

NATIONAL INSTITUTE OF RURAL DEVELOPMENT
(An Organization of the Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500 030.

**NIRD LOOKS FORWARD TO ENGAGE THE SERVICES OF
PROJECT OFFICERS AND ACCOUNTS MANAGER PROJECTS**

NIRD is a premier Institute providing training, research and consultancy activities in the field of rural development. NIRD needs dynamic, qualified and experienced persons for the following positions on contract basis- (i) **Project Officers (3 Nos.) - Rs.30,000/- p.m.;**(ii) **Accounts Manager Projects; (2 Nos.) - Rs.30,000/- p.m.** For details, visit www.nird.org.in . **Last Date - 07.01.2013.**

Assistant Registrar

**Detailed information for website for engagement of
Project Officers & Accounts Manager Projects**

No. NIRD/SGSY-SP/MKSP/Accounts/2011

NIRD is a premier Institute providing training, research and consultancy services in the field of rural development. NIRD proposes to engage the services of dynamic, qualified and experienced persons on contract basis for the following positions for SGSY (SP) at Hyderabad -

I. Project Officers (3 No. at NIRD, Hyderabad)

A. Qualifications & Experience – Post graduate in Social science/ Management studies with 5 years experience in Project Management. Knowledge of computer and good communication skill in English & Hindi is desirable.

B. Consolidated Remuneration: Rs.30,000/- P.M.

C. Age: Below 35 years as on the date of this advertisement. Age relaxation in case SC/ST and OBC candidates will be considered, as per norms, subject to production of prescribed certificate along with application.

II. Accounts Manager Projects(2 No. at NIRD, Hyderabad)

A. Qualifications & Experience – M.Com/ MBA in finance with 5 years experience as Accounts officers or Audit officers or Officials with experience in handling accounts matters pertaining to various schemes related to rural development or other welfare schemes of Govt / reputed NGOs will be given preference. Knowledge of computer and good communication skill in English & Hindi is desirable.

B. Consolidated Remuneration: Rs.30,000/- P.M.

C. Age: Below 35 years as on the date of this advertisement. Age relaxation in case SC/ST and OBC candidates will be considered, as per norms, subject to production of prescribed certificate along with application.

2. Number of vacancies are indicative. It may increase/ decrease as per actual requirement of the project in future.
3. **Term of engagement:** The engagement is purely on temporary basis on contract which will be initially for a period of one year. Further extension can be considered based on performance and institute's / project's requirement.
4. **The positions offered are on temporary basis and do not envisage any form of regular appointment at NIRD in future.** Interested candidates may submit their application in the prescribed application form at Annexure along with copy of their Bio-data, recent passport size photograph and credentials to **Project Director, SGSY-SP,** National Institute of Rural Development, Rajendranagar, Hyderabad – 500030 or they can mail their CV through email: sgsyspnird2@gmail.com. Shortlisted candidates will be called for interview for which no TA/DA will be provided by the Institute
5. **Last date of submission of application – 07.01.2013(4.00 PM IST).** Applications received after due date and time shall not be considered.

Assistant Registrar

Annexure

**PROFORMA APPLICATION FORM FOR THE POST OF PROJECT OFFICERS/
ACCOUNTS MANAGER PROJECTS**

1. Name of the post :

**Affix your
recent
passport size
color
photograph**

2. Name of the candidate

3. Father's/ Husband's name

4. Date of Birth / Age

5. Category to which belong : SC/ST/OBC/OC

6. Ex-servicemen : Yes/ No

7. Details of educational qualifications from SSC (10th) onwards

8. Details of work experience in relevant area

9. Address for correspondence

10. Permanent Address

11. E-mail :

12. Mobile No.

UNDERTAKING

I have read the terms and conditions of the job and I fulfill the eligibility criteria. I will be liable in case any declaration made by me is found to be false.

Place :

Signature

Name :

* If required, additional sheets can be used.