

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

("A" Grade, NAAC Accredited)

Advt. No. 2/2012

**BEFORE APPLYING, APPLICANTS MUST ENSURE THEIR ELIGIBILITY ON
THE UNIVERSITY WEBSITE www.kuk.ac.in**

Applications for the following posts are invited on the prescribed application form obtainable alongwith prescribed qualifications and instructions from the Manager, Printing & Publications, Kurukshetra University, Kurukshetra on payment of ` 500 (` 125 for SC/BC of Haryana) in cash at counter or by post by sending Demand Draft of ` 550 (` 175 for SC/BC of Haryana) drawn in favour of Registrar, Kurukshetra University, Kurukshetra payable at Kurukshetra. Application forms can also be downloaded from website: www.kuk.ac.in. Such forms must be accompanied with Demand Draft for the amount of application fee applicable to the relevant category in favour of Registrar, K.U. Kurukshetra payable at Kurukshetra.

BUDGETED POSTS

JUNIOR ENGINEER (CIVIL) (Post Code: B-01) : 01 (Gen-1)

Pay Band : ` 9300-34800 + GP ` 3600

JUNIOR ENGINEER (ELECTRICAL) (Post Code: B-02) : 01 (BCB-Backlog-1)

Pay Band : ` 9300-34800 + GP ` 3600

DRIVER (Post Code: B-03) : 04 (Gen-2, SC-1, BCA-1)

Pay Band : ` 5200-20200 + GP ` 2400 + SP ` 300

TABLA PLAYER (Post Code: B-04) : 01 (Gen-1)

Pay Band : ` 5200-20200 + GP ` 1800

SELF-FINANCING SCHEME

DATA ENTRY OPERATOR (Post Code: SFS-01) : 21 (Gen-10, SC-5, BCA-2, Gen(PH)-1, ESM(BCA)-1, ESM(BCB)-1, BCB(PH)-1) (including 17 posts advertised vide Advt. No. 2/2010)

Pay Band : ` 5200-20200 + GP ` 1900 + SP ` 40

For General Instructions, Qualifications and other details, please visit our website: www.kuk.ac.in.

Application form should reach Post Box No. 20, University Post Office, Kurukshetra University, Kurukshetra latest by 03.12.2012.

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IMPORTANT INSTRUCTIONS FOR ADVERTISEMENT NO. 2/2012

Candidates must go through the following instructions before filling up the application form:

1. Reservation of posts for SC/BC/PH/Ex-Servicemen will be for Haryana Residents only and as per other conditions of Reservation Policy of State Government/University.
2. The prescribed essential qualifications do not entitle a candidate to be called for interview. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, or the criteria for selection, etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
3. The appointment under Self-Financing Scheme will be made in the running grade for five years. After 5 years their work and conduct will be reviewed for continuation of their services, which will be co-terminus with the specific course or date of superannuation, whichever is earlier. The persons appointed will be entitled for basic pay in the pay band + Grade pay, ADA, HRA, fixed medical allowance, CPF, annual increment. They will also be entitled for Earned leave, Maternity leave, Anti Rabic leave, Quarantine Leave, Extra Ordinary Leave (Without pay), Academic leave, Study leave (without pay), Casual leave, Child Care Leave (without pay), Vacations and forwarding of applications for State/Centre Government jobs. They will not be entitled for any pension, ex-gratia benefits, LTC, Education Allowance, Indoor Medical Reimbursement facility and Long Term Loans e.g. House Building Loan, Vehicle Loan, Marriage Loan, Computer Loan etc.
4. The candidates who have already applied for the post of Data Entry Operator against Advt. No. 3/2009 (12 posts) and Advt. No. 2/2010 (17 posts including 12 posts advertised vide Advt. No. 3/2009) need not apply again. However, if there is any change in their bio-data e.g. Qualifications, Experience or Correspondence Address etc., they may intimate the same to the Assistant Registrar (Estt.), K.U. Kurukshetra on plain paper, by giving their full particulars e.g. Form No. etc., on or before the last date of submission of application form, failing which, no further opportunity will be provided to them for doing so.
5. The terms and conditions for the posts under Self Financing Scheme shall be governed by the Self Financing Rules framed by the University from time to time.
6. The number of posts can be increased or decreased according to requirement.

7. The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to the last date fixed for receipt of applications.

8. Name of the post applied for must be super-scribed at the top of the envelope as under:

“Application for the post of _____”.

Post Code and Advt. No. _____

9. Those who are already in employment should submit their Application Form through proper channel. In case any applicants wants pay protection, that will be considered only when the person concerned:

(a) has made a definite request for the protection of pay, while applying the post against which he has been selected and

(b) has submitted a representation against non-acceptance of his request for pay protection before joining the said post in the University on the receipt of the appointment letter and submits the last pay certificate from his previous employer.

10. Candidates applying for the posts under ESM category should submit a certificate duly issued by the Zila Sainik Board to the effect that his/her father has not availed the benefit of re-employment in any Government service, Public Sector Undertakings including Para-Military Forces, in view of State Government instructions.

11. Application not supported with required application fee, attested copies of certificates/testimonials wherever required and the applications received after the expiry of last date will be liable to be rejected.

12. Concealment of facts or supply of wrong information will result in cancellation of candidature in addition to legal action.

13. Age: 18 to 50 Years. Maximum age limit is relaxable in special cases by the appointing authority. The applicant must have attained the age of 18 years on the last date for receipt of applications.

14. The last date for receipt of application form(s) is 03.12.2012.

15. Separate application form is required to be submitted for each post.

REGISTRAR

KURUKSHETRA UNIVERSITY KURUKSHETRA

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Required qualifications for the posts advertised against Advt. No. 2/2012

Post Code	Name of the Post	Qualifications
B-01	Junior Engineer (Civil)	Three years' diploma in Civil Engineering from a recognized Institution and preferably with three years' experience of Civil works in the Govt./ Public Buildings
B-02	Junior Engineer (Electrical)	Three years' diploma in Electrical Engineering from a recognized Institution and preferably with three years' experience of Electrical works in the Govt./Public Buildings
B-03	Driver	1. At least Matric. 2. Holding driving licence of light and heavy vehicles with experience of 05 years' in the line.
B-04	Tabla Player	Sangeet Visharad (B.Music Tabla) from Pracheen Kala Kendra, Chandigarh; OR Sangeet Prabhakar from Prayag Sangeet Samiti, Allahabad; <p style="text-align: center;">OR</p> Sangeet Visharad from Gandharv Mahavidyalaya Mandal, Pune OR any other equivalent recognized course.
SFS-01	Data Entry Operator	A graduate with Computer Science as one of the subjects at degree level, or other graduates possessing a One Year Diploma in Computer Applications from a recognized Institute, or any other qualification equivalent thereto. One must also pass a competence Data Entry Test on Computer at a minimum speed of 30 words per minute.