



**THE DISTRICT COOPERATIVE CENTRAL BANK LTD.,
KHAMMAM**

Mahatma Gandhi Road, Gandhi Chowk, P.B. No. 61, KHAMMAM –507 003
Fax: 08742-225020 e-mail:dccbkm@yaho.com Web : www.khammamdccb.org

Rc No: HRD/M1/CEO Recruitment/2013-14/

Date: 14.10.2013

NOTIFICATION

Application are invited for the post of Chief Executive Officer (CEO) at the District Cooperative Central Bank Ltd., Khammam from suitable candidates who possess the following qualifications.

I. The person shall preferably be below 55 years on or 01.10.2013.

II. As per fit and proper criteria the person to be appointed as CEO shall possess either of the following.

- a) Graduate with CAIB/DBF/Diploma in Cooperative Business Management, PGDCRS or equivalent qualification, or
- b) Chartered or cost accounts or
- c) Post Graduate in any discipline.

III. **EXPERIENCE:** The person shall have at least 8 (Eight) years work experience in the Middle Management in Banking section i.e., AGM of DCC Bank or Manager in APCOB or Scale II in a Commercial Bank above would be considered as eligible.

IV. **SCALE OF PAY:** 36200-1000/2-38200-1100/2-40400 (No stagnation increments)
Plus allowances as applicable.

DATE OF ISSUE OF APPLICATION: 15/10/2013 from 10.00 A.M. to
30/10/2013 upto 5.00P.M.

LAST DATE FOR RECEIPT OF APPLICATION: 15/11/2013 upto 5.00P.M.

Applications are available with the Asst. General Manager (Establishment Section) at Head office and can be obtained on payment of Rs.500/- by way of D.D drawn in favour DCC Bank Ltd., Khammam or by Cash remittance at Bank or by downloading from the website www.khammamdccb.org. A Demand Draft for Rs.500/- shall be enclosed along with the said application.

Interested candidates/Applicants may apply to the President, the District Cooperative Central Bank Ltd., Mahatma Gandhi Road, Gandhi Chowk, P.B. No. 61, KHAMMAM – 507 003, on or before 15/11/2013 in the prescribed application supporting all relevant details along with the requisite testimonials and a recent passport size photo duly attested. The application should be addressed to the Chairman, DCC Bank Ltd., Khammam with the superscription “APPLICATION FOR THE POST OF CEO, DCCB, KHAMMAM”

Sd/-
PRESIDENT

Note: In Eligible candidates need not apply

**APPLICATION FOR THE POST OF CHIEF EXECUTIVE OFFICER IN
THE DISTRICT COOPERATIVE CENTRAL BANK LTD
KHAMMAM**

Recent
Passport size
photo (duly
attested) to
be affixed

1	Name in full (in block letters)	
2	Father's / Husband's name	
3	Date of Birth & Age (as on 01.10.2013)	
4	Place of Birth (Village/Town & District)	
5	Nationality	
6	Permanent Address	
7	Telephone No. (with STD code) Residence: Mobile No:	
8	E-Mail ID	
9	Address for Communication	

12	Present Total Emoluments with details of perks	
13	Any Other relevant experience	
14	If selected minimum time required to join the post	
15	Any other relevant information	
16	If the applicant is an employee of any organization, furnish the details of disciplinary action or charges pending against him at present	
17	If yes present state of pending charges/ action initiated/ punishment awarded	

19. References:

Sl. No.	Name & Designation	Address	Contact number
01			
02			

DECLARATION

I,, declare that, the information given in this application are true and correct to the best of my knowledge. I also fully understand that, if at any stage, it is found that any attempt has been made by me willfully, conceal or misrepresent the facts, my candidature may be rejected and terminated from the employment.

Further, I submit the information in the format as prescribed under Fit and Proper Criteria prescribed by NABARD/RBI in the Annexure-I.

Signature of the applicant

Date:

Place:

GENERAL INSTRUCTIONS:

1	The Minimum Qualification and experience and age limit for the post of CEO of the Bank is furnished here under.
A	QUALIFICATION
a	Graduate with CAIIB/DBF/Diploma in Cooperative Business Management, PGDCRS or equivalent qualification, or
b	Chartered or cost accounts or
c	Post Graduate in any discipline.
d	Finance / Economics/Business Administration (CFA/Post-Graduate in Economics/MBA) or
f	Engineering (B.E. or equivalent)
B.	EXPERIENCE:
	The person shall have at least 8 (Eight) years work experience in the Middle Management in Banking section i.e., AGM of DCC Bank or Manager in APCOB or Scale II in a Commercial Bank above would be considered as eligible.
C	Age Limit
1.	The person should preferably not be above 55 years of age as on 01.10.2013.
2.	Application should be submitted in the prescribed format only.
3.	Candidates working in Government/ Public Sector Undertakings/Autonomous Organizations / Cooperatives/ Voluntary Organizations should apply through proper channel. In case they anticipate any delay in forwarding their applications, they may submit advance copies before the last date.
4.	A recent passport size photo is to be pasted on the application in space provided.
5.	Application should be accompanied by attested true copies of certificates of date of birth qualifications, experience and requisite testimonials etc.,
6.	Applications duly completed in all respects along with respective enclosures should reach the following address on or before 15/11/2013.
<i>The District Cooperative Central Bank Ltd., Mahatma Gandhi Road, Gandhi Chowk, P.B. No. 61, KHAMMAM – 507 003</i>	
7.	Applications are to be sent in a cover super scribed as “ APPLICATION FOR THE POST OF CHIEF EXECUTIVE OFFICER ”
8.	Candidates called for interview will not be paid any TA & DA.
9.	For any other details, candidates may contact at the following phone No.
Asst. General Manager (Estt.) - 9948817755	

ANNEXURE – I PERSONAL DETAILS OF THE CANDIDATES AND THE UNDERTAKING

1	Personal details of the candidate	
a.	Full Name	
b.	Date of Birth	
c.	Educational Qualification	
d.	Relevant Background and Experience including details of current/previous occupation	
e.	Permanent Address	
f.	E-mail address/Telephone Number	
g.	Present Address	
h.	Permanent account number under the Income Tax Act and name and address of Income Tax Circle	
i.	Record of relevant professional achievements	
j.	Relevant knowledge & experience	
k.	Any other information relevant for the purpose.	
II.	Relevant relationship	
a.	List of relatives if any who are connected with the Bank.	
b.	List of entities if any in which he/she is considered as interested.	
c.	Find and non-fund facilities, if any, presently availed by him/her and /or by entities listed in 'b' above from the Bank.	
d.	Cases, if any, where the candidate or entities listed in 'b' above are in default or have been in default in the last five years in respect of credit facilities obtained from the Bank or any other Bank.	

III.	PROCEEDINGS, IF ANY, AGAINST THE CANDIDATE.	
a.	If the candidate is a member of a professional association/body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/she has been banned from entry into any professional occupation at any time.	
b.	Details of prosecution, if any pending or commenced or resulting in conviction in the past against the candidate and/or against any of the entities listed in II(b) for violation of economic laws and regulations.	
c.	Details of criminal prosecution, if any pending or commenced or resulting in conviction in the last five years against the candidate.	
d.	Has the candidate or any of the entities. At II(b) above been subject to any investigation at the instance of Government Department or agency?	
e.	Has the candidate at any time been found guilty of violation of rules/regulation/legislative requirements by Customs/Excise/Income Tax/Foreign Exchange/ Other Revenue Authorities, if so, give particulars.	
IV.	Any other explanation/information considered relevant for judging fit proper.	

UNDERTAKING

I confirm that the above information is to the best of my knowledge and belief true and correct. I undertake to keep the Bank fully informed, as soon as possible, of all events, which take place subsequent to my appointment, which are relevant to the information provided above.

Signature of the applicant

Date:

Place: