

NATIONAL INSTITUTE OF NUTRITION
(INDIAN COUNCIL OF MEDICAL RESEARCH)
NEAR TARNAKA FLYOVER, OPP: WATER TANK
JAMAI-OSMANIA POST, HYDERABAD 500 007
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No.Emp/Notification/Admn/2/2012-13

Date: 23-05-2013

Applications are invited up to **22nd July 2013** to fill up the following vacancies under Direct Recruitment at National Institute of Nutrition, Hyderabad.

Sl. No.	Post	No. of vacancies & Reservation	Pay Band and Grade Pay	Educational Qualifications		Age
				Essential	Desirable	
01.	Section Officer	01 Post UR	PB: 2 - Rs.9300-34800 GP: Rs. 4600/-	Three years graduate degree from recongised university of GOI / State Govt. concerned.	1. Post Graduate Degree. 2. Five years working experience as Assistant or equivalent administrative post in Central/State Govt. or its under taking 3. Conversant in Central Govt., rules and regulations 4. Proficiency in computer applications	Below 35 Years
02.	Section Officer	01 Post UR	PB: 2 - Rs.9300-34800 GP: Rs. 4600/-	Three years graduate degree from recongised university of GOI / State Govt. concerned.	1. Preferable Commerce/Accounts Degree 2. Post Graduate Degree. 3. Passed Cash & Accounts course of ISTM or equivalent 4. Five years working experience as Assistant or equivalent accounts section administrative/accounts post in Central /State Govt. or its under taking. 5. Conversant in Central Govt., rules and regulations 6. Proficiency in computer applications	Below 35 Years

Contd...2/-

Sl. No.	Post	No. of vacancies & Reservation	Pay Band and Grade Pay	Educational Qualifications				Age
				Essential		Desirable		
03.	Personal Assistant	01 Post UR	PB: 2 - Rs.9300-34800 GP: Rs. 4600/-	1.	Three years graduate degree from recongised university of GOI / State Govt. concerned.	1.	Post Graduate Degree.	Below 25 Years
				2.	Government commercial diploma in shorthand with 120 w.p.m and 40 w.p.m. in Typing	2.	Degree / Diploma in office automation / computer applications.	
						3.	GCD in shorthand and Typing in Hindi	
						4.	Five year experience	

(Please read the following instructions carefully)

1. **ABBREVIATION:** UR-Unreserved.
2. Age relaxation: As per GOI rules in accordance with Government of India (Central Government) from time to time applicable to in-service candidates also. **Crucial date of calculating the age will be date of notification. Age relaxation will be applicable to ICMR employees as per rules.** (Age relaxation will be allowed to the reserved candidate for the posts earmarked under reserved quota only).
3. Those working in Central / State Govt. / public sector undertaking / Government funded organization etc., should submit their applications **THROUGH PROPER CHANNEL.**
4. Pay & other allowances are as admissible as per ICMR Rules. Benefits of new restructured defined contributory pension system are admissible as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division), Notification No.5/7/2003-ECB & PR dated 22-12-2003 effective from 01-01-2004.
5. Candidates working (as on date of the notification) on Long Term projects in ICMR Institutes / Centres will be given "ONE TIME" age relaxation.

Contd...3/-

7. Educational qualifications and experience should be from a recognized Board / Organization / Institute of repute. Experience will count after acquiring the prescribed essential qualifications.
8. Separate application should be submitted for each post and each category.
9. Pay fixation to in-service candidates will be as per the ICMR/ GOI rules from time to time.
10. The Director of the Institute reserve the right to accept or reject the applications or to cancel the notification without assigning any reasons thereof. Only shortlisted candidates will be called for Test / Interview and no correspondence will be entertained in this regard.
11. Any canvassing by or behalf of the candidates or to trying political or other outside influence with regard to selection / recruitment shall be a disqualification.

Application form available at NIN website: www.ninindia.org. The application format can be downloaded from NIN Web-site. The duly filled in application form along with a **DEMAND DRAFT / IPO** of Rs. 100/- drawn in favour of " Director, NIN, Hyderabad" along with attested copy of certificate in support of Date of Birth, Educational Qualifications, Caste and Experience etc and application should reach the Director, National Institute of Nutrition, Jamai Osmania Post, Hyderabad – 500 007 on or before last date i.e. **22nd July 2013.** SC, ST, PWD and Women candidates are exempted from payment of Rs.100/-. ICMR employees are not exempted from the payment. **Envelop should be superscript with serial no. and post applied for. Ex. Sl.1 and Section Officer.**

NOTE:

1. Application should be submitted in the prescribed format only. In complete/ late or without demand draft applications will straight away be rejected. The Director, NIN reserves the right to accept or reject any / all the applications. Since it is not possible to call all the eligible candidates, only short listed candidates will be called for written test / personal discussion / interview. The vacancies shown are tentative and may vary. No enquiry or correspondence in this regard will be entertained. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / recruitment shall be a disqualification.

Sd/-
Senior Administrative Officer
For Director

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JAMAI-OSMANIA, HYDERABAD 500 007.
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No.Emp/Notification/Admn/2/2012-13

Date: 23-05-2013

Applications are invited upto **22nd July 2013** to fill the following regular vacancies under Direct Recruitment Quota **at National Institute of Nutrition, Hyderabad.**

Sl.No.	Name of the Post	Pay Band & Grade Pay	No. of vacancies	Reservation
01.	Section Officer	PB: 2 – Rs. 9300-34800 with Grade Pay Rs. 4600/-	02	UR
02.	Personal Assistant	PB: 2 – Rs. 9300-34800 with Grade Pay Rs. 4600/-	01	UR

Detailed advertisement is available in NIN web-site: www.ninindia.org along with application format. Application format can be down loaded from the web-site and submit the same along with necessary documents on or before the due date to the Director, National Institute of Nutrition, Jamai-Osmania post, Hyderabad 500007.

LAST DATE OF RECEIPT APPLICATIONS WILL BE 22nd July 2013.

Sr. Administrative Officer
For Director