

NATIONAL INSTITUTE OF RURAL DEVELOPMENT
(An Organization of the Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500 030.

WALK - IN - INTERVIEW ON 23.03.2013

NIRD needs qualified and experienced **Project Assistants (2 Nos.)** on short term contract basis. For details, visit **www.nird.org.in**.

Assistant Registrar

NATIONAL INSTITUTE OF RURAL DEVELOPMENT
(An Organisation of the Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad - 500 030.

NIRD is a premier Institute providing training, research and consultancy activities in the field of rural development. The Institute proposes to engage services of **Project Assistants** on short term contract basis for ongoing projects/ activities of its various centres. The requirement in respect of qualifications, experience, age, remuneration, etc. are detailed below_-

I. Project Assistants -

i) **No. of Posts** - Two (2 Nos.). It may increase or decrease as per requirement.

ii) **Educational Qualification** -

a) Graduation in any of social sciences with Degree or PG Diploma Degree in computer with thorough knowledge in MS office

OR

Graduation in computer science

b) Proficiency in typing, data entry and programming.

Preference will be given to candidates having knowledge of **SPSS** and other relevant computer based statistical applications and shorthand.

c) **Experience** : Two years experience in relevant area in any Government organization or major private organization.

d) **Age** : Below **30 years** as on **23.03.2013..** Relaxation in case of candidates of SC/ST/OBC/ Ex- servicemen can be considered, as per Govt. of India norms.

iii) **Consolidated Remuneration** : **Rs.13,500/- p.m.**

2. Nature of engagement: - The engagement is purely on temporary basis on contract which will be initially for a period of **one year or duration of the project, whichever** is earlier. Extension will be based on performance and requirement of the Institute/ Project under which their services will be utilised.

3. Applications invited are short term project positions on contract. **The positions offered are on temporary basis and do not envisage any form of regular appointment at NIRD in future.**

4. Interested candidates may report for " **Walk-in-Interview**" by **10.30 AM** on **23.03.2013 (Saturday)** at **Administration Block, NIRD, Rajendranagar, Hyderabad**. They must carry their **bio-data in the prescribed form** given below, copies of relevant documents/ certificates relating to qualifications and work experience with original documents ready for verification and a passport size photograph. They must register themselves for walk in interview positively by **10.30 am and** candidates reporting after **10.30 AM** or not having credentials or eligibility will not be considered.

5. Interview will commence from **11.00 AM on 23.03.2013**. In case of large number of candidates turning up for walk in interview, a written test at short notice on the subject matter can be considered to shortlist the candidates for interview. Candidates are advised to go through the details mentioned above carefully before reporting for Walk-in-Interview.

Assistant Registrar

PROFORMA APPLICATION FOR WALK IN INTERVIEW

Passport
size
photograph

1. Name of the post :

2. Name of the candidate

3. Father's/ Husband's name

4. Date of Birth / Age as on 2.3.2013

5. Category to which belong : SC/ST/OBC/OC

6. Ex-servicemen : Yes/ No

7. Details of educational qualifications from SSC (10th) onwards

8. Details of work experience in relevant area

9. Address for correspondence

10. Permanent Address

11. E-mail :

12. Mobile No.

UNDERTAKING

I have read the terms and conditions of the job and I fulfill the eligibility criteria. I will be liable in case any declaration made by me is found to be false.

Place :

Signature

Name :

* If required, additional sheets can be used.