



**HEADQUARTERS , COAST GUARD REGION (NORTH EAST)**  
**SYNTHESIS BUSINESS PARK, 6<sup>TH</sup> FLOOR, SHARACHI BUILDING**  
**RAJARHAT, NEW TOWN KOLKATA – 700 156**

**RECRUITMENT FOR CIVILIAN VACANCIES IN COAST GUARD REGION**  
**(NORTH EAST) KOLKATA**

Applications are invited from the Indian Nationals for recruitment for the following posts as per the prescribed format. The last date for receipt of application is

**02 Apr 2013**

SL NO.	NAME OF THE POST	NO. OF POSTS/ CATEGORY	PLACE OF POSTING	QUALIFICATION	AGE	PAY SCALE
01.	<b>MT Drivers (Ordinary grade)</b> {General Central Service Group 'C' Non – Gazetted, Non – Ministerial}	<b>12</b> {08 – UR, 02 – OBC & 02 – SC }	Initial place of posting at Kolkata and transferrable anywhere in India.	<b>Essential :</b> (a) 10 <sup>th</sup> standard pass. (b) Must possess valid driving license for both heavy and light motor vehicles. (c) should have at least two years experience in driving motor vehicles. (d) Knowledge of motor mechanism should be able to remove minor defects in vehicles.	Between 18 to 27 years (Relaxable for Govt Servants, SC, ST and OBC candidates as per Govt instructions issued from time to time).	PB – 1 Rs. 5200 – 20200 + Grade Pay Rs.1900/-
02.	<b>Store Keeper</b> {General Central Service Group 'C' Non – Gazetted, Non – Ministerial}	<b>02 – (UR)</b>	Initial place of posting at Kolkata and transferrable anywhere in India.	<b>Essential :</b> (i) Degree from a recognised University or equivalent ; and (ii) Three years experience in handling stores and keeping accounts in a store of a Govt Departmental or public sector undertaking.	Between 18 to 27 years (Relaxable for Govt Servants, SC, ST and OBC candidates as per Govt instructions issued from time to time).	PB – 1 Rs. 5200 – 20200 + Grade Pay Rs.2400/-

03.	<b>MT Fitter</b> {General Central Service Group 'C' Non – Gazetted, Non – Ministerial}	01 (UR)	Initial place of posting at Kolkata and transferrable anywhere in India.	<b>Essential :</b> (i) Matriculation or equivalent. (ii) Two year's experience in automobile workshop.  <b>Desirable :</b> I.T.I / Diploma in relevant trade.	Between 18 to 27 years (Relaxable for Govt Servants, SC, ST and OBC candidates as per Govt instructions issued from time to time).	PB – 1 Rs. 5200 – 20200 + Grade Pay Rs.1900/-
04.	<b>Assistant Store Keeper</b> {General Central Service Group 'C' Non – Gazetted, Non – Ministerial}	01 (UR)	Initial place of posting at Kolkata and transferrable anywhere in India.	<b>Essential :</b> Matriculation or equivalent.  <b>Desirable :</b> One years experience in handling stores in a Government or Public sector undertaking or a recognised firm.	Between 18 to 27 years (Relaxable for Govt Servants, SC, ST and OBC candidates as per Govt instructions issued from time to time).	PB – 1 Rs. 5200 – 20200 + Grade Pay Rs.1900/-
05.	<b>Draughts- man Grade -III</b> {General Central Service Group 'C' Non – Gazetted, Non – Ministerial}	01 (UR)	Initial place of posting at Kolkata and transferrable anywhere in India.	<b>Essential :</b> (a) Matriculation or equivalent (b) Two years Diploma in Draughtsmanship or its equivalent (c) One year experience in the relevant field is desirable.  Or Must have completed apprenticeship of at least three years Naval/Marine/ Electrical/Mechanical/ Structural/Workshop/ Civil Engg. Drawing office or Naval Architecture ship construction.	Between 18 to 28 years (Relaxable for Govt Servants, SC, ST and OBC candidates as per Govt instructions issued from time to time).	PB – 1 Rs. 5200 – 20200 + Grade Pay Rs.2400/-

1. **How to apply :** Candidates fulfilling the above eligibility criteria should send their typed application on plain paper or nearby hand written in the following format:

**APPLICATION FOR THE POST OF**

Affix a recent  
passport  
photograph  
should be  
affixed with  
signature

1. Name of the applicant ( in Block letters) :
2. Post applied for :
3. Date of birth(in Christian era) :
4. Father's Name :
5. Permanent address :
6. Correspondence Address  
(With pin code) :
7. Educational Qualification :

<b>Examination Passed</b>	<b>Year of passing</b>	<b>Division / % of marks</b>	<b>Name of university</b>

8. Experience If any :
9. Identification mark :
10. Nationality :
11. Whether Physically Handicapped :  
(Yes / No)
12. Whether belongs to SC/ST/OBC/OTHER :

**Declaration:** I hereby declare that all statements made in the application are true complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature / appointment may be cancelled / terminated without any notice. I also declare that I am a citizen of India by birth / domicile.

Left thumb impression

Place :

Date :

2. Application should be forwarded at the following address :

THE COMMANDER , COAST GUARD REGION (NORTH EAST) SYNTHESIS BUSINESS PARK, 6<sup>TH</sup> FLOOR, SHARACHI BUILDING RAJARHAT, NEW TOWN KOLKATA – 700 156

**NOTE**

1. The crucial date for reckoning of the age limit is **02 Apr 2013**.
2. The number of vacancies to be filled up is provisional and subject to change.
3. Application should be submitted **BY ORDINARY POST ONLY**. Application sent by **Speed / Registered Post / Courier will not be entertained**. Following documents are to be enclosed with the application : Attested copies of Educational Certificate , Age Proof, Certificate for SC / ST / OBC , if any, and experience Certificate.
4. Application which are not in the prescribed format / without the required certificates duly attested / without photographs / without signature of the candidate, will be summarily rejected.
5. Selection Procedures : Short listed candidates only will be called for written test / trade test (Practicals) / interview . The decision of the Commander regarding selection / rejection of the application is final and no Correspondence will be entertained in this regard.
6. **Syllabus** : Objective type question in subject related to the relevant trade including General Awareness and Arithmetic. Written test/interview/trade test (practicals where stipulated). Maximum marks for written test is 50 (one hour duration), interview is 25 and trade test (practical is 25. Total marks 100.
7. The envelope containing the application must be super scribed as "**APPLICATION FOR THE POST OF \_\_\_\_\_**".

Telefax : 033-25110020

**MUKHYALAYA**

Headquarters  
Coast Guard Region (NE)  
6<sup>th</sup> floor, Synthesis business park  
New Town, Rajarhat  
Kolkata – 700 157

CP/0262

Feb 2013

The Director General  
For Director (IT)  
Coast Guard Headquarters  
National Stadium Complex  
**New Delhi**

**RECRUITMENT FOR CIVILIAN VACANCIES IN COAST GUARD REGION (NORTH EAST)**  
**KOLKATA - PUBLICATION OF ADVERTISEMENT IN CG WEBSITE**

1. Material for recruitment of civilian vacancies in Coast Guard Region (NE), Kolkata in soft and hard copy are enclosed herewith.
2. It is requested that the same may be uploaded on CG Website.

(Anil Kumar )  
Section Officer  
Staff Officer (Civ)  
for Commander  
Coast Guard Region (NE)

**Encl** : As Above

