

NIRDESH

ADVERTISEMENT REF. NO. NIRDESH/HR- REC/01/2013

National Institute for Research and Development in Defence Shipbuilding (NIRDESH) is an autonomous Society registered under the Registration of Societies Act 1860. Set up under the aegis of the Ministry of Defence, Department of Defence Production, with active participation by Indian Navy, DRDO, Coast Guard and all Defence Shipyards, NIRDESH is attracting involvement from the industry, academia, R&D agencies and other stakeholders in the strategic area of ship building. NIRDESH seeks to perform its role of achieving self-reliance in shipbuilding by overcoming challenges that currently exist in shipbuilding including ship design.

1. Applications are invited from Indian Nationals for engagement as Consultant on consolidated monthly fees.

No.	Post	Post Qualification Experience (in years) as on 09.08.2013	Age limit as on 09.08.2013 (in years)	
			Min.	Max.
1.	Deputy Director General (DDG)	20	45	60

2. **Consolidated Fee**

Fees (Consolidated)
₹ 1,25,000/- p.m. (Negotiable)

Consolidated fee & Other Benefits negotiable. The same shall not be a constraint for the right candidate.

3. **QUALIFYING REQUIREMENTS:**

Qualification:

Full-Time Degree in Engineering from a recognized University/ Deemed University Or Institute recognized by AICTE. M. Tech will be an added qualification.

Experience:

He should have adequate experience in the maritime industry, with hands on cumulative experience of not less than 8 years out of the total experience of 20 years in shipbuilding/ ship repairs/ R&D/ infrastructure/ training/ design. Experience in handling R&D projects and exposure to maritime operations will be desirable.

Job requirement:

The Deputy Director General shall report to the Director General and assist him in smooth functioning and administration of NIRDESH. He shall act as Member Secretary to the Executive Committee and attend all its meetings. His principal responsibility shall be to assist the DG in functioning, running and general administration of the institute. He will also be required to look after all matters pertaining to the staff of the institute under guidance of the DG. DDG shall carry out all such roles and responsibilities as assigned from time to time by the DG or the Executive Committee in pursuance of goals and objectives of the institute. He will be the appointing authority for staff of the institute as per the recruitment rules and procedure approved by the

Executive Committee. He will also be responsible for creation of initial infrastructure at Calicut.

Initially, he shall also spearhead the R&D initiatives of NIRDESH within the country and overseas, to provide the state-of-art technologies in shipbuilding. He has to assist in building up the R&D and intellectual infrastructure in a manner, which would ensure optimum utilization of resources.

4. **PAY SCALE/ELIGIBILITY:**

- a. In case of candidates in Central Dearness Allowance (CDA) pay scale from Govt. Dept./ Armed Forces/ PSU in IDA pay scale should be minimum in the pay scale given below:

No.	CDA (₹)	IDA (₹)
1	37400-67000-PB4-GP 8000	36,600-62,000

- b. Candidates from private sector should be working in a Senior position.
 c. Candidates of academic institutes at the level of Associate Professor.
 d. Researchers in R&D organizations at the level of Scientist-E.
 e. Armed forces/paramilitary officers at the level of Commanders in Navy/equivalent.

5. **LOCATION:**

The DDG will be required to operate from the Head Office of NIRDESH, located at Chaliyam, Kozhikode.

6. **DURATION OF APPOINTMENT:**

The engagement shall be as Consultant on consolidated monthly fees for five years, subject to extension based on performance/age.

7. **SELECTION PROCESS:**

The selection for the above mentioned post would be by way of Personal Interview.

8. **HOW TO APPLY:**

- a. Application form may be downloaded from MDL website www.mazagondock.gov.in or NIRDESH website www.nirdesh.gov.in. Applications should be submitted strictly as per the prescribed format available on the MDL/ NIRDESH Website.
 b. Applications should be submitted strictly as per the prescribed format available on the MDL/ NIRDESH Website.
 c. All instructions as given on the MDL/ NIRDESH website must be adhered to, failing which, the applicant will be disqualified for the post.
 d. Name of the post applied for, should be super scribed on the envelope containing the application.
 e. The application should contain self attested copy of the following
 i. Copy of proof of age,
 ii. SSC or equivalent certificate,
 iii. Degree Certificate & Marks Sheets,
 iv. Certificates in support of Post Qualification Experience.
 v. Caste certificate in the prescribed format as applicable
 f. One recent passport size photograph is to be pasted on the form and one extra photograph to be attached.
 g. Applications must be forwarded through Postal/ Courier services only. Applications forwarded through any other means including by Fax, e-mail or hand delivery will not be entertained.
 h. Applications complete in all respects must reach the Project Director, NIRDESH, C/O: HR Corporate Section, Mazdock House, Mazagon Dock Limited, Dockyard Road, Mumbai 400 010 **on or before 09.08.2013**. NIRDESH will not be responsible for any delay/ loss in postal transit of any application or

communication. Applications incomplete/ unsigned or without relevant documents will not be considered. Candidates employed in PSU/ Govt. and applying through proper channel should send an advance copy within the prescribed time limit.

- i. In case of difficulty in registration, candidates may contact by email on mdlrec@mazagondock.gov.in

9. GENERAL INFORMATION AND INSTRUCTIONS:

- a. Only Indian nationals are eligible to apply.
- b. Outstation Candidates called for interview shall be reimbursed Second AC Rail/ Luxury Bus by the shortest route from the address of communication given in the application form.
- c. All original documents such as Degree Certificate, proof of Date of Birth, Caste Certificate, Experience Certificate, etc. will be checked at the time of interview. Non-production of original documents will debar the candidate from appearing for the interview and in that case no Travel Fare will be reimbursed to such candidates.
- d. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligible criteria mentioned in the advertisement.
- e. Candidates short-listed for appointment following interview will have to submit fitness certificate from the District surgeon/ Medical Superintendent of Government Hospital / Dean of Government Medical College.
- f. The Qualifying Requirement/ Experience & Age limit shall be reckoned as on the last date of application i.e. 09.08.2013.
- g. Applicants must ensure that their applications reach the PROJECT DIRECTOR, NIRDESH by the due date. Late applications will not be entertained.
- h. Incomplete applications will be rejected.
- i. The candidate should have a valid E-mail ID
- j. NIRDESH reserves the right to cancel/ modify the recruitment process, if need so arises without issuing any further notice or assigning any reason thereof.
- k. Candidates who desires to see the NIRDESH Project site at Chaliyam, Kozhikode, may do so at their own cost after prior intimation to Head Office, NIRDESH on honirdesh@gmail.com / Telephone No: 0495- 2470033/2470160.

Date: - 09.07.2013

PROJECT DIRECTOR (NIRDESH)

**NIRDESH
APPLICATION FORMAT**
(Please fill in **CAPITAL** Letters only)

Affix your
recent
passport size
colour
photograph

- a) Reference: Advertisement No: **NIRDESH/HR-REC/01/2013**
 b) Application for the post of _____
 c) Name in full:

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- d) Father's Name:

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- e) Husband's Name in the case of married woman:

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- f) Nationality: -

 g) State of Domicile:

- h) Gender:

Male	Female

- i) Marital status:

Married	Unmarried	Widower	Divorcee

- j) Date of Birth:

D	D	M	M	Y	Y	Y	Y

- Age as On (09/08/2013)

Years	Months	Days			

- k) Whether age relaxation is sought? Yes No

Relaxation in Age (if sought): No. of Years _____ Under Category/ Sub-category _____

- l) Category: _____ Sub-Category: (if applicable)

GEN.	OBC (NCL)	SC	ST	OH	VH	HH	% Disability	Ex- Serviceman

(Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than general)

Religion: (Please Tick):

- m) Address for communication:

STATE	PIN CODE					

- n) Nearest Railway station: _____

- o) Contact Number: STD code _____ Tel. No. _____ Mobile No. _____

E-mail ID (Compulsory) _____

p) Educational Qualification:

Sl. No	Name of the relevant Qualifying Examination.	Main Subjects	Name of University/ Institution	Date of Passing (dd/mm/yy)	% of marks obtained	Class/ Division
1.						
2.						

q) Work Experience - Post Qualification: (Mention of Pay/ Pay Scale compulsory)

Name of Organization	Type of Org. Govt./ PSU/ Pvt.	Post(s) held	From (dd/mm/yy)	To (dd/mm/yy)	Years & Months	Scale of Pay	Nature of duties/ work details

Note:- You may attach additional sheet to the hard copy for Qualification/ Experience if the space above is insufficient.

r) Extra Curricular activities: _____

- s) Please attach self-attested photocopy of each of the following Certificates/ Mark sheets/ Documents and mention details in columns.

		Reference No. of the Certificate	Date of Issue
(1)	Proof of Date of Birth		
(2)	Degree Certificate		
(3)	Mark sheet of Degree Examination		
(4)	Experience Certificate (as applicable)		
(5)	Caste Certificate (if applicable)/ Non-creamy layer certificate for OBC		
(6)	Certificate of Disability (in case of PWD) of 40 % or more.		
(7)	NOC (if working in Govt./PSU)		
(8)	Discharge Certificate from Defence Services (for Ex-serviceman)		
(9)	Any other		

- u) If selected specify the minimum required joining time:

I hereby declare that the above information is true and correct to the best of my knowledge. I also understand that I will be disqualified if any of the information is found to be untrue later.

Date: _____ Place: _____ Signature of Applicant: _____

(Incomplete Applications and Applications without enclosures will be rejected)

For NIRDESH Office use only

Scrutiny: Eligible Ineligible

Date: _____

Reasons for Ineligibility _____

Name & Designation of Dealing Officer

Signature of Dealing Officer

END OF APPLICATION FORM