

Jharkhand Rural Health Mission Society

Department of Health & Family Welfare, Govt. of Jharkhand

Recruitment for various positions under National Rural Health Mission

Advt No. – 11/2012

Last Date for application – 25/01/2013

Jharkhand Rural Health Mission Society invites applications from suitable candidates for various positions under National Programmes at State; Regional & District level Programme Management Units under various National Programme, purely on contractual basis. Details of the positions, remuneration, number of posts, desired qualification and experiences are mentioned herein below:

Sl. No	Positions	Remuneration (Rs. /month)	No. of Posts	Desired Qualification & Experience	Age as of 01/01/2013
1.	Consultant – Maternal and Child Health	35,000/-	1 (UR)	<ul style="list-style-type: none"> • MBBS with Post graduate degree/diploma in Public Health or related area • Minimum 5 Years of experience of working in maternal and child health related projects. • Proficiency in computers is necessary, especially MS Office package and internet. • Good analytical skill is required. • Fluency in English and Hindi, both written and oral. 	Up to 45 years. Retired Govt. / Public Sector Doctors up to age of 65 years.
2.	State Programme Manager	45,000/-	1 (UR)	<ul style="list-style-type: none"> • Post Graduate or Higher qualification from recognized institute/university in Public health/ community Health/ Labour & Social Welfare/ Rural Development/ Rural Management/Social Work/Management with HR specialization. • Should have at least 5 years of post qualification work experience in the area of Public Health System, preferably with government/ NRHM set up. • Should have good understanding of Public Health program and issues. • Computer proficiency with high level of familiarity with commonly used packages like MS Office and internet. • Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. • Demonstrated ability to work in a multi-disciplinary team environment and demonstrated experience in operationizing health programme at field level/ working in strengthening district level health systems. 	Up to 50 years.
3.	Consultant- Human Resource Development	35,000/-	1 (UR)	<ul style="list-style-type: none"> • Post Graduate or Higher qualification in Social Science/ Human Resource. • Should have at least 5 years of relevant post qualification work experience. • Should have understanding of Public Health issues. • Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel and Power Point. • Excellent communication and presentation skills, analytical and interpersonal abilities. 	Up to 45 years.

				<p>Working knowledge of Hindi also desirable.</p> <ul style="list-style-type: none"> • Demonstrated ability to work in a multi-disciplinary team environment. 	
4.	Co-ordinator (Monitoring & Evaluation) – SHRC	35,000/-	1 (UR)	<ul style="list-style-type: none"> • Post Graduate degree in Public Health Management/Preventive and Social Medicine (PSM) • Minimum 5 years of post qualification work experience in public health. • Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any database package is highly desirable. • Excellent Communication & Presentation Skills, analytical and interpersonal abilities • Excellent oral and written communication skills in English and Hindi. • Proven ability to design and conduct studies in public health. 	Up to 45 years
5.	Vaccine & Logistics Manager (Deoghar)	18,000/-	1 (UR)	<ul style="list-style-type: none"> • Graduation in Science stream with minimum 5 years exp. in vaccine & logistic management as per WHO / UNICEF guidelines. • Candidates with background in pharma / Information Science/IT will be given preference. • Diploma in computer application is a pre-requisite. 	Up to 55 years
6.	Hospital Manager (HM)	18,000/-	3 (ST-2, SC-1)	<ul style="list-style-type: none"> • 2 years full time post graduate Degree or 2 years full time post graduate Diploma in Hospital Management / Health Management / Hospital Administration from any recognized university or Masters in Public Health. • At least 1 year post qualification experience in Hospital Management/ Administration from any reputed Hospital. 	Up to 40 years
7.	Surveillance Medical Officer-NLEP	35,000/-	1 (UR)	<ul style="list-style-type: none"> • MBBS with 8 years of working experience in any public health programme in which at least 3 years experience in Leprosy Control Programme. • Excellent Communication & Presentation Skills, analytical and interpersonal abilities • Excellent oral and written communication skills in English and Hindi. 	Up to 55 years
8.	Training Co-ordinator- State Nursing Council (SNC)	50,000/-	2 (Gen-1, ST-1)	<ul style="list-style-type: none"> • Post Graduate degree in Nursing. • At least 3 years of post qualification work experience working with educational or clinical training programs, working in ANM training center or community health. • Technical knowledge and field experience in Nursing/ Midwifery Education focusing on Essential Obstetric Care, IMNCI and Family Planning. • Knowledge of pre-service education systems development for Nurses/ ANMs including materials development and teaching skills strengthening. • Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any database package is highly desirable. • Excellent Communication & Presentation 	Up to 62 years

				Skills, analytical and interpersonal abilities.	
9.	Programme Assistant – State Nursing Council (SNC)	15,000/-	1(UR)	<ul style="list-style-type: none"> • Science Graduate from recognized University. • At Least 3 years post qualification relevant work experience in office management and/or project support. • Advanced computer competency (MS-Office) • Experience working with international agencies or projects and knowledge of health and training issues desirable. • Familiarity with the Indian Health System, key stakeholders and relevant government policies/ strategies- particularly National Rural Health Mission and RCH II. 	Age Limit: Gen- Up to 35 years, OBC- Up to 37 years, Female- Up to 38years, ST/ SC- Up to 40 years.
10.	Entomologist (State HQ) – IDSP	15,000/-	1 (UR)	<ul style="list-style-type: none"> • M. Sc. (Zoology) with entomology as one of the subjects. • Minimum 1 year experience in Vector Borne Disease Control Programme. • Good Communication and analytical Skills, are necessary 	Up to 45 years
11.	Assistant Programme Officer cum Epidemiologist – RNTCP	40,000/-	1 (UR)	<p>Essential:</p> <ul style="list-style-type: none"> • MBBS or equivalent degree from institution, recognized by Medical council of India. Must have completed compulsory internship. • 2 years experience in any public health programme <p>Preferential:</p> <ul style="list-style-type: none"> • MD Community Medicine/CHA/ Diploma/ Masters in Public Health 	Up to 62 years
12.	Consultant (M&E) at State HQ – NVBDCP	35,000/-	1 (UR)	<p>Either of the two:</p> <ol style="list-style-type: none"> 1. MBBS with Post Graduate degree in Preventive Social Medicine / Community Medicine / Public Health / CHA and 3 years of experience in the area of specialization, of which at least 1 year should be preferably in public health programme 2. Post Graduate degree in Zoology /Life Sciences with 5 years experience in the field of vector borne disease control & health program monitoring. <ul style="list-style-type: none"> • Fluency in English and Hindi, both written and oral is must. 	Should not be above 65 years and ready to travel extensively.
13.	Secretarial Assistant – NVBDCP	6,500/-	2 (Gen-1, ST-1)	<ul style="list-style-type: none"> • Graduate from recognized University. • Shorthand speed of 80 WPM and typing speed of 35 words per minute. • At least 2 years of working experience of Computers with MS Office package and handling of official correspondences 	Up to 40 years.
14.	TB-HIV Coordinator – State TB Cell (RNTCP)	35,000/-	1(UR)	<p>Essential:</p> <ul style="list-style-type: none"> • MBBS or equivalent degree from institution, recognized by Medical Council of India. • Must have completed compulsory internship. <p>Desirable:-</p> <ul style="list-style-type: none"> • Diploma/ MD/ Public Health/ Community Health/ Administration (CHA)/ Tuberculosis & chest diseases. • 1 year experience in RNTCP work. 	Up to 62 years
15.	Sr. Medical	30,000/-	4 (Gen	Essential:	Up to 62 years

	Officer- DOTS Plus site (RNTCP)		-2, ST-1, OBC-1)	<ul style="list-style-type: none"> • MBBS or equivalent degree from institution, recognized by Medical Council of India. • Must have completed compulsory internship. <p>Desirable:-</p> <ul style="list-style-type: none"> • MD Respiratory medicine/ Internal Medicine/ DTCD/ MD Community Medicine. • Diploma/ CHA/ Masters in Public Health. 	
16.	Statistical Assistant- DOTS- Plus Site (RNTCP)	15,000/-	3 (Gen-2, ST-1)	<p>Essential:</p> <ul style="list-style-type: none"> • Science Graduate from any recognized University. • At least 1 year Diploma in Computer Applications. • Typing speed of 40 w.p.m. in English and local language. • Data entry speed minimum 8000 key depressions/hr. • Well conversant with various computer programming including MS-office and Statistical packages. <p>Preferential:</p> <ul style="list-style-type: none"> • Graduate with statistics as a main or subsidiary subject.. • Work experience in Biostatistics. 	Up to 40 years
17.	Data Entry Operator – State TB Cell (RNTCP)	10,000/-	1 (UR)	<ul style="list-style-type: none"> • Graduate with at least 1 year Diploma in Computer Applications • At least 1year experience in a related field. 	Up to 40 years
18.	Data Entry Operator – IRL (RNTCP)	10,000/-	1 (UR)	<ul style="list-style-type: none"> • Graduate with at least 1 year Diploma in Computer Applications. • Typing speed of 40 w.p.m. in English and local language. • Data entry speed minimum 8000 key depressions/hr. • Well conversant with various computer programming including MS-office. 	Up to 40 years

Note: UR – Un-Reserved, Gen – General, ST – Scheduled Tribe, SC – Scheduled Caste, OBC – Other Backward Class

General information and Instructions:

I. Application Fee:

- An application fee for the post mentioned above is as follows:

Category	Amount (Rs)
General	400/-
OBC	400/-
Female Unreserved	400/-
ST/SC	200/-

- Original Bank Draft (Application Fee) drawn on any nationalized bank drawn in favour of “**Jharkhand Rural Health Mission Society**” and payable at **Ranchi** should be sent along with application form.
- **No application will be accepted without submission of application fee.**

- II. Number of posts can be increased or decreased as per the requirement.
- III. All the positions are non-transferable in nature and any request for relocation in future will not be entertained. Only those Candidates willing to serve anywhere in Jharkhand should apply.
- IV. The appointment would be purely on contract for 1 year initially. However, the contract of service may be renewed at end of term, subject to satisfactory performance and requirement of the society. **Performance will be reviewed after 3 months of the first contract, if work is not found to be satisfactory, then the service may be terminated without any notice.**

- V. Candidates will be selected on the basis of skill test, interview, written test or any such suitable method/s, as applicable. Only shortlisted candidates will be called for the selection process.
- VI. Candidates applying for more than one post shall submit separate application for different positions.
- VII. Society reserves the right to short-list limited number of candidates for posts advertised on the basis of either age, qualification, experience or any other suitable criteria as decided by the society.
- VIII. Candidates Submitting CGPA score cards for the academic qualifications must submit the conversion chart along with the mark-sheet.
- IX. Applications of the candidates, who have worked with the Society or any other Govt. Organization/Institution earlier and/or their services, were terminated on the Disciplinary ground or any other ground, shall not be considered for any of the mentioned positions.
- X. Society reserves the right to cancel any or all position at any stage of recruitment process.
- XI. At any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature/appointment will stand cancelled and necessary legal action will be initiated. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
- XII. No correspondence or personal queries in this regard shall be entertained.
- XIII. Reservation policy of Govt. of Jharkhand will be applicable.
- XIV. Details can be seen at www.jharkhand.gov.in / www.jrhms.jharkhand.gov.in
- XV. Candidate full-filling the mentioned criteria for the advertised position shall only apply in the prescribed format enclosing the copy of the self attested certificates with the Application Form. All the applications must reach by 5 PM on 25th January, 2013. Applications received after 25th January, 2013 will not be entertained and Society will not be held responsible.
- XVI. Application form complete in all respect, should be sent in a sealed envelope by Registered/Speed Post super-scribing “**Advertisement Number - _____ , Application for the post of _____ & Post Code _____**” at the following address.

To,

**The Director in Chief,
Jharkhand Rural Health Mission Society,
Govt. Vaccine Institute Campus (RCH Building),
Namkum, Ranchi - 834010**

Sd/-

Mission Director (NRHM)
Jharkhand Rural Health Mission Society

Format for Application

N.B.- Candidates should fill in the application form in his/her own hand writing.
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT WILL BE REJECTED.
Fields Marked with (*) is Mandatory

Paste recent
passport size
photo, duly
signed by the
candidate

Advertisement Number*: _____

Post Code*: _____

Post Applied for*: _____

1. Candidate Details

First name*		Middle Name*	
Last Name*		Gender* (M/F)	
Father's Name		Mother's Name	
Date of birth*		Nationality	
Category¹ (Gen/SC/ST/OBC)		State of Domicile	
Physically Challenged² (Y/N)		Mobile No.	
Email		Phone No. (with STD Code)	

Note: in case of:

1. Physically Challenged category, certificate issued by appropriate authority should be enclosed.
2. In case of reserved category, copy of caste certificate issued by SDM/DC of the State of Jharkhand to be enclosed.

2. Address

Correspondence address	Permanent address
Recent complete address with PIN.	

3. Education Qualification:

- All Educational Qualification starting from highest qualification up to Matriculation to be mentioned.
- Copy of duly signed certificate and mark-sheet of each qualification is to be enclosed.
- In case of GPA, please enclose the appropriate GPA conversion table.

Examination Passed*	Board/University	Passing Year	%of marks*/ GPA

(Duly signed copy of Certificates & Testimonials should be enclosed)

4. Work Experience:

Note: Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately. Add more rows to the column if required.

SI No	Name of Organization	Designation & Area of Experience	Experience	
			From	To

5. Details of Examination fee:

DD Number	Date of issue	Drawn from Bank & Branch

6. List of enclosures: List of certificates and mark-sheet enclosed is to be mentioned in the table below.

Sl. No.	Details of the particulars enclosed	No. of Page/s
1.		
2.		
3.		
4.		
5.		
6.		
7.		
	Total No of pages enclosed	

Certification:

I, the undersigned, certify that to the best of my knowledge & belief the above mentioned details correctly describe my qualification, experience and myself.

Date
Place

Candidate's Signature