राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला
National Institute of Technology, Rourkela

NITR/AC/UG-PG/2013/M/3291
July 03, 2013

N O T I C E

Sub: **Semester registration & starting of classes for UG, PG & Research Programmes**

It is for the information of all concerned that the Semester registration for Autumn Semester 2013-14 of all UG, PG & Research programmes has been fixed on 22.07.2013. All students are required to pay their semester registration fee online between 15.07.2013 and 15.08.2013 as per the following details and submit filled in online registration form in their department **IN PERSON** on 22.07.2013 positively. Students failing to register on the scheduled date are permitted for registration till **05.08.2013** with a **late Registration fee** of **Rs. 1, 000/-.** Normally no late registration is allowed beyond 10 working days from the scheduled date. However, under exceptional cases, Director on recommendation of Dean (Ac) can permit late registration on payment of late fee of Rs. 2,000/-.
Classes for all programmes will start from 23.07.2013.

NOTE: It may be noted that this time onwards registration and fee payment are de-linked and students can register without paying the fee on the date of registration. However, such students are required to pay semester fee by 15.08.2013 positively. Hence, all students are advised to complete semester registration on 22.07.2013 only.

S. No	Programme	Semester	Amount to be deposited online (in Rs.)	
			Semester Registration Fee	**Hall Dues**
1.	B. Tech/ Dual Degree B. Tech & M. Tech	3rd	26,500/-(9,000/- Tuition fee under the scheme for Foreign Students)	As (or to be) uploaded by Chief- Warden
		5th		
		7th	27,000/-(9,500/- + Tuition fee under the scheme for Foreign Students)	
2.	M.Sc. (5 yrs Int.)	3rd	15,000/-	
		5th		
		7th		
3.	M. Tech	3rd	i. 27,000/-(9,500/- for SC/ST students) ii. 9500/-under the scheme for foreign students iii. 26,000/-(8,500/- for SC/ST students) for students granted withdrawal on or before **21.07.2013**.	
4.	M. Sc (2 yrs)	3rd	15,500/-(9,500/- for SC/ST students)	
5.	MA	3rd	15,500/- (9,500/- for SC/ST students)	
6.	MBA	3rd	59,,500/-	
7.	Ph. D/ M. Tech (Res)	All Semesters	i. 10,500/- (8,000/- for SC/ST students) ii. 11,000/-12,000/- (8,500/-9,500/- for SC/ST students) for students staying in SSB Hall in single/double room respectively. iii. 9,500/- (7,000/- for SC/ST students) for students granted withdrawal on or before 21.07.2013	

N. B.

1. Payment will be made online between **15.07.2013** and **15.08.2013**. Students who will pay between August 16-30, 2013, will pay with a late fee of Rs. 500/-. Thereafter Rs. 2000/- will be charged as late fee till September 05, 2013 after which registration will automatically stand cancelled. **Details regarding payment procedures will be notified at a later date.**

2. Students who are minor or availing bank loan may pay through the demand draft. Such students are required to make one demand draft including both registration fee and Mess dues. The Demand draft should be drawn in favour of **"Director, NIT, Rourkela"** payable at any bank in Rourkela and deposit in the Finance & Accounts Office within the date mentioned in [1] above.

3. Registration forms (hard copy) for Ph. D and M. Tech (Res) students will be available in the respective Departments on the scheduled date. Other students will do online registration.

4. Subject details including Backlog papers are to be duly verified by the Faculty advisor of the concerned batch of students with respect to the regulations.

5. Once registered, a student may amend his/her registration within 10 working days of the original registration date.

6. A student is required to appear both Mid-semester and End-semester Examinations for each Backlog paper registered for the Autumn semester 2013-14. In no circumstances, a student will be allowed to write examination if he/she has not registered for a paper.

      Sd/-

Asst. Registrar (Academic)

Copy to:
1. Director for kind information
2. Registrar
3. Dean (Ac/SW)
4. PIC (Exams/Time Table)
5. All HODs with a request to notify in their department and to make arrangements for online registration (manual as well as online) and verification of the registration forms on the scheduled date. The filled in registration forms (manual for research scholars) duly verified may be sent to the Academic office on 23.07.2013. They are further requested to send the list of students having outstanding department dues of the previous semester(s), if any, to the Academic Office by 10.07.2013.
6. Dy. Registrar (F & A)
7. Chief Warden of Halls of Residence with a requested to upload the accumulated Hall dues of Autumn 2013-14 along with outstanding Hall dues of the previous semester(s), if any by 10.07.2013
8. PIC (BPCL) with a request to upload the Library fines (if any) of the students latest by 10.07.2013
9. PIC, Automation Cell with a request to upload in the Institute Website
10. Notice Boards (Institute/Halls/Departments).
11. Group e-mail to all students & faculty