

# UNIVERSITY OF JAMMU

## SITUATION VACANT

Applications on the prescribed form are invited for the following posts so as to reach the undersigned on or before **31<sup>st</sup> August, 2012**:

S. No.	Department	Position	No. of posts	Category	Desirable Specialization/qualification/
1.	Chemistry	Professor	01	Un-reserved	-
		Associate Professor	01	Un-reserved	-
2.	Commerce	Assistant Professor	01	<b>Reserved for SC</b>	-
3.	Dogri	Professor	01	Un-reserved	-
4.	Economics	Assistant Professor	01	<b>Reserved for ST</b>	-
5.	Education	Professor	01	Un-reserved	-
		Assistant Professor	03	<b>Un-reserved-02 SC-01</b>	-
6.	English	Assistant Professor	01	<b>Reserved for SC</b>	-
7.	Env. Sciences	Professor	01	Un-reserved	Research work in Ecology/ Environmental Pollution/ EIA
8.	Geology	Professor	01	Un-reserved	-
		Associate Professor	01	Un-reserved	-
9.	History	Professor	01	Un-reserved	Modern Indian History with ability to teach J&K/ Early Medieval Indian History with special reference to Deccan
		Associate Professor	01	Un-reserved	Medieval Indian History
10.	Law	Professor	01	Un-reserved	-
		Associate Professor	01	Un-reserved	-
		Assistant Professor	01	Un-reserved	-
11.	Library Science	Associate Professor	01	Un-reserved	I.T. Applications in Libraries/ Agriculture Informatics
12.	The Business School	Professor	01	Un-reserved	-
		Assistant Professor	01	Un-reserved	-
13.	Mathematics	Professor	02	Un-reserved	
		Associate Professor	02	Un-reserved	Complex Analysis, Algebra, Topology, Differential Geometry, Partial Differential Equations
		Assistant Professor	02	<b>Un-reserved-01 ST-01</b>	-
14.	Physics & Electronics	Assistant Professor	01	<b>Reserved for ST</b>	-
		Computer Programmer	01	Un-reserved	
		Service & Development Engineer*	01	Un-reserved	-
15.	Psychology	Professor	01	Un-reserved	-
16.	Punjabi	Professor	01	Un-reserved	-
		Associate Professor	01	Un-reserved	

17.	Sociology	Assistant Professor	01	Un-reserved	-
18.	Statistics	Professor	01	Un-reserved	-
19.	Strategic & Regional Studies	Professor	01	Un-reserved	Politics, Economy, Society and/or International Relations of Pakistan and/or POK
		Associate Professor	01	Un-reserved	Politics, Economy, Society and/or International Relations of Pakistan and/or POK
		Assistant Professor	01	Un-reserved	
20.	Urdu	Professor	01	Un-reserved	
21.	Zoology	Professor	01	Un-reserved	-
		Associate Professor	02	Un-reserved	
22.	DDE	Director	01	Un-reserved	
		Associate Professor (Economics)	01	Un-reserved	-
		Assistant Professor in Education	01	Un-reserved	
		Assistant Professor in English	01	<b>Reserved for ST</b>	
23.	Bhaderwah Campus	Associate Professor in Management Studies	01	Un-reserved	Finance/ Marketing/ Human Resource
		Associate Professor in Computer Science	01	Un-reserved	Programming Languages/Networking/Artificial Intelligence
		Associate Professor in English	01	Un-reserved	-
		Assistant Professor in Computer Science	01	<b>Reserved for ST</b>	-
		Assistant Professor in English	01	Un-reserved	-
24.	Institute of Mountain Environment, Bhaderwah Campus	Associate Professor in Life Sciences (Botany/ Zoology/ Env. Sc.)	01	Un-reserved	Ecology/Environmental Science/ Biodiversity Studies/Conservation Biology.
		Assistant Professor in Economics	01	Un-reserved	-
25.	The Law School	Professor in Law	01	Un-reserved	
26.	Kathua Campus	Assistant Professor in Computer Science	02	Un-reserved	

27.	Physical Education	Director	01	Un-reserved	
28.		Librarian	01	Un-reserved	
		Deputy Librarian	01	Un-reserved	
		Assistant Librarian	04	<b>Un-reserved-03 ST-01</b>	

\* Only J&K State Subjects are eligible to apply for the said post.

### III QUALIFICATIONS:

#### PROFESSOR/DIRECTOR, DIRECTORATE OF DISTANCE EDUCATION (Pay Band ` 37400-67000 with AGP of ` 10000)

- A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**OR**

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

#### ASSOCIATE PROFESSOR (Pay Band ` 37400-67000 with AGP of ` 9000)

- i. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.

- v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**ASSISTANT PROFESSOR (Pay band ` 15600-39100 with AGP of ` 6000)**

- i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii. NET/SET shall remain the minimum eligibility condition for recruitment and appointment of Lecturers in Universities/Colleges/Institutions.

Provided, however, that candidates, who are or have been awarded Ph.D. degree in compliance of the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions.

However, candidates who have been registered for Ph.D. course prior to 2010 in the Jammu University under the old scheme be exempted from the purview of the new Statute.

**PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINTS SCALE:**

**NOTE:**

B in the Seven Point Scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed:

**SEVEN POINT SCALE**

<u>GRADE</u>	<u>GRADE POINT</u>	<u>% AGE EQUIVALENT</u>
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and Visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions.

A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19<sup>th</sup> September, 1991.

**FOR TEACHING FACULTY IN MANAGEMENT/BUSINESS ADMINISTRATION:**

**Professor: (Pay Band ` 37400-67000 with AGP of ` 10000)**

- i. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two year full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;

**OR**

First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.

- ii. Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.
- iii. A minimum of ten years' experience of teaching / industry / research /professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree.

**OR**

- iv. In the event the candidate is from industry and the profession, the following shall constitute as essential:

1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC.

**OR**

First Class graduate and professionally qualified Chartered Accountant /Cost and works Accountant / Company Secretary of the concerned statutory body.

2. The candidate should have professional work experience which is significant and can be recognized at national / International level as equivalent to Ph. D. and twelve years' managerial experience in industry/profession of which at least eight years should be at least at a level comparable to that of Reader/ Assistant Professor.
- v. Without prejudice to the above, the following conditions may be considered desirable:
- i) Teaching, Teaching, research, and / or professional experience in a reputed organization;

- ii) Published work, such as research papers, patents filed / obtained, books and / or technical reports;
- iii) Experience of guiding the project work / dissertation of PG /Research Students or supervising R&D projects in industry;
- iv) Demonstrated leadership in planning and organizing academic, research, industrial and/or professional activities; and
- v) Capacity to undertake/lead sponsored R&D consultancy and related activities.

**Associate Professor: (Pay Band ` 37400-67000 with AGP of ` 9000)**

- i. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU / recognized by the AICTE / UGC;

**OR**

First Class graduate and professionally qualified Chartered Accountant / Cost and works Accountant / Company Secretary of the concerned statutory body.

- ii. Ph.D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.
- iii. A minimum of eight years' experience of teaching / industry / research / professional at managerial level excluding the period spent for obtaining the research degree.

**OR**

- iv. In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:

- 1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's Degree in Business Management / Administration / in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU/ recognized by AICTE / UGC,

**OR**

First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory body.

- 2. A minimum of ten years experience of teaching industry / research /profession, out of which five years must be at the level of Assistant Professor or equivalent excluding the period spent for obtaining research degree. The candidate should have Professional work experience, which is significant and can be recognized at national / international level as equivalent to Ph.D. and ten years managerial experience in industry /profession of which at least five years should be at the level comparable to that of lecturer / assistant professor.
- v. Without prejudice to the above, the following conditions may be considered desirable:

- a) Teaching, research industrial and / or professional experience in a reputed organization;
- b) Published work, such as research papers, patents filed / obtained, books and / or technical reports; and
- c) Experience of guiding the project work /dissertation of PG / Research Students or supervising R&D projects in industry.

### **ASSISTANT PROFESSOR (Pay band ` 15600-39100 with AGP of ` 6000)**

#### **i. Essential:**

1. First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC;

**OR**

2. First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.

#### **ii. Desirable:**

1. Teaching, research, industrial and / or professional experience in a reputed organization;
2. Papers presented at Conferences and / or published in refereed journals.

### **DIRECTOR, PHYSICAL EDUCATION (Pay Band ` 37400-67000 with AGP of ` 10000)**

- i) A Ph. D. in Physical Education.
- (ii) Experience of at least ten years as University Deputy or fifteen years as University Assistant DPEs/College (selection grade).
- (iii) Participation in at least two national/international seminars/conferences.
- (iv) Consistently good appraisal reports.
- (v) Evidence of organising competitions and conducting coaching camps of at least two weeks' duration.
- (vi) Evidence of having produced good performance teams/athletes for competitions like state/national/ inter-university/combined university, etc.
- (vii) **A minimum score as stipulated in category III in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**
- (viii) **A minimum of Five number of Research Papers as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**

### **LIBRARIAN (Pay Band ` 37400-67000 with AGP of ` 10000)**

- i. A Master's Degree in Library Science /Information Science/documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record set out in these Regulations.
- ii. At least thirteen years as a Deputy Librarian in a university library or eighteen years' experience as a College Librarian.
- iii. Evidence of innovative library service and organisation of published work.

iv. **A minimum score as stipulated in category III in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**

(v) **A minimum of Five number of Library Research Papers as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**

(vi) **Desirable:** An M. Phil./Ph. D. Degree in library science/ information science/documentation/achieves and manuscript-keeping

#### **DEPUTY LIBRARIAN (Pay band ` 15600-39100 with AGP of ` 8000)**

i. A Master's Degree in library science/information science/documentation with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record.

ii. Five years experience as an Assistant University Librarian/College Librarian.

iii. Evidence of innovative library service and organisation of published work and professional commitment, computerization of library.

iv. **A minimum score as stipulated in category III in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**

v. **A minimum of Three number of Library Related Research/Theme Papers as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).**

vi. **Desirable:** An M. Phil./Ph. D. Degree in library science/Information science /Documentation/Archives and manuscript-keeping/computerisation of library.

#### **ASSISTANT LIBRARIAN (Pay band ` 15600-39100 with AGP of ` 6000)**

i. A Master's Degree in Library Science / Information Science / Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerisation of library.

ii. Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.

iii. However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph. D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University **Assistant Librarian.**

#### **NOTE:-**

1. A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.

2. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.

3. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.



**Computer Programmer: (Pay band ` 15600-39100 with AGP of ` 5400)**

MCA/M.Tech/B.E./B.Tech. in Computer Science/B.E.(IT)/M.Sc. Computer Science with atleast 55% of aggregate marks (50% for in-service candidate) from any recognized University.

The candidate should preferably have at least two years experience in software development in educational or any other reputed organization.

**SERVICE & DEVELOPMENT ENGINEER (Pay band ` 15600-39100 with AGP of ` 5400)**

B.E/B.Tech in Electronics/Computer Science/Instrumentation.

OR

M.Sc. Electronics with hardware experience.

**Experience**

Two years experience in Instrumentation/Computer Hardware/ Microprocessors

**Desirable qualifications:** M.E/M.Tech. in the respective fields.

**INSTRUCTIONS**

- Candidates who have applied earlier for the post of Professor in the subjects of Dogri, Environmental Sciences, Geology, History, The Business School, Psychology, Punjabi, Statistics, Zoology and The Law School and for the post of Director, DDE, Director, Physical Education and Librarian need not apply again. However, they are required to submit five copies of their latest Bio-data, citing reference to their earlier application, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma as per the new UGC Regulations, 2010. The (PBAS) based proforma can be downloaded either from the University website i.e. [www.jammuuniversity.in](http://www.jammuuniversity.in) or can be obtained from Forms & Stationery Section of the University. Besides they are required to submit five sets of their latest publications as prescribed in this notification.
- Candidates who have applied earlier for the post of Associate Professor in the subjects of History, Library & Inf. Science, Mathematics, Strategic & Regional Studies, Economics (DDE), Management Studies, Computer Science (Bhaderwah Campus), Life Science (IME, Bhaderwah Campus) and for the post of Deputy Librarian need not apply again. However, they are required to submit five copies of their latest Bio-data, citing reference to their earlier application, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma as per the new UGC Regulations, 2010. The (PBAS) based proforma can be downloaded either from the University website i.e.

[www.jammuuniversity.in](http://www.jammuuniversity.in) or can be obtained from Forms & Stationery Section of the University. Besides they are required to submit five sets of their latest publications as prescribed in this notification.

- Candidates, applied earlier for the post of Assistant Professor in the subjects of Education, English (reserved for SC candidates), Physics & Electronics (reserved for ST candidates) and Computer Science (Bhaderwah Campus) and for the post Assistant Librarian need not apply again. However, they are required to submit latest Bio-data, citing reference to their earlier application.

**Note:**

1. For general information, it may be pointed out that in the University Teaching Departments, the medium of instruction and examination are in English in all subjects except in Sanskrit and modern Indian languages where the medium of instruction and examination are in the language concerned.
2. If the number of applicants for any post is large, the University may shortlist candidates on the basis of qualification and experience higher than the minimum prescribed or by conducting a written screening test. The candidates finally approved by the Vice-chancellor shall only be invited for interview. The interview letters shall be sent **“UNDER REGISTERED/SPEED POST”**. **THE UNIVERSITY SHALL, HOWEVER, NOT BE RESPONSIBLE FOR ANY POSTAL DELAY/LAPSE.**
3. In addition to pay bands, D.A. as admissible under rules is also payable. Medical Allowance as prescribed by the State Government for its employees is admissible to the University Employees which, at present, is paid at a uniform rate of ` 300/- p.m. besides coverage under J&K Civil Service Medical (Attendance) Rules 1990. City Compensatory Allowance and House Rent Allowance are also paid to the University employees as is being paid to the J&K State Govt. Employees. Limited residential accommodation at the University Campuses is available which is allotted on turn under rules.
4. It will be open to the University to consider the names of suitable candidates who may not have applied for.
5. Applications by Government servants should be sent through the Administrative Authority concerned. In the case of the University Teachers/Employees, through the Registrar of their respective University and in the case of persons employed in the private firms and Institutions through the Head of the firm/institutions concerned. **APPLICATIONS NOT ROUTED THROUGH THE RESPECTIVE CHANNELS ARE LIABLE TO BE REJECTED.**
6. Applications received late or on plain paper or incomplete in any respect shall not be entertained.
7. Candidates selected for appointment will be placed on probation for one or two years as per recommendations of the Selection Committee.
8. A suitable higher start can be considered by the Selection Committee for candidates with higher qualifications.
9. Canvassing in any form by or on behalf of the candidate will be a disqualification.

10. The candidates selected for appointment will have to produce the original documents relating to their age, qualifications, experience and fitness etc. before joining the post to which they are appointed.
11. Terms and conditions of appointment of candidates shall be governed by the provisions of the Kashmir and Jammu Universities Act, 1969 and Statutes and Regulations made thereunder from time to time.
12. Where the University does not have its own service rules, those prescribed by the State Government for its employees are, mutatis mutandis, applicable to the University employees also.
13. The University reserves the right not to fill up any vacancy, if circumstances so warrant without assigning any reasons thereto.
14. The candidates selected and invited for interview will have to present themselves for interview at Jammu/Bhaderwah at their own expenses.
15. The candidates are advised to write their names strictly as per Matriculation/Higher Secondary Certificates.
16. The number of positions may increase or decrease at the time of interview.
17. The posts advertised for Bhaderwah Campus/Kathua Campus shall be non-transferable and are exclusively for Bhaderwah Campus/Kathua Campus.
- 18. Prescribed application forms and other details like required qualifications etc. can be obtained from Assistant Registrar (Forms and Stationery), University of Jammu, Jammu from 30<sup>th</sup> July, 2012 personally on payment of ` 550/- or by sending crossed Indian Postal order or Bank Draft worth ` 600/- (if required by post) drawn in favour of the Registrar, University of Jammu, Jammu-180006 encashable at Jammu Post Office/Bank as the case may be.**
- 19. The application form can also be downloaded from the University Website [www.jammuuniversity.in](http://www.jammuuniversity.in). Those who submit the downloaded application form shall be required to enclose crossed Indian Postal Orders or Bank Draft worth Rs. 600/- drawn in favour of the Registrar, University of Jammu, Jammu-180006 encashable at Jammu post office/bank, as the case may be. The candidates shall, however, be required to put his/her signatures with date, on the bottom of each page of the downloaded application form.**
- 20. Application form with recent passport size Photograph pasted (not pinned) in the space provided in the form and accompanied with attested copies of qualification certificates, testimonials, publications etc. BE SENT ONLY THROUGH REGISTERED POST TO THE REGISTRAR, UNIVERSITY OF JAMMU, JAMMU (TAWI)- 180006, J&K STATE SO AS TO REACH HIM ON OR BEFORE 31<sup>st</sup> August, 2012.**

**DOCUMENTS REQUIRED TO BE ATTACHED WITH THE APPLICATION FORM:**

**A. Professor/Director, DDE:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-
4. Five copies each of latest Bio-data, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma and five copies of

10 publications as books and/or research/policy papers (**which shall not be in any case attached to Bio-data & PBAS based proforma**) alongwith other documents.

**B. Director, Physical Education:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-
4. Five copies each of latest Bio-data, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma and five copies of 05 Research Papers (**which shall not be in any case attached to Bio-data & PBAS based proforma**) alongwith other documents.

**C. Librarian:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-
4. Five copies each of latest Bio-data, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma and five copies of 05 Library Research Papers (**which shall not be in any case attached to Bio-data & PBAS based proforma**) alongwith other documents.

**D. Associate Professor:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-
4. Five copies each of latest Bio-data, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma and five copies of 05 publications as books and/or research/policy papers (**which shall not be in any case attached to Bio-data & PBAS based proforma**) alongwith other documents.

**E. Deputy Librarian:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-
4. Five copies each of latest Bio-data, alongwith Annual Self-Assessment for the Performance Based Appraisal (PBAS) based proforma and five copies of 03 Library Related Research/Theme Papers (**which shall not be in any case attached to Bio-data & PBAS based proforma**) alongwith other documents.

**F. Assistant Professor/Assistant Librarian/Computer Programmer/Service & Development Engineer:**

1. Attested copy of Date of Birth Certificate.
2. Attested copies of all qualification Certificates.
3. A Self addressed envelope bearing postage stamp worth ` 30/-

Sd/-  
**REGISTRAR**

No: Adm/TW/2012/2420

Dated: -27.07.2012

Copy to:-

1. OSD to Vice-Chancellor.
2. P.S Dean Academic Affairs.
3. Sr. P.A. to Registrar/ Controller of Examinations
4. P.S to Registrar, University of Kashmir.
5. All Heads of the Teaching Departments, University of Jammu.
6. All Rectors/Directors/Project Directors of Offsite Campuses, University of Jammu, Jammu
7. I/C Librarian, Dhanvantri Library, University of Jammu.
8. All Officers/Directors of the Jammu University.
9. Principals of all affiliated Colleges, University of Jammu.
10. Registrars of all Indian Universities.
11. Director, Regional Research Laboratory, Jammu
12. Director, Information Department J&K State Jammu/Srinagar
13. District Information Officer, Old Sectt. Jammu
14. Registrar, High Court of Jammu and Kashmir
15. Employment Information –cum-Advisory Bureau, University of Jammu.
16. Forms and Stationery Section, with spare copies.
17. District Employment Officer, Jammu/Udhampur/Doda/Poonch/Rajouri/Kathua.