

Karnataka Bank Ltd., a leading technologically advanced private sector Bank with a pan-India footprint, offers exciting opportunities for dynamic individuals to join its highly competent workforce as Clerks to be positioned at its Branches/Offices located across India. **The Bank invites applications for Clerical post from Indian citizens who have taken the Common Written Examination for Clerical Cadre conducted by IBPS in 2011.**

2. **No. of candidates to be selected** : Around 1000 (aggregate of candidates to be placed in select list & waitlist)
3. **Eligibility** Candidates should have obtained not less than the minimum IBPS score cut off in the Common Written Examination conducted for Clerical cadre in 2011.

MINIMUM CUT-OFF SCORE IN CWE HELD IN 2011

Particulars	IBPS Score cut-off
Test of Reasoning (TR)	24 & above
Test of English Language (EN)	24 & above
Test of Numerical Ability (NA)	24 & above
Test of General Awareness (GA)	24 & above
Test of Computer Knowledge (CK)	24 & above

Candidates should be able to produce the Score card in support of the scores mentioned in the online application form, if called for interview.

4. **Qualification** Graduates with a minimum of 50% marks /equivalent grade from any recognized university. Candidates should be computer literate and able to speak Hindi & English.
5. **Age Limit** **28 years as on 01.08.2012** i.e. candidates born on or after **31-07-1984** only are eligible to apply. The age limit will be relaxed by 5 years for SC/ST candidates
6. **Application Fee (Non refundable)** ₹ 100/- [₹ 20/- in the case of SC/ST candidates] to be paid to the Bank as explained in para 10.
7. **Selection** Only those candidates who are qualified in the Common Written Examination for recruitment of Clerical personnel conducted by IBPS in 2011 and possess a valid score card issued by IBPS and depending upon ranking in the order of merit based on the Total Weighted Standard Score shall be called for a personal interview in the ratio of 1:4. The Bank reserves the right to vary the above ratio in any manner as it deems fit.

Number of applications will be restricted to 1000 per state/union territory in the descending order of merit in the respective states/UT.

However, the total number of candidates to be interviewed will be only 4000.

If the number of applications received from various states exceeds the total number of candidates to be interviewed, then the number of candidates per state/UT to be interviewed will be further reduced in proportion to the number of applications received from each state/UT versus total applications received.

If the total number of applications received is less than 4000, then all candidates will be considered for the interview.

However, the number of candidates to be called for interview will depend on the state-wise vacancies.

The details of date and venue of the interview will be will be made available on Bank's website. No allowances/reimbursement will be payable/made for attending the interview. Selected candidates should execute a Bond to work for a minimum period of **three years**.

8. **Appointment & Emoluments** Selected candidates will be on probation for a period of six months and on satisfactory completion of the probationary period, will be confirmed, subject to rules and regulations of the Bank. Salary as per Industry Level Settlements (Cost to Company comes to around ₹ 16500/- p.m.)

9. **Eligible candidates** are advised to apply online only between **21-08-2012** to **02-09-2012** (inclusive of both days) through the Bank's website after carefully going through the instructions contained in this advertisement. **No other means/mode of application will be accepted.**

Important Dates

Opening date of Online Registration Gateway	21-08-2012
Closing date of Online Registration Gateway	02-09-2012

10. How to Apply

Candidates possessing minimum scores in the CWE conducted by IBPS in 2011 in individual tests as stipulated above should only apply.

Before registering their applications on the website, candidates should follow the instructions hereunder:

- (i) Eligible candidates are required to apply Online through the Bank's website (<http://www.karnatakabank.com>). No other means/mode of application is acceptable/entertained.
- (ii) Candidates are required to have a valid personal email ID and Contact No. (the same email ID and Contact Number as registered with IBPS CWE Clerk 2011). It should be kept valid for the duration of the recruitment process. In case the candidate does not have a valid e-mail id, he/she have to create a new email id before applying online.
- (iii) For Candidates having account with Karnataka Bank Ltd., Application Fees can be remitted through Multi Branch Banking (MBB). No cash will be accepted.
- (iv) For Candidates having account with any other Bank, Application Fees can be remitted through National Electronic Fund Transfer (NEFT). No cash will be accepted.
- (v) The details of the account to which the fee is to be remitted are as follows:

Account Name:	KB–Clerical Post–Application Fees
Account No.:	5132000100016301
Bank Name:	Karnataka Bank Limited
Type of Account:	Current Account
Branch Name:	Mangalore-Head Office Complex Branch
Branch Address:	Karnataka Bank Limited, Head Office Complex Branch, Mahaveera Circle, Kankanady, Mangalore – 575 002
IFSC Code:	KARB0000513

- (vi) Candidates have to ensure that the above details are obtained from their Bank. The following details should invariably be mentioned while applying online.
 - For Karnataka Bank Customers – MBB Transaction Id with Branch Code
 - For other Bank Customers - NEFT Reference Number/Transaction Number
 - Date of Remittance
 - Amount Remitted
 - Account Holder's Name
 - Type of account – Savings, Current etc.
 - Bank Name and Address
 - IFSC Code

- (vii) The payment towards recruitment application fees can be made from **21-08-2012** onwards, but before the close of business hours on **02-09-2012**. Even if the Bank extends the last date of registration of online applications due to technical reasons, the valid dates during which the payment should be made as indicated above will not be changed.
- (viii) After remitting the application fee, logon to our Bank's website **<http://www.karnatakabank.com>** and follow the link Careers. Then click "Recruitment Of Clerks (2012-13)". Then click "Apply Online". An online application will open. Fill up all the details required in the application and click "Submit" available at the bottom of the online application and the online application will be registered. A Registration Number and Password will appear on the screen. Kindly note this information for future use. Candidates are required to take a printout of the online application using the above registration number and password. The printout of application form is required to be submitted at the time of interview.
- (ix) Interview Call letters will be made available on Bank's website for the shortlisted/eligible candidates which may be downloaded by them using the Registration Number and Password generated while applying for the post. A list of all such candidates called for interview along with details such as date, time and venue of the interview will be hosted on the Bank's website. Candidates are requested to regularly visit the Bank's website and keep track of the status of their candidature, from time to time.
- (x) Candidates are required to bring the following during interview along with other requisite documents:
 - (a) Interview Call Letter downloaded from the Bank's website.
 - (b) Print out of the system generated Online Application Form obtained at the time of registration of online application.
 - (c) Original counterfoil of Application Fees i.e. the counterfoil of the Branch from where the MBB/NEFT payment has been made.

11. General Instructions

1. Before applying for the post, candidates should ensure that he/she fulfills the eligibility and other norms mentioned in the advertisement. Decision of the Bank in all matters regarding eligibility of the candidates, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of the interview, selection and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank on this behalf.
2. Merely satisfying the eligibility criteria norms do not entitle the candidate to be called for interview. The Bank reserves right to call only the requisite number of candidates for interview after preliminary screening/short-listing with reference to the candidate's age, qualification, essential requirements, suitability, Score obtained in CWE etc. Subject to their being medically fit for employment, the selected candidates will be initially appointed on probation. The Bank reserves the right to reject any application without assigning any reason and no correspondence in this regard will be entertained.
3. Merely being invited by the Bank for the interview shall not imply that the Bank has been satisfied beyond doubt the candidate's eligibility. Candidates who do not satisfy the eligibility criteria and who do not produce the photocopies as well as the originals of all the documents required to be submitted as advised in this advertisement as well as in the interview call letter, for any reason, whatsoever, shall not be permitted to participate in the interview, even though they may have obtained the desired level of score in the Written examination and have been called for interview.
4. The Bank reserves the right to reject any application/candidature at any stage or cancel the conduct of interview/recruitment process without assigning any reason.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill that eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

6. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mangalore.
7. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Rules of the Bank.
8. Online application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
9. All candidates must submit the Xerox copies of the prescribed certificates at the time of interview in support of the educational qualifications, experience, date of birth, caste, Score card issued by IBPS etc. The candidates belonging to SC/ST category are required to submit an attested copy of their caste certificate issued by the competent authority in addition to other certificates as specified above. Candidates will also have to produce original caste certificate/relevant certificates at the time of interview, failing which his/her candidature will be cancelled.
10. Canvassing in any form will be a disqualification.
11. Action against candidates found guilty of misconduct : Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the 'Online' application.
12. Bank reserves the right to change the selection procedure, if necessary. The change, if any, shall be communicated to the candidates in advance.
13. Bank would be free to reject the candidature of any candidate at any stage of the recruitment process, if he/she is found to be ineligible. If appointed, such candidates may be summarily removed and the fees paid by the ineligible candidates shall be forfeited.
14. Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.

It is for the candidate to ensure that he/she has met the eligibility criteria and complied with the requirements and adhered to the instructions contained in this advertisement as well as in the application form. Candidates are, therefore, urged to carefully read the advertisement and complete the application form online and submit the same as per instructions given in this regard.
