

DRAFT ADVERTISEMENT

Government of India, Ministry of Defence
Department of Defence Production (DGQA)

Sr. Quality Assurance Establishment (Armts) Varangaon (Maharashtra) : 425 308

1. Applications are invited for the posts mentioned below from the citizens of India who are fulfilling requisite qualifications/specifications as mentioned below in the prescribed format only :-

Name of the post	No.of vacancies	Classification	Details of reservation	Scale of pay
Cook	01	Gr 'C' Non-gazetted Non-Ministrial	OBC	PB-1 Rs.5200-20200 Grade Pay Rs.1900
Exam (Sk)	01	Gr 'C' Non-gazetted Industrial Non-Ministrial	OBC	PB-1 Rs.5200-20200 Grade Pay Rs. 1900
Labourer (SS)	05	Gr 'C' Non-gazetted Industrial Non-Ministrial	UR-04 OBC-01	PB-1 Rs.5200-20200 Grade Pay Rs. 1800

2. The above vacancies are subject to the variation at the discretion of the SQAQO, SQAQ (A) Varangaon depending upon the situation prevailing at the relevant time. Specification and requirements for the above posts are as under :-

Sl. No.	Name of post	Educational qualification/Experience required	Age limit as on closing date
01.	Cook	Matriculation or equivalent (10 th class pass). Certificate or Diploma in catering from recognized institute or experience of two years in relevant field.	(a) 18 to 37 Years. (b) The age limit is relaxable upto 05 years for SC/ST candidates and 03 years for OBC candidates.
02.	Examiner (Sk)	Matriculation or equivalent (10 th class pass). ITI Certificate in any of the trades Fitter, Machinist or Turner from recognized Govt. institute or its equivalent Defence Services Tradesman course approved by the Central/State Govt 01 years experience in respective trade.	(c) The age limit relaxable for Govt. servant is 03 years for UR, 06 years for OBC and 08 years for SC/ST as per existing rules. NOC required.
03.	Labourer (SS)	Matriculation or equivalent (10 th class pass) ITI Certificate in any of the trades Fitter, Machinist or Turner from recognized Govt. institute or its equivalent Defence Services Tradesman course approved by the Central/State Govt.	

3. The period of probation is TWO years.

Contd.2/-

GENERAL CONDITIONS

1. The applications in Proforma given below on A4 size plain paper duly typed in Hindi/English and supported with attested copies of the relevant marks sheets/certificates etc. should reach to the **Sr. Quality Assurance Officer, SQAE (A) Varangaon : 425 308** within twenty one (21) days from the date of publication of this advertisement in Employment News / Rozgar Samachar. The experience certificates must contain period with dates, name of post held, salary drawn and brief on the responsibilities held.
2. The selection of candidates will be based on Written Test, Trade test, Interview and Medical fitness.
3. Photographs pasted on the application will be duly attested by a serving Gazetted Officer.
4. One self addressed envelope (of size 30cms x 12 cms) affixed with postal stamp of Rs.5/- shall be sent alongwith the applications.
5. No TA will be paid for appearing in the Trade Test/Written Test/Interview.
6. The serving candidates should apply through proper channel and they should submit NOC alongwith a certificate from their Head of Office that 'No Vigilance and/or disciplinary case is pending or is being contemplated against him/her nor he/she is under currency of penalty'.
7. Canvassing in any form will be disqualification and candidature of such candidates is liable to be summarily rejected.
8. Candidates should superscribe the name of post and date on the TOP of the envelope.
9. Incomplete or unsigned application and applications received without photographs or proper enclosures or received after due date will be summarily rejected.
10. The crucial date for determining the age and eligibility shall be closing/last date for receipt of the applications. (Note : - In respect of Posts, the appointment to which are made through the Employment Exchanges the crucial date determining the age limit shall, in each case, be the last date upto which the Employment Exchange are asked in, submit the names)
11. Duly completed signed admitted Card in duplicate shall also be enclosed with the application forms.
12. The post carries All India Service Liability.

Cent-3-

FORMAT OF APPLICATION

Affix self
passport
size photograph
duly attested by
a serving
Gazetted Officer

Post applied for _____

Employment News No. and date _____

1. Name in full (Block letters) : _____
2. Father's/Husband's Name : _____
3. (a) Date of birth (Attested copy of School Leaving Certificate to be enclosed) : _____
- (b) Age as on closing date : _____
- (c) Age relaxation claimed : _____
- (d) If answer to 3(c) is yes, then reason For relaxation : _____
4. Nationality : _____
5. Sex (Male/Female) : _____

6. Educational Qualification (Attested copies of certificate to be enclosed)

(a) Academic qualifications

Exam passed	Board/University	Year	Subjects	Division and % of marks

(b) Professional Qualifications, if any (Attested copies of certificate to be enclosed)

Qualification/Trade	Name of recognised institute	Year	Subjects	Marks (%) obtained and Division

7. Experience, if any

Name of Unit	Post	Period From To	Pay (Rs.)	Description of work

8. Whether belonging to : UR / SC / ST / OBC / PH
(Attested copy of Caste certificate to be enclosed. If OBC, whether belongs to Creamy layer or Non Creamy layer)
9. Present postal address for correspondence with pin code No. : _____
10. Permanent postal address for correspondence with pin code No. : _____
11. Any other relevant information : _____
(Sports achievement at District/State level)
12. Details of attested copies of testimonials covering Sl.No. : _____

Contd. by-

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after test/interview, my candidature will stand automatically cancelled and my all claims for the recruitment will stand forfeited.

(Left Hand Thumb impression in case of Male candidate &
Right Hand Thumb impression in case of Female candidate)

Place :

Date :

Signature of the candidate

Cut 5-

-5-

Sr. QUALITY ASSURANCE ESTT (ARMAMENTS) VARANGAON - 425 308

ADMIT CARD

(To be submitted in DUPLICATE)

(Sl.No.2, 3 and 4 only to be filled by candidate)

1. **YOUR INDEX No.:** _____

2. Name (in block letters) _____

Affix self passport
size photograph
duly attested by
a serving
Gazetted Officer

3. Full address for communication (with pin code)

4. Post applied for : _____

5. Date of Written Test/Interview : _____

6. Time of Written Test/Interview : _____

7. Venue of Test/Interview : _____

All documents/testimonial in original regarding Date of birth, Category, Qualification and experience etc. will have to be produced at the time of the Trade Test/Interview, failing which the candidature is likely to be cancelled.

(Left Hand Thumb impression in case of Male candidate &
Right Hand Thumb in case of Female candidate)

(Signature of candidate)

Date :

day 10203/11/0082/1213