post at Sl. No. 8 & 9 – Dy. General Manager(Civil) & Sr. Manager(Civil) :- The candidate is well versed in execution of Projects/Works management of large construction Projects in India and abroad and has to handle Project Management/ Material Management/ Quality control/ Financial Management.

Post at Sl.No. 10, & 11 – Sr. Manager(Electrical) & Manager(Electrical) :- He should have worked in large construction projects in areas of Project Management, Materials Management, Quality Control, PERT/CPM System specially in the field of Electrical Works.

GENERAL CONDITIONS :-

- 1. Upper Age limit and the reservation of vacancies in respect of Scheduled Castes, Scheduled Tribes, other Backward Classes including minority, Ex-Servicemen, Handicapped etc. as per Govt. of India guidelines.**
- 2. The candidates working in Government Departments/PSUs/State Govt. should route their applications through proper channel or with “No Objection Certificate”.**
- 3. Candidates should have worked at fairly senior level in reputed organization preferably in construction organizations/PSU/Govt. Department.**
- 4. Age relaxation for internal candidates (NPCC) – No age bar.**
- 5. The candidates applying through proper channel may send one advance copy of the application along with DD to the addressee given below. For those on deputation, their rank in parent department shall be considered for immediate lower rank experience.**
- 6. Corporation in case of deserving cases may relax the requirement of experience/age and may offer **one cadre lower post** in case candidates are not found suitable for the post applied for.**
- 7. Contractual employees who are still working with NPCC will be given age relaxation with respect to the period of continuous services they are rendering in the Corporation.**
- 8. Outstation candidates called for interview will be paid for single travel expenses incurred by them **not exceeding 3rd AC Railway fare to & fro from the place of their correspondence (within India)** as mentioned in their applications with shortest route on production of receipt/Tickets only.**
- 9. Cut of date for determining the maximum age & experience shall be as on 30/11/2012.**

10. How to Apply:

10.1 All applications must accompany Non-refundable Application Fees of **Rs.500/-for General & OBC candidates.** in the form of Demand Draft/ Banker Cheque only with validity of **06 Months** drawn in favour of **“NPCC Ltd” payable at Faridabad (Haryana).** In case of SC/ST candidates, application fee will be **Rs.125/- only.** Payment of application fee in the form of cheque is not acceptable & liable to be rejected. Please mention your name, address & post applied for on the reverse of D.D.

10.2 Candidates should submit their application in prescribed format duly signed and date along with self attested copies of:

- i. Education Qualifications
- ii. Date of Birth/Proof of Age

- iii. Experience Certificates.
- iv. In case of reserved category, a Certificate in the prescribed proforma as applicable to Central Govt. employment.
- v. The application and the outer cover should be superscribed with the name of the post applied for and Advt. No. **Advt. No. NPCC (Regular-VI)11/12**
- vi. Only One application should be submitted for one post. If candidates wish to apply for more than one post, separate application with application fees should be submitted for each post.

- vii. Application can be sent by Speed Post/ Regd. Only.. No application **will be received by hand.**
Any corrigendum/ addendum/errata in respect of the above Advertisement shall be made available only at our official web site www.npcc.gov.in. No further press advertisement will be given. Hence prospective applicants are advised to visit NPCC web site regularly for above purpose.

11 DATE OF SUBMISSION OF APPLICATION within 15 days from the date of publication of advertisement in Newspapers. Application complete in all respects in the enclosed Format at **Annexure-I** along with a **latest pass port size photo graph** and photocopies of testimonials and application fee should reach the following address. Application received **after due date will not be entertained:-**

The General Manager (HR),
NPCC Limited,
Regd. Office,
30-31, Raja House, Nehru Place,
New Delhi – 110019.
Tel. Ph. No. 011-26484842, 26416190.
Web Site – www.npcc.gov.in

Advt.No.NPCC (Regular-VI)/11/12