

THE KADAPA DISTRICT COOP CENTRAL BANK LTD., KADAPA

NOTIFICATION

RC. No.HRD/M1/CEO Recruitment/2013-2014

Date: 14-09-2013

Applications are invited for the post of Chief Executive Officer (CEO) for District Coop Central Bank Ltd., Kadapa who possess the following qualifications.

- I. The person may preferably not be above 55 years of age at the time of appointment.

QUALIFICATIONS:

As per fit and proper criteria, the person to be appointed as CEO shall at least be

- a) Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification, or
- b) Chartered or cost accountant or
- c) Post Graduate in any discipline.

EXPERIENCE:

The Person shall have at least **8 (Eight) years** work experience at the Middle / senior level in the banking sector. Senior/middle Level for the purpose shall be taken as the third level (scale/Cadre) onwards (i.e. excluding the first two levels (scales/cadres) in the officer cadres, or as the highest two levels (scales/cadres) below the level of CEO.

SCALE OF PAY:

Rs.36200 – 1000/2 – 38200-1100/2 -40400 (No Stagnation increments)
Plus allowances as applicable.

DATE OF ISSUE OF APPLICATIONS: 16-09-2013 from 10-00 A.M. to 25-09-2013 upto 5:00 P.M.

LAST DATE OF RECEIPT OF APPLICATIONS: 25-09-2013 upto 5:00 P.M.

Applications are available with Manager, Establishment Section at Head Office and can be obtained on payment of Rs.500/- by way of D.D. in favour of DCC Bank Ltd., Kadapa or by cash remittance at Bank or by downloading from the www.kadapadccb.org website, D.D. for Rs.500/- shall be enclosed along with the said application.

Applicants who are interested should apply to the President, District Cooperative Central Bank Ltd., Head Office, R.S. Road, Kadapa - 516 001, YSR Dist. on or before **25-09-2013** in the prescribed application giving all relevant details with latest passport size photo and attested copies of testimonials, super scribing on the cover "APPLICATION FOR THE POST OF C.E.O.".

Sd/-xxxxxxx
PRESIDENT

12	Present total Emoluments with details of perks	
13	Any other relevant experience	
14	If selected minimum time required to join the Post	
15	Any other relevant information	

16. References:

S. No.	Name & Designation	Address	Contact Number
1			
2.			

DECLARATION

I _____ declare that, the information given in this Application are true and correct. I also fully understand that if at any stage it is found that any attempt has been made by me willfully, conceal or misrepresent the facts, my candidature may be rejected and terminated from the employment.

Further, I submit the information required to be furnished under Fit & Proper Criteria prescribed by NABARD/ RBI in the Anneure-1.

SIGNATURE.

Date :

Place :

GENERAL INSTRUCTIONS:

1. The minimum Qualification & Experience and age limit for the post of C.E.O. of the Bank is furnished hereunder.

A. QUALIFICATIONS:

As per fit and proper criteria, the person to be appointed as CEO shall at least be

- a) Graduate with CAIIB/DBF/Diploma in Cooperative Business Management or equivalent qualification, or
- b) Chartered or cost accountant or
- c) Post Graduate in any discipline.

B. EXPERIENCE:

The Person shall have at least 8(Eight) years work experience at the Middle /senior level in the banking sector. Senior/middle Level for the purpose shall be taken as the third level (scale/Cadre) onwards (i.e. excluding the first two level (scales/cadres) in the officer cadres, or as the highest two levels (scales/cadres) below the level of CEO.

C. Age limit:

1. The person may preferably not be above 55 years of age at the time of appointment.
2. The Board of the Bank, in question /Selection Committee should also undertake a process of due diligence in respect of the person, relying on information to be obtained from him/her as in Annexure-I, before appointment.
3. Applications are to be sent on or before 25-09-2013 up to 5.00 P.M. in cover super scribed "APPLICATION FOR THE POST OF CHIEF EXECUTIVE OFFICER" to **the President, District Cooperative Central Bank Ltd., Head Office, Railway Station Road, Kadapa, Y.S.R. District.**
4. The Applications are to be forwarded by the Employer, where he / she is working at present, lest the applications will summarily be rejected.
5. The candidates have to submit the NO OBJECTION Certificate along with the application, from the parent Bank for deputation in case selected as C.E.O. lest the application will summarily be rejected.
6. Candidates called for interview will not be paid any T.A. and D.A.

ANNEXURE-I

The Personal details of the Candidates required to be furnished under Fit & Proper Criteria prescribed by NABARD/ Reserve Bank of India

I	Personal details of the Candidate	
a	Full Name	
b	Date of Birth	
c	Educational Qualifications	
d	Relevant Background & Experience including details of Current / Previous occupation.	
e	Permanent Address	
F	E-Mail Address / Telephone Number	
g	Present Address	
h	Permanent Account Number under the Income Tax Act and Name & Address of the Income Tax Circle.	
i	Record or relevant professional achievements	
j	Relevant knowledge & Experience	
k	Any other information relevant for the purpose	
II	Relevant Relationships	
a	List of relatives if any who are connected with the Bank	
b	List of entities if any in which he/ she is considered and interested.	
c	Fund & Non-Fund Facilities, if any, presently availed by him/ her and/ or by entities listed in 'b' above from Bank.	
d.	Cases, if any, where the Candidate or entities listed in ' b' above are in default or have been in default in the last 5 years in respect of credit facilities obtained from the Bank or any other Bank.	

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III	Proceedings, if any, against the Candidate:	
a.	If the Candidate is a Member of a Professional Association/ Body, details of disciplinary action, if any, pending or commenced or resulting in conviction in the past against him/her or whether he/ she has been banned from entry into any profession/ occupation at any time.	
b.	Details of prosecution, if any pending or commenced or resulting in conviction in the past against the Candidate and/ or against any of the entities listed in II [b] for violation of economic laws and regulations.	
c.	Details of criminal prosecution, if any, pending or commenced or resulting in conviction in the last five years against the Candidate.	
d.	Has the Candidate or any of the entities at II [b] above been subject to any Investigation at the instance of Govt. Department or Agency?	
e.	Has the Candidate at any time been found guilty of violation of rules/ regulations/ legislative requirements by customs/ excise/ Income Tax/ foreign exchange/ other revenue authorities, if so give particulars.	
IV	Any other explanation/information considered relevant for judging fit and proper	

UNDERTAKING

I confirm that the above information is to the best of my knowledge and belief true and complete. I undertake to keep the Bank fully informed, as soon as possible, of all events, which take place subsequent to my appointment, which are relevant to the information provided above.

SIGNATURE.

PLACE:

DATE :