

For submitting online applications, Please use only Internet Explorer 6.0, 7.0, 8.0 and 9.0.



Karur Vysya Bank Invites Applications for appointment in Assistant Manager (Officer Scale I Cadre)

Opening Date for online Application : 07.08.2013

Last Date for online Application : 17.08.2013 Date of Examination : IN SEPTEMBER 2013

- CALL LETTERS FOR EXAM AND INTERVIEW WILL BE SENT BY E-MAIL ONLY. NO HARD COPY WILL BE SENT.**

DEMAND DRAFT SHOULD BE SENT TO THE KARUR VYSYA BANK LIMITED, CENTRAL OFFICE – HRD, ERODE ROAD, KARUR – 639 002, TAMILNADU AFTER UPLOADING YOUR RESUME IN OUR WEBSITE- WWW.KVB.CO.IN – CAREERS PAGE.

The Candidates should send the demand draft so as to reach us on or before 20.08.2013 along with the prescribed form duly filled and signed by the candidate. The format of the form can be downloaded from our website in the following link “www.kvb.co.in - careers page “ DEMAND DRAFT DETAILS”

- PLEASE CHECK YOUR ELIGIBILITY BEFORE SENDING THE DEMAND DRAFT TO US. WRITTEN EXAM CALL LETTER WILL BE SENT ONLY TO THE ELIGIBLE CANDIDATES BY E-MAIL ONLY.**
- Application Fee once paid will NOT be refunded** under any circumstances nor can it be held in reserve for any other future selection process.

Eligibility Criteria

I. Academic Qualification:

Any Post Graduate degree or B.E. / B.Tech. from a college affiliated to a recognized University (Correspondence and Open Universities are not eligible) with percentage of marks as given below:

SNo.	Name of the Degree	Percentage
1	Any Post Graduate Degree or B.E. / B.Tech.	50% marks and above

NOTE:

- 1. Candidates who have obtained degree through correspondence/open university are not eligible.**
- 2. Candidates have to submit original of Provisional / Degree Certificate at the time of joining the Bank, if selected and the same will be returned after verification. If the candidate fails to submit the original of Provisional / Degree Certificate, his candidature will be automatically rejected.**

II. Technical Qualification :

Candidates having major other than computer science should possess a **minimum 3 months** Computer Course

III Age Limit :

**Not more than 30 years as on 31.07.2013 (5 years relaxable for SC/ST candidates)
(For all candidates except SC/ST - should be born on or after 01.08.1983
For SC/ST candidates – should be born on or after 01.08.1978)**

IV. Others :

- ◆ Only Indian Nationals can apply.
- ◆ **Ex-Employees of the Bank are not eligible to apply.**

Mode of Selection:

Written Test (Objective Type - online) and Personal Interview.

Online Examination will be held at selected centers in Andhra Pradesh, Karnataka and Tamilnadu. (Online exam center will be allotted based on the communication address entered by the candidates. However the Bank reserves the right to allot the exam center subject to the availability of the candidates at the respective centers mentioned above)

Exam Fees :

- 1. Demand Draft for Rs.500/-** drawn in favour of **THE KARUR VYSYA BANK LIMITED** and payable at CHENNAI only.
- 2. The Candidates should send the demand draft so as to reach us on or before 20.08.2013 along with the form attached in our website www.kvb.co.in - careers page "DEMAND DRAFT DETAILS" for taking up the written test.**
- 3. Write your name, Date of Birth, City and application ID on the reverse side of the Demand Draft without fail.**
- 4. Online Application entered after the last date (17.08.2013) and Demand Draft received after 20.08.2013 will not be considered. Demand Draft along with the form should be sent within 3 days from the date of online registration.**

Note : SC / ST candidates should submit the proof for their caste along with Demand Draft.

Mere eligibility will not vest any right on the candidates for being called for Written Test. Bank's decision in the matter of selection will be final and no correspondence will be entertained in this regard.

In Resume data entry providing E-mail id is mandatory. All our correspondences viz. Exam call letters, Interview call letters etc. will be sent only through E-mail and hard copy of the same will not be sent to the candidates. So kindly ensure the correctness of active Email id before saving your resume.

In Resume data entry, the candidates who are awaiting results has to enter the aggregate percentage of marks upto the previous semester. However the final selection will be based on aggregate percentage of marks of all semesters. If the percentage of marks is in CGPA mode, the same should be converted into equivalent percentage and enter in the resume data entry.

While applying candidates are advised to note down the reference number displayed in the page for future correspondences. Application ID will be sent to the individual candidates mail id's within two days from the date of their successful registration.

General Conditions:

- Mere eligibility will not vest any right on the candidates for being called for Written test / Interview. Bank's decision in the matter of selection will be final and no correspondence will be entertained in this regard. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- Eligible candidates should appear for a written test and / or skill test and interview at their own expense at places/ dates notified by the Bank. Only those candidates who are successful in the written exam will be called for personal interview.
- Mere invitation by the Bank for the Personal Interview shall not imply that the Bank has been satisfied beyond doubt about the candidate's eligibility. Candidates who do not satisfy the eligibility criteria and who do not produce the photocopies as well as the originals of all the documents required to be submitted and as advised in this notification as well as in the Interview call letter, for any reason, whatsoever, shall not be permitted to participate in the Personal Interview, even though they may have obtained the desired level of score in the Written examination and have been called for interview.
- Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of Personal Interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the bank on this behalf.
- If any information furnished by the candidates is found to be false/ not correct/ misrepresented, their candidature is liable to be cancelled at any stage without notice.
- Bank is not responsible for any of the Technical / Network problem related issues which results in application not stored properly, non-availability of sufficient information, etc.
- Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.
- Candidates selected for appointment will be on probation for a period 1 year.
- Candidates selected are liable to be placed in any place in India as per the administrative requirements and discretion of the Bank.

- Written exam call letter will be sent by e-mail to the individual candidates.
- **Intimation will be sent only to the selected candidates in the Written Test / Personal Interview**