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NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR

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Website: www.nitrr.ac.in

No./NITRR/Reg./Advt./2012/……   Raipur, Dated: …./…./2012

National Institute of Technology Raipur intends to appoint following Non-Teaching posts on contract basis. Interested eligible candidates may report to the Institute at E-Class Room for walk-in interviews on 30/10/2012 along with duly filled-in downloaded application form.

Details of Contractual Non-Teaching Staff Positions

Sr. No.	Name of the Department	Name of the Post	No of Posts to be advertised
1	Estate Office (Electrical)	Assistant Engineer	1
2	Estate Office (Civil)	Assistant Engineer	1
3	Civil	Technical Assistant	4
		Laboratory Assistant	5
4	Architecture	Technical Assistant	1
5	Workshop	Technical Assistant	2
6	Metallurgy	Technical Assistant	1
7	Chemistry	Technical Assistant	1
		Laboratory Assistant	1
8	Mining	Technical Assistant	1
		Laboratory Assistant	1
9	Bio Technology	Laboratory Assistant	1
10	Computer Science	Technical Assistant	2
		Laboratory Assistant	1
11	Electronics and Telecomm.	Technical Assistant	2
		Laboratory Assistant	2
12	Physics	Laboratory Assistant	2
		Technical Assistant	2
13	Applied Geology	Laboratory Assistant	1
14	Electrical	Laboratory Assistant	1
		Technical Assistant	1
15	Mechanical	Technical Assistant	3
		Laboratory Assistant	3
16	Information Technology	Technical Assistant	2
		Laboratory Assistant	2

Eligibility Criteria

(1) Assistant Engineer (Electrical)

Bachelor's Degree in Electrical Engineering or its equivalent.

Desirable: Preference will be given to the candidates with at least 3 years of experience in coordination, execution and supervision of Electrical and maintenance works. He/She should have knowledge of preparation of estimates, tender documents; experience of electrical construction and maintenance works of buildings/ Educational campus / Government organization.

(2) Assistant Engineer (Civil)

Bachelor's Degree in Civil Engineering or its equivalent.

Desirable: Preference will be given to the candidates with at least 3 years of experience in coordination and supervision of civil construction and maintenance works. The candidate should have experience in contract management, tendering, planning, works accounts procedures, bye laws of local bodies etc.

(3) Technical Assistant

Diploma in Engineering in appropriate field.
OR
Bachelors degree in Science in appropriate field.

(4) Laboratory Assistant

Diploma in Engineering in appropriate field.
OR
B.Sc degree in appropriate field.
OR
Senior Secondary (10+2) and ITI Course of one year or higher duration in appropriate field.
OR
Matric with atleast 50% marks+ITI Certificate of two year duration in appropriate field.

Conditions / Information:

1. Registration will close on 11 AM. Any candidate reporting after 11 AM will not be entertained for interviews on the dates given above.

2. Separate application forms need to be filled for different posts.

3. **The period of contract is six (06) months only or till regular appointment is made, whichever is earlier.**

4. Before applying, candidate should read the complete advertisement carefully and ensure that he/she fulfil the minimum eligibility criteria of post stated in the advertisement in all respect.

5. The Application form on prescribed proforma must accompany photograph, self attested copies of certificates, marks sheets, experience etc.

6. Candidates will be interviewed only after scrutiny of education & experience Certificate.

7. In case where the number of applicants for a post become extraordinarily high, the Institute has reserves its right to restrict the number of applicants by fixing higher qualifications / experience as yard stick granting eligibility for the interview.

8. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for short listing / appointment.

9. Although some vacancies have been shown department-wise for internal administrative purposes, the Institute reserves the right to assign/ transfer the selected candidates to any department and appointment will be offered accordingly.

10. Depending on the requirement, the Institute reserves the right to Cancel / restrict/ curtail /increase the no. of post(s) and the engagement process, if need so arises, without any further notice and without assigning any reason and its decision in this regard shall be final.

11. The Institute reserves the right to rectify any discrepancy of this advertisement, if found later on.

12. Any corrigendum/ addendum/errata in respect of the above advertisement shall be made available only at our Institute web site www.nitrr.ac.in. No further press advertisement will be given. Hence prospective applicants are advised to visit NITRR web site regularly for above purpose.

13. The decision of Director, NIT Raipur in all matters relating to eligibility, acceptance, rejection of the application form, interview, verification of testimonials and selection will be final and binding on the candidates.

14. Interim correspondence will not be entertained or replied to.

15. Canvassing in any form will result in disqualification.

16. No TA/DA will be paid for attending the interview.

Registrar
NIT Raipur

NATIONAL INSTITUTE OF TECHNOLOGY, RAIPUR

APPLICATION FORM FOR CONTRACTUAL RECRUITMENT FOR THE POST OF _____

(All the columns are to be compulsorily filled in neatly in <u>capital letters</u> or should be type-written using only A-4 size paper in the prescribed format)

Affix self attested passport size photograph	

1. Advertisement No.   : <u>NITRR/Reg./Advt./2012/……dated …/…./2012</u>

2. Name of the post applied for : _____
   & Department   : _____

3. Name of the Applicant   : _____

   a. Postal Address for   : _____
      Communication

   b. Permanent Address   : _____

4. a) Telephone No.   : _____
   b) E-mail   : _____
5. Father's / Husband Name   : _____

6. Date of Birth   : _____
   (as per SSC/SSLC/HSLC)

7. Gender   : Male/ Female

8. Nationality   : _____

9. Religion   : _____

10. Category & Caste   : _____

Scheduled Caste (SC)/Scheduled Tribe (ST)/Other Backward Community (OBC) /General (UR)/Physically Handicapped (PH)/Ex-Servicemen (Ex-Ser)
(Should enclose valid certificate (Non Creamy Layer / Validity) as applicable issued by the competent authority in the form prescribed by Govt. of India)

11. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action / vigilance enquiry pending against you? _____
    If yes, specify _____

12. If appointed, how much time will you require for joining the post?
    _____   Cont……

13. Education/Professional Technical Qualifications (Attach self attested copies of certificates / mark sheets etc.)

Full Name of the Examination Passed	Board/ Institute University	Duration of Degree/Diploma Training	Year of passing	Division with % Marks	Subjects(s) studied	Specialization

14. Details of employment in reverse chronological order. (Attach self attested copies of certificates)

Full Name of the Organization/ Department/Institute	Post held	Regular / Temporary/ Permanent/ Contract	Period of employment		Period of each Employment in Years/ Months	Pay Scale	Gross Monthly Emoluments
			From (DD/MM/YY)	To (DD/MM/YY)			

I _____hereby declare that the statement made in this application are true, complete and correct to the best of my knowledge and belief and in the event of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action may initiated against me.

(Name of the applicant)   (Signature)   (Place)   (Date)

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