

KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR – 680596

Dr. P.K. SUDHIR

Controller of Examinations

No. KUHS/MBBS/EXAM/2011

Date: 30.01.2012

NOTIFICATION

Ref: Order No: AC II/BoS/4013/2010(Medical) dated 03.06.2011

It is notified for the information of all concerned that the **First Professional MBBS Degree Supplementary Examinations (2010 admission) will be conducted by the University from 14.03.2012 onwards.** The **detailed timetable will be announced later.** All Medical colleges affiliated to this University should submit their applications for Examination, Attendance Statement and Internal Assessment marks **through online** (University website - **www.kuhs.ac.in**) and forward the summary printouts duly countersigned by the Principal / Head of the Institution to **the Controller of Examinations** along with fee separately on or before the date stipulated.

The details of fees and other particulars are given below:

• **FEES**

TABLE I

Sl. No.	Details	Fee (Rs)
1	Application fee per candidate	100/-
2	Fee for mark list per candidate	200/-
3	Fee for each paper (inclusive of Theory, Practical and Viva)	350/-
4	Fine to be paid per paper after the last date stipulated (Sl No:5 of table II)	100/-

5	Super fine to be paid per paper after the last date stipulated (SI No:6 of table II)	300/-
6	Fine for late submission of Internal Assessment marks/Attendance (Serial No. 10 of Table II)	5000/-

• **SCHEDULE FOR REGISTRATION AND APPLICATION FOR EXAMINATION-TABLE II**

Sl. No.	Details	Date
1	Start of Online Registration	17.02.2012
2	Last date for Registration	23.02.2012
3	Editing of Corrections	24.02.2012 25.02.2012
4	Last date of receipt of application in the University with fee (without fine).	29.02.2012 5.00 pm
5	Last date of receipt of application in the University with fine of Rs. 100/-per paper.	03.03.2012 5.00 pm
6	Last date of receipt of application in the University with superfine of Rs. 300/- per paper.	07.03.2012 5.00 pm
7	Start of online submission of Attendance and Internal Assessment Marks	24.02.2012
8	Last date for online submission of Attendance and Internal Assessment Marks	29.02.2012
9	Last date of receipt of the printouts of Attendance Statement and Internal Assessment Marks in the University without fine.	03.03.2012
10	Last date of receipt of printouts of Attendance Report and Internal Assessment Marks in the University (with fine of Rs.5000/-).	07.03.2012
11	Issuance of Admit cards	12.03.2012

Instructions to the Candidates

- i. The fee once paid will not be refunded or adjusted under any circumstances.
- ii. Applications after the stipulated date will not be entertained on any grounds.

Instructions to the Principal / Head of Institution

1. Remittance of Examination Fee:

- a) The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund through a **Demand Draft drawn in favour of "SBI-KUHS Examination Fee Account 31768842875", payable at Thrissur.**
- b) The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee with an undertaking that their examination fee will be claimed by the College from the Department concerned and remit the same to the University.
- c) All applications should be accompanied by the prescribed fee.
- d) All candidates should register for all examinations in their first appearance.
- e) Those candidates who have **shortage of attendance and have not obtained minimum marks for internal assessment are not eligible** for appearing the examination. **Principals/Head of the Institutions are solely responsible for any lapses in this regard.**
- f) **The Institutions which are not recognised as University Examination Centre for Theory Examinations have to remit an additional amount of Rs. 100/-per candidate per paper** to the University for using another Approved Centre.
- g) **No other fees should be collected from the candidates.**

2. Attendance:

- a) The Principal / Head of the Institution is required to furnish attendance of all the candidates. **There is no provision for condonation of shortage of attendance from the University.**
- b) **The summary printout of application for examination and attendance report** duly countersigned by the Principal / Head of Institution **should be forwarded so as to reach the University before 5.00 pm on the last date stipulated.**
- c) The attendance of the candidates should be displayed on the College Notice Board for the information of the candidates.

3. Internal Assessment:

Summary printouts of Internal Assessment Marks signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution **should reach the University before 5.00pm on the last date stipulated.** A photocopy of the same should be displayed on the College Notice Board.

4. Admit Card:

Admit Cards will be issued to all colleges through online. The Principal / Head of Institution should download the Admit Card and distribute the same among the candidates after getting their signature and countersigned by the Principal with College seal.

5. Applications after the stipulated date will not be entertained on any grounds.

Sd/-

Controller of Examinations

To

Principals / Head of Institutions of all affiliated Medical Colleges

Copy to:

PA to VC/PVC/Registrar/CE/FO

System Manager/website

All Examination Sections / Stock file / File copy