

Notification for the position of Registrar

K L University proposes to fill the position of **Registrar**, as per the UGC (Institutions Deemed to be Universities) Regulations, 2010. Therefore, applications are invited from deserving candidates fulfilling the following qualifications. The **Registrar** shall be a whole-time salaried officer of the Institution. Remuneration is negotiable.

Qualifications:

1. Should possess a Doctoral degree;
2. Should be an academician having worked in the capacity of a Professor for a period of not less than 10 years;
3. Should have administrative experience of having worked in the capacity of Principal, Director or Registrar;
4. Should have sound knowledge of a University system, UGC Act and UGC (Institutions Deemed to be Universities) Regulations, 2010 and other UGC Guidelines and Regulations;
5. Should have experience in drafting and implementing various kinds of University Rules / Regulations relating to admissions, examinations etc.
6. Should have experience in organizing and drafting agenda and minutes of the meetings of University Statutory bodies like Board of Management, Academic Council etc.

How to Apply:

Applications with full bio-data along with copies of Certificates of qualifications and experience may be sent to "**Registrar, K L University (Koneru Lakshmaiah Education Foundation), Vaddeswaram-522 002, Guntur District, Andhra Pradesh**" by post or online to the e-mail address registrar@kluniversity.in so as to reach the Registrar's Office on or before 30th April, 2012.

REGISTRAR