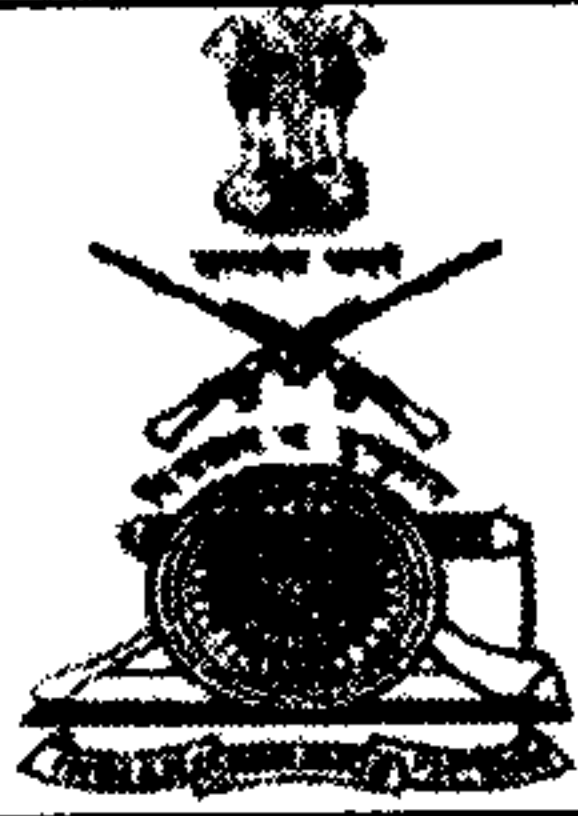


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MINISTRY OF DEFENCE
INDIAN ORDNANCE FACTORIES

Short Notice

Recruitment of Workmen in Semi-skilled Grade for Ordnance Factory Dumdum (Adv No OFRB/2012/1)
Recruitment of Workmen in Semi-skilled Grade for Ordnance Factory Nalanda (Adv No OFRB/2012/2)

Separate Online Applications through ofb.gov.in are invited from eligible candidates for appointment as Workmen in semiskilled grade for Ordnance Factory Dumdum & Nalanda. For complete Advertisement, please refer to ofb.gov.in web site.

1. IMPORTANT DATES:

	Ordnance Factory Dumdum	Ordnance Factory Nalanda
On-line Registration of Applications (Opening Date)	08.10.2012	10.10.2012
Last Date for Registration (Closing Date)	29.10.2012	31.10.2012
CENTERS FOR EXAMINATION	Kolkata	Patna

Vacancies for Workmen in Semi-skilled Grade for Ordnance Factory Dumdum									
SNO	Trade/Semi -Skilled	No of Vacancies					PH		Ex-S
		UR	OBC	SC	ST	Total	HI	LD	
1	Book Binder	1	—	—	—	1			
2	Carpenter	3	1	1	—	5			3
3	Electrician	5	5	3	1	14			5
4	Examiner	2	1	1	—	4			
5	Fitter(Genl/Mech)	14	7	7	1	29	1	1	
6	Fitter/Electronics	2	0	0	0	2			
7	Grinder	2	0	1	0	3			
8	Machinist	14	7	9	2	32	1		3
9	Mason	3	—	1	—	4			3
10	Miller	9	2	3	—	14			
11	Millwright	1	—	1	—	2			1
12	Sheet Metal Worker	9	3	3		15			
13	Tool Maker	1	1	1	—	3			1
14	Turner	4	2	1	—	7			
15	Welder	8	1	0	1	10			
	Total					145			

Vacancies of Workmen in Semi-skilled Grade for Ordnance Factory Nalanda										
Sl	Trade/Semi Skilled	No. of vacancies to be filled					Physically Handicapped			Ex-S
		UR	OBC	SC	ST	TOTAL	VI	HI	LD	
1	CPW	47	22	13	0	82	2	2	2	18
2	OMHE	6	2	1	0	9				
3	RIGGER	3	0	0	0	3				
4	EXAMINER Sub-trades: 1. Filling 2. Proof & Test	5	2	1	0	8				
5	ELECTRICIAN	9	4	2	0	15				
6	MACHINIST	12	5	3	0	20				
7	CARPENTER	3	1	0	0	4				
8	BOILER ATTENDANT	3	1	0	0	4				
9	FITTER GENL	8	3	1	0	12				

10	AUTO FITTER	3	1	0	0	4
11	FITTER PIPE	3	1	0	0	4
12	FITTER (ELEC & INST)	4	1	0	0	5
13	MILL WRIGHT	3	1	0	0	4
14	MASON	3	0	0	0	3
15	WELDER	3	0	0	0	3
	TOTAL	115	44	21	0	180

UR: Un Reserved (General), VI: Visually Impaired, HI: Hearing Impaired, LD: Locomotive Disabled , PH: Physically Handicapped ,
Ex-S: Ex-Service man

1. **ELIGIBILITY CRITERIA:** A candidate must be a citizen of India.

a. ESSENTIAL QUALIFICATIONS

i. Matriculation

ii. National Apprentice Certificate (NAC)/National Trade Certificate (NTC) issued by NCVT.

Note: (a) If candidates with NAC / NTC are not available in a particular trade then applicants with ITI or equivalent qualification will be considered against vacancy of the trade.

(b) Degree and Diploma in Engineering will not be accepted as qualification for Direct Recruitment to the semi-skilled posts

b. AGE :

Categories of Vacancy	Age as On Closing Date
UR	Between 18 to 32 years
OBC	Between 18 to 35 years
SC	Between 18 to 37 years
ST	Between 18 to 37 years

Age Relaxation in addition to above mentioned upper age limits:

Ex-Trade Apprentices OFs	To the extent of period of apprentice training undergone by them under the Apprenticeship Act 1961.
Ex-Servicemen(Unreserved / General)	03 years after deduction of the military service rendered from the actual age as on the date of reckoning.
Ex-Servicemen (OBC, SC/ST)	06 years (3 years + 3 years), 08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning for OBC & SC/ST respectively.
Physically Handicapped	Up 10 years.
Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st Jan 1980 to 31 st Dec 1989.	Up to 5 years.
Departmental candidates with three years continuous service in central government in same line or allied cadres.	Up to 40 year of age (45 for SC/ST)

2. **APPLICATION FEE (NON-REFUNDABLE):** An application fee of Rs. 50/-. No fee will be charged for SC/ST, Women, PWD (Person with Disability) and Ex-Servicemen candidates. Separate Fees has to be paid for OF Dumdum and OF Nalanda.

3. **SELECTION PROCEDURE:** Short-listed candidates on the basis of written examination will be called for practical/trade test. Practical/trade test will be purely of qualifying nature. The selection will be made strictly as per merit, on the basis of written examination subject to getting qualified in the practical examination.

4. **SYLLABUS FOR THE WRITTEN EXAMINATION:** (i) NCVT for Technical. (ii) A few questions will also be on General Awareness on Everyday Life and Science, Reasoning (Verbal and non-Verbal) & Quantitative Aptitude of Matriculation standard.

Note: The question paper will be in English, Hindi and Bengali. Duration of the examination will be 90 minutes for 100 multiple choice questions.

5. HOW TO APPLY:

No manual applications would be entertained. Pl apply separately for Ordnance Factory Dumdum and Nalanda.

The online application shall be at ofb.gov.in. The link will remain active from _____ to _____ for Ordnance Factory Dumdum & from _____ to _____ Ordnance Factory Nalanda. . Detailed instructions are available at the site.

The filling of online application contains two parts:

Part I Registration

Part II Registration

1. In **Part I registration**, candidate will have to fill basic information. On submission of details, candidate will be prompted to check the details and make correction, if any.
 2. **Part II Registration** contains filling of payment details, uploading of photograph and scanned signature.
 3. **The application procedure will be incomplete without Part II Registration.**
 4. Candidates who have to pay application fee can pay fee as per direction given in website.
 5. On successful completion of the transaction and application form will be generated; which may be printed for record.
 6. Candidates should keep a copy of the Application printout and Fee Receipt for their record.
 7. Candidates have to download Admission Card as per instructions provided in the website.
 8. Candidates will be permitted to enter Examination venue only with the proof of Admission Card along with a photo identity proof.
6. **REJECTION OF APPLICATION:** Candidates are requested to read all instructions thoroughly before sending their applications to the OFRB. Otherwise, their applications are likely to be rejected on one or more reasons.
7. **INFORMATION & COMPLAINT:** Candidate must check the web-site for updates on the examination process. OFRB entertains on-line application with facility for SMS & e-mail alerts through which candidates are provided with the information such as date and time of Examination, Interview, Practical test etc. on their registered cell phones.
- Any complaint regarding recruitment matters can be referred to the Principal Director / OFRB, Ambajhari, Nagpur- 440 021 in writing by Post. However advance intimation may be given through mail pdofrb.ofb@gov.in or by telephone in 07104-220061.

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