



**GOVERNMENT OF JAMMU AND KASHMIR,
SERVICES SELECTION BOARD,
Sehkari Bhawan Near Bahu Plaza Jammu.
(www.jkssb.nic.in)**

**Advertisement Notice No. 03 of 2012
Dated: 28 -12 – 2012**

Subject: - Posts advertised for State, Divisional & District Cadres.

- (a) Date of sale of OMR/ICR application forms: **07. 01. 2013 to 22.01.2013**
(b) Date of receipt of OMR/ICR application forms: **23. 01. 2013 to 09.02.2013**

Total number of posts advertised = 3193

INVITATION OF APPLICATION(S) AND BASIC ELIGIBILITY:

Filled-in OMR/ICR application forms for the posts shown against Item code No's mentioned in the Annexure "A" "B" & "C" in respect of State Cadre posts, Kashmir/ Jammu Divisional Cadre posts & Annexure "1 to 20" in respect of District Cadre posts, to this notification are invited for the selection against these posts from the candidates who are:-

- (1) Permanent residents of J&K State.
It is reiterated here that in respect of Divisional/District cadre posts only those candidates belonging to the concerned Division/District can apply except Schedule Caste candidates.
- (2) Age as on 01-01-2012 should not be:-
 - (i) below the age of 18 years; and
 - (ii) above the age of :
 - (a) 37 years in case of Open Merit.
 - (b) 40 years in case of SC / ST/ RBA/ ALC/ OSC candidates.
 - (c) 39 years in case of Physically challenged candidates.
 - (d) 48 years in case of Ex-Servicemen.
 - (e) 40 years in case of candidates already in Government Service/
Contractual employees;
- (3) Possesses the prescribed academic / professional / technical qualifications and fulfill all other eligibility conditions wherever required as per Annexures "A", "B" and "C" to this notification as on **09.02.2013**.
- (4) That as per the Govt. Order No.257-F of 2011 dated.27.10.2011, for the initial period of five years of service, pay of direct recruits to the services to which these Rules apply, shall be regulated as per the fixed monthly salary shown in the Table below.

| S. No | Pay Band | Grade Pay | Fixed Salary (Rs. Per month for 1 st two years) | Medical Allowance | Total Salary (Rs. Per month for 1 st two years) | Fixed Salary (Rs. Per month during next 3 years) | Medical Allowance | Total Salary during next 3 years (Rs. Per month) |
|-------|---------------------|-----------|--|-------------------|--|--|-------------------|--|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 |
| 01 | 4440-7440-1S | 1300 | 2870 | 300 | 3170 | 4310 | 300 | 4610 |
| 02 | 5200-20200 PB-I | 1800 | 3500 | 300 | 3800 | 5250 | 300 | 5550 |
| | | 1900 | 3550 | 300 | 3850 | 5330 | 300 | 5630 |
| | | 2400 | 3800 | 300 | 4100 | 5700 | 300 | 6000 |
| | | 2800 | 4000 | 300 | 4300 | 6000 | 300 | 6300 |
| 03 | 9300-34800 PB-II | 4200 | 6750 | 300 | 7050 | 10130 | 300 | 10430 |
| | | 4240 | 6770 | 300 | 7070 | 10160 | 300 | 10460 |
| | | 4260 | 6780 | 300 | 7080 | 10170 | 300 | 10470 |
| | | 4280 | 6790 | 300 | 7090 | 10190 | 300 | 10490 |

- (5) The application form in OMR/OBR/ICR format along with the Envelops, Sample Dummy Form, Acknowledgement Card and the Instruction Sheet shall be available at the following branches of J&K Bank Ltd. for sale ew.e.f **07.01.2013** at **Rs200/-** (rupees two hundreds only) per OMR form.

| S.No | District | J&K Bank Branch |
|------|-----------|---|
| 01 | Jammu | Amphalla, Shastri Nagar, University Campus, Rehari, Chak Malal (Akhnoor), RS Pora |
| 02 | Samba | Samba, Vijaypur |
| 03 | Kathua | Old Bus Stand Parliwand Kathua, Hiranagar, Basholi, Billawar Bani |
| 04 | Poonch | Poonch, Mendhar |
| 05 | Rajouri | Rajouri, Budhal, Sunderbani, Nowshera |
| 06 | Reasi | Reasi, Pouni |
| 07 | Udhampur | Udhampur, Ramnagar |
| 08 | Doda | Doda, Bhadarwah, Gandoh |
| 09 | Kishtwar | Kishtwar |
| 10 | Ramban | Banihal, Ramban |
| 11 | Srinagar | Dalgate, Jawahar Nagar (Ext. Counter), H.S.H. Street, Kashmir University, Islamia College |
| 12 | Ganderbal | Ganderbal, Kangan |
| 13 | Budgam | Budgam, Chadoora, Beerwah, Khan Sahib |
| 14 | Pulwama | Pulwama, Tral, Pampore (Ext Counter) |
| 15 | Shopian | Shopian, Zainpora |
| 16 | Anantnag | Ashajipora, Verinag, Pahalgam, Bijbehara |
| 17 | Kulgam | Kulgam |
| 18 | Baramulla | T.P Baramulla, Pattan, T.P Sopora, Uri Main, Tangmarg |
| 19 | Bandipora | Bandipora, Gurez, Sumbal |
| 20 | Kupwara | Kupwara, Handwara, Karnah |
| 21 | Leh | Leh |
| 22 | Kargil | Kargil |
| 21 | Delhi | Cannaught Place, Greater Kailash. |

Note:- No charges for distribution of forms shall be realized by the Banks from the aspirants/ candidates.

- (6) The candidates are required to submit photocopy of duly filled in OMR application form alongwith a set of the requisite certificates, experience wherever prescribed. The duly filled in application form shall be deposited either in person or by registered post at the following designated offices

| Cadre | Designated Office for depositing OMR application form |
|--|--|
| District Cadre | District Employment & Counseling Centre of the concerned District |
| Divisional/ State Cadre | Administrative Officer, Services Selection Board Divisional Office Parreypora Srinagar/ opposite B.S.F School Paloura, Jammu |
| Kashmiri Migrants residing outside the State | In-charge Migrant Cell in the office Resident Commissioner, 5 Prithvi Raj Road, New Delhi. |

- (7) Application form(s) incomplete in any manner shall be liable to rejection without notice. The OMR application forms with overwritings/ mutilated entries or accompanying fake/ forged documents shall also be liable to be rejected with or without penalty besides shall attract criminal proceedings.

Note

In case any variation between the entries made by the candidates in the boxes and the accompanying circles, the entries in the boxes will be treated as authentic and final.

- (8) Candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post. The candidates shall also indicate his/ her option of priority on the upper right hand corner of the photocopy of OMR form in case applying for more than one post like priority 1, 2, 3, 4 etc. This option will be utilized by the Board in case the candidate is selected for more than one post/ cadre.

- (9) **The necessary instructions regarding filling up of OMR application form are given in the instruction sheet of the said form. The candidates submitting their application form through registered post shall ensure that these application forms are received at the designated places within the prescribed period i.e 09.02.2013.**
- (10) The applications of the in-service candidates who file applications through proper channel shall reach the respective Board Offices within 15 days of the last date notified in this behalf. However, the in-service candidate shall submit one advance copy of the application well within the prescribed time specifically mentioning to be advance copy of the application filed through proper channel. Such applications shall be submitted under the seal and signature of the designate authority.
- (11) The last date for the receipt of application forms as prescribed above shall be the cut off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the 1st of January, 2012. Any qualification/ experience acquired thereafter shall not be taken into account for any purpose.
- (12) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for written test/ interview and also grant weightage to the higher qualification in relevant line/ discipline as may be decided by the Board.
- (13) The degrees/ diplomas obtained through distance mode which are in consonance with the Govt. Order No. 252-HE of 2012 dated.30.05.2012 shall be entertained subject to such terms and conditions mentioned therein.
- (14) Call letters shall not be issued individually, however, Board shall give wide publicity through print and electronic media, official Website (www.jkssb.nic.in) of the Board about the venues, dates of the written test/ interview for the information of eligible candidates. No claim of being unaware of the dates/ schedule for written test/ interview shall be entertained.
- (15) The candidate must produce the original qualification/ category certificates before the Committee constituted for oral test or as and when the Board may call such documents so that their eligibility for participation in the interview is verified. Any candidate who fails to produce the relevant original documents/ testimonials on the scheduled date shall not be allowed to appear in the written/ oral test.
- (16) Canvassing/ lobbying in any form will entail disqualification of the candidate concerned. It should be noted that there will be a single test in respect of Drivers, Stenographers and Junior Assistants of various Departments and candidates will be selected on the basis of final merit (written test/ test+Viva)-cum- choice on the basis of the Form filled in.
- (17) No TA/DA will be paid for participation in the interview/ test.

NOTE:

The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively would mean the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu and Kashmir Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1998 and 'to the extent specified therein. Besides the nature of disability for a post indicated in Govt. Order No: 62-SW of 2001 dated.13.03.2001 read with Govt. Order 231-SW of 2011 dated.22.12.2011 shall be adhered to in letter & spirit The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre revised).

(Imam Din)KAS
Secretary,
J&K Services Selection Board.
Dated: 28 -12-2012.

No. SSB/Sel/Secy/ Advt. No-03/4098-4129/2012

Copy to the:-

1. Chief Secretary J&K Government, Jammu.
2. Divisional Commissioner Kashmir.
3. Principal Secretary/Commissioner Secretary/Secretary to Government of concerned Department Civil Secretariat, Jammu.
4. Principal Secretary to Hon'ble Chief Minister J&K.
5. Principal Secretary to the His Excellency, The Governor, J & K State
6. Divisional Commissioner Jammu.
7. Secretary to Government General Administration Department, Civil Secretariat, Jammu
8. Director Information J&K for publication of Advertisement Notice in all dailies of J&K State for three consecutive days including the State Times published from New Delhi.

9. All Deputy Commissioners for information. The notification be given due publicity at the prominent places in the district.
10. Vice President J&K Bank Head Office Srinagar with the request to issue necessary instructions to the concerned branches of the J&K Bank for sale of the OMR application forms.
11. Chief Executive Officer, Hill Development Council, Leh/Kargil.
12. Director Employment J&K Jammu.
13. Director, Door Darshan Kendra, Srinagar / Jammu for telecasting the substance of the notice for seven consecutive days in addition to the Rozgar Bulletin.
14. Director, Radio Kashmir Srinagar/ Jammu/ Leh/ Baderwah/ Kupwara/ Kargil for putting the notice on air for seven consecutive days in addition to the Rozgar Bulletin.
15. Additional Resident Commissioner J&K Government, 5-Prithvi Raj Road, New Delhi with the request to receive the OMR application forms from the candidates residing outside the State as per the terms and conditions laid down in the Advertisement Notice and after the close of last date the same be sent to the Services Selection Board Central Office, Jammu within three days.
16. General Manager, Government Press Srinagar/Jammu for publication in an extraordinary issue of Government Gazette.
17. Secretary Legislative Assembly / Council, Jammu.
18. Joint Director Employment Srinagar / Jammu.
19. Director Sainik Welfare J&K, Jammu.
20. Director Resettlement, Headquarters Northern Command C/O 56 APO.
21. Incharge Rozgar Bulletin Radio Kashmir Srinagar with the request to broadcast the Notification for wider publicity of the candidates..
22. All Deputy Director Employment & Councelling _____.
23. Senior Law Officer, Services Selection Board.
24. Administrative Officer Services Selection Board Jammu / Srinagar. They are requested to liaise with J & K Bank for smooth distribution and subsequently availability of OMR/ICR forms at the designated branched.
25. All District Information Officers.
26. Tehsildar Uri, Karnah, Gurez, Mahore, Gandoh (Bhalessa)
27. Naib Tehsildar, Nowgam (Kishtwar) Bani (Kathua) Dudoo Basantgarh, Karnah, Dachhan.
28. Private Secretary to Chairman J&K Services Selection Board.
29. P.A.s to all Members of J&K Services Selection Board.
30. Counselor Employment, Information Bureau, University of Kashmir/Jammu.
31. Zila Sainik Welfare Board Jammu / Srinagar / Samba / Leh / Rajouri/ Baramulla.
32. Incharge Employment Cell Government GM Science College, Jammu.
33. All Ladakh Students Association Srinagar/Jammu.
34. Notice Board, Services Selection Board Srinagar/Jammu.
35. Notice Board, Civil Secretariat, Srinagar/Jammu.