

**Advertisement No: JAP-IT/Recruitment/01/2013**

Jharkhand Agency for Promotion of Information Technology (JAP-IT) is an autonomous society under the Department of Information Technology Government of Jharkhand. JAP-IT is implementing a project for Computerization of Cooperative Banks to bring all branches of Jharkhand State under Core Banking Solution (CBS) System.

JAP-IT wishes to recruit bright, hard working and dynamic professional for the following post for managing, supervising and co-ordination under the Project on contract basis. The details of the post are given below:-

S. No.	Details	Name of the Post	
		Project Manager	Technical Manager
1.	No. of Post	01 (One) - General	01 (One) – General
2.	Salary	Negotiable	Negotiable
3.	Age	Maximum 45 years as on last date of application submission	
4.	Qualification	B.Tech (IT, Computer Science) /B.E. (IT, Computer Science) /MCA/MBA (IT) or equivalent with minimum 60% marks	
5.	Post Qualification Experience	At least 04 years	
6.	Project Handled	Atleast 02 Projects (preferably of Banking/Govt. Sector)	
7.	Initial Contract Period	The post will be filled on contract basis for an initial period of one year.	

***Candidate should have Experience/Exposure as follows –***

**1. Project Manager –**

- Basic knowledge of Web Based Application, management of banking delivery channels like ATM, Internet Banking and Phone / Mobile Banking Etc.
- Experience on Banking Domain, new age financial transaction and web based application
- Exposure to manage project from initiation to closure.
- Exposure to working with various partners, sponsors and stakeholders.
- Exposure to project management tools.
- Proficient in English and Hindi for clear communication to team members and stakeholders.
- Experience in resolving issues throughout project life cycle.



- Efficient in documentation and change request methodology.
- Should have a leadership quality to motivate project team members.
- Should have strategic, operational and technical and managerial skill.
- Should have knowledge of Electronic transaction like NEFT/RTGS.

## **2. Technical Manager -**

- Basic knowledge of Web Based Application, management of Banking delivery channels Like ATM, Internet Banking and Phone / Mobile Banking Etc.
- Knowledge of PC's, High End systems (server) and data center Infrastructure.
- Hands on experience of Windows Operating System like Window 7, Windows Server 2008 Etc.
- Experience in SQL Server Database management, tuning, administration, maintenance of database, Database Backup Etc.
- Hands on experience in Network trouble shooting, LAN/WAN etc.
- Basic knowledge of router, Switches, Network operations, Network Security Issue Etc.

## **Job Description -**

### **1. Project Manager -**

- Will have to monitor overall project and co-ordinate with stakeholders and all service providers for the project.
- Will have to co-ordinate with appropriate service provider for resolving issue like Data Center , Networking , Client site , Client Hardware , UPS etc in time bound manner and status should be reported to appropriate authority on weekly bases.
- Co-ordination with Application Service provider for any application bug fixation.
- Monitoring of DC/DR activity and DR Drill on prescribe Schedule and coordination with Data Center for any corrective measure.
- Testing Month End/Year End activity.
- Daily monitoring of Backup and Log Backup of system and database.
- Co-ordination with Department, Bank and Branch for any technical problem with application or Hardware.

### **2. Technical Manager -**

- Will have to monitor Banking Application for any bug, load balancing of application server and take corrective measure for the same and report to project manager or concerned authority.
- Will have to monitor suggested SQL database usage for performance. Act on suggested maintenance plans for Re indexing, Shrink database, Update statistics so that all task run smoothly. This includes database administrative activities and same to be report to the concerned authority on daily bases.

- Will have to monitor Connectivity and security issue with bank/branch with data center and take corrective measures accordingly.

***Last Date of Application Submission by post : 10.04.2013 till 05:00 p.m.***

**GENERAL CONDITIONS**

- The posts will be filled on contract basis for an initial period of one year, on satisfactory performance thereof contract may be extended.
- Persons working in Government/ Public Sector Undertakings/ Autonomous Organization should apply through proper channel. Candidates will have to produce the proof of the details furnished in their application in original at the time of interview.
- Age relaxation 5 years for SC/ST, 3 years for Women and 2 years for OBC Candidates.
- Applications should be accompanied with attested true copies of the eligibility qualification degree/ experiences/ project handled/ proof of date of birth/ caste, etc along with testimonials, mark sheets of all examinations of qualified degree and a recent passport size photograph. In absence of the certificates the application may be rejected. Original Certificates to be shown for verification at the time of Interview.
- Mere fulfillment of the qualitative requirements of the post will not entitle a candidate to be called for interview.
- The candidates may apply for more than one post but for each post separate application shall be submitted.
- Jharkhand Agency for Promotion of Information Technology (JAP-IT) reserves the right in all respect regarding filling up the post, will be final and binding.
- The place of posting will be at Ranchi. However, the incumbent is liable to be posted/sent any where in Jharkhand as and when required.

**Interested candidates may send their applications on A-4 size plain paper duly indicating**

(i) Post applied for (ii) Advertisement & Post No. (iii) Name in full (in block letters) (iv) Date & Place of Birth (v) Nationality (vi) Name of Parent/ Spouse (vii) Address for correspondence (in block letters) (viii) Permanent Address (ix) Contact No. (x) E-mail ID: (xi) Whether SC/ ST/ OBC (xii) Educational/

Professional Qualification (indicating clearly the examination passed with percentage of marks) (xiv) Details of previous/ present employment held, if any, in chronological order starting from present position backwards (indicating the name of the employer, with full address, post held, salary drawn, period of service, nature of duties. (xv) Details of Project Handled (xvi) If selected, minimum time required to join the post (xvii) Any other information you wish to add including references. (xviii) A declaration in the following format.

**DECLARATION**

I affirm that the information given in this application is true and correct. I also fully understand that if at any stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected or my employment terminated.

Signature of the candidate with date.

Completed applications should reach to CEO, Jharkhand Agency for Promotion of Information Technology, Ground Floor, Engineer's Hostel-I, Near Golchakkar, Dhurwa, Ranchi – 834004, Jharkhand latest by 10/04/2013 till 05:00 pm. In the event of the date specified for last date of application receipt being declared as a holiday for the office, the due date for receiving the application will be the following working day. Applications should be sent by registered or speed post only and will not be accepted in person at this office.

(N.N.Sinha)  
Pr. Secretary, DoIT  
- cum-CEO, JAPIT