

**“INDO-TIBETAN BORDER POLICE FORCE”**  
**(MINISTRY OF HOME AFFAIRS)**  
**GOVT. OF INDIA**

**RECRUITMENT FOR THE POST OF**  
**CONSTABLE (TRADESMEN) IN FOLLOWING TRADES:-**

- |                      |                   |
|----------------------|-------------------|
| i) Tailor            | ii) Gardener      |
| iii) Cobbler         | iv) Water Carrier |
| v) Safai Karamchhari | vi) Cook          |
| vii) Washerman       | viii) Barber      |

Applications are invited from eligible **Male Indian citizens** of India for filling up the vacancies of above posts, in Group ‘C’ Combatised, Non-Gazetted (Non-Ministerial), on temporary basis likely to be permanent in Indo-Tibetan Border Police Force. The posts have All India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidates shall be governed by the ITBP Act and Rules.

2. The Last date of receipt of applications is **31/05/2013** for all states except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir state, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, the Union Territory of Andaman and Nicobar Islands and Lakshadweep for which last date is **07/06/2013**.

3. **PAY SCALE AND OTHER ALLOWANCES:-**

- a) **Pay Scale** – Pay Band -I, Rs. 5200 – 20200 Plus Grade Pay Rs. 2,000/- per month.  
b) **Other allowances:** The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowance as admissible in the Force from time to time under the rules/instructions. They will be covered under New Restructured Defined Contributory Pension Scheme.

4. A candidate appearing for the test should mention/intimate if any criminal case(s) is/are pending/lodged against him in any police station/Hon’ble court.

5. The details of vacancies, which may vary due to administrative reasons are as under:-

| Name of Post                  | Number of Vacancies |    |    |     |       | Application should be addressed to  |
|-------------------------------|---------------------|----|----|-----|-------|---|
|                               | UR                  | SC | ST | OBC | Total |   |
| Constable (Tailor)            | 22                  | 6  | 3  | 12  | 43    | <b>Post Box No 650<br/>PO - Industrial<br/>Area Chandigarh<br/>Pin code- 160002</b> |
| Constable(Gardener)           | 11                  | 3  | 2  | 6   | 22    |   |
| Constable( Cobbler)           | 17                  | 5  | 2  | 9   | 33    |   |
| Constable (Water Carrier)     | 58                  | 17 | 9  | 31  | 115   |   |
| Constable (Safai Karamchhari) | 59                  | 17 | 9  | 31  | 116   |   |
| Constable (Cook)              | 59                  | 17 | 9  | 32  | 117   |   |
| Constable (Washerman)         | 29                  | 8  | 4  | 15  | 56    |   |
| Constable (Barber)            | 27                  | 8  | 4  | 15  | 54    |   |

**Note:** - 10% of the vacancies in each category are reserved for Ex-servicemen.

6. **ELIGIBILITY CONDITIONS:**

| Name of Post   | Age limit      | Minimum educational and other essential qualifications   |
|--|----------------|--|
| Constable<br>(Tailor/Gardener /<br>Cobbler)                                  | 18 to 23 years | (i) 10 <sup>th</sup> Class pass from a recognized Board.<br>(ii) Two years work experience in respective trade<br><b>or</b><br>One year certificate from Industrial Training Institute/Vocational Institute with at least one year experience in respective trade; <b>or</b><br><br>Two years Diploma from Industrial Training Institute in the trade.<br><br><b>Note:</b> So far as work experience in trade is concerned, self attestation of required experience will also be accepted. |
| Constable<br>(Water Carrier/Safai<br>Karamchari/ Cook /<br>Washerman/Barber) | 18 to 25 years | 10 <sup>th</sup> Class pass from a recognized Board.   |

7. **CUT OFF DATE FOR AGE AND RELAXATION IN UPPER AGE LIMIT:**

Cut off date for determining the age will be 31<sup>st</sup> May, 2013 (31/05/2013).

- i) For the post of Constable (Tailor/Gardener/Cobbler) **(18 – 23 Years)** as on 31/05/2013. Candidates should not have been born **earlier than 01/06/1990** and not **later than 01/06/1995**.
- ii) For the post of Constable **(Water Carrier/Safai Karamchari/ Cook /Washerman/Barber) (18 – 25 Years)** as on 31/05/2013. Candidates should not have been born **earlier than 01/06/1988** and not **later than 01/06/1995**.

**Note:-**

- i) The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Governments orders on the subject.
- ii) Candidates should note that only the Date of Birth as recorded in the Matriculation certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.
- iii) Candidates belonging to OBC category, the creamy layer status should have been obtained within three years before the closing date i.e. 31/05/2013. The OBC certificate in prescribed format issued after 31/05/2013 but before the date of Documents verification/ medical examination of the candidate is also accepted as valid proof of belonging to OBC category.
- iv) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC status will not be entertained and their candidature/applications will be considered under General (UR) category. The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted.

- v) Age relaxation available to different category of eligible candidates, for claiming Age Relaxation are as under:

| SN | Category   | Age- Relaxation permissible beyond the upper age limit  |
|----|--|---|
| 1  | SC/ST  | 5 years   |
| 2  | OBC  | 3 years   |
| 3  | Ex-Servicemen (Unreserved/ General)  | 3 years after deduction of the military service rendered from the actual age.                     |
| 4  | Ex-Servicemen (OBC)  | 6 years (3 years + 3 years) after deduction of the military service rendered from the actual age. |
| 5  | Ex-Servicemen (SC/ST)  | 8 years (3 years +5 years) after deduction of the military service rendered from the actual age.  |
| 6  | Government servant   | 5 years in accordance with the instructions or orders issued by the Central Government.           |
| 7  | Candidates who had ordinarily been domiciled in the State of <b>Jammu &amp; Kashmir</b> during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.<br><b>(Unreserved)</b> | 5 years   |
| 8  | Candidates who had ordinarily been domiciled in the State of <b>Jammu &amp; Kashmir</b> during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.<br><b>(OBC)</b>        | (3+5) 8 years   |
| 9  | Candidates who had ordinarily been domiciled in the State of <b>Jammu &amp; Kashmir</b> during the period from 1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.<br><b>(SC/ST)</b>      | (5+5) 10 years  |
| 10 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat<br><b>(Unreserved)</b>   | 5 years   |
| 11 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat<br><b>(OBC)</b>  | (3+5) 8 years   |
| 12 | Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat<br><b>(ST/ST)</b>  | (5+5) 10 years  |

- vi) Break between Army Service and re-employment should not exceed 2 years.

**Explanation:**

An Ex-Serviceman means a person:-

- (i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
  - a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her person: **or**
  - b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension: **or**
  - c) Who has been released from such service as a result of reduction in establishment:
    - or**
- (ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;
  - or**
- (iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;
  - or**
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14<sup>th</sup> April, 1987.
  - or**
- (v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;
  - or**
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

8. **PHYSICAL STANDARDS:**

Physical standard for each post will be as follows:-

| <b>CONSTABLE(TAILOR/GARDENER/ COBBLER)</b>  |               |              |          |
|---|---------------|--------------|----------|
| Description   | Height in cms | Chest in cms |          |
|   |               | Unexpanded   | Expanded |
| For all except the categories mentioned below   | 167.5         | 78           | 83       |
| For candidates failing in the categories of Garhwales, Kumaonies, Gorkhas, Dogras, Marathas, and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K. | 165           | 78           | 83       |
| For candidates belonging to Scheduled Tribes.   | 162.5         | 76           | 81       |

| <b>CONSTABLE(WATER CARRIER/ SAFAI KARAMCHARI/COOK/ WASHERMAN/ BARBER)</b>   |       |    |    |
|---|-------|----|----|
| For all except the categories mentioned below   | 170   | 80 | 85 |
| For candidates failing in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir.  | 165   | 78 | 83 |
| For candidates belonging to Scheduled Tribes.   | 162.5 | 76 | 81 |
| For candidates hailing from the North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these Districts:-<br>(1) Lohagarh Tea Garden (2) Lohagarh Forest (3) Rangmohan (4) Barachenga (5) Panighata (6) Chota Adalpur (7) Paharu (8) Sukna Forest (9) Sukna Part-I (10) Pantapati Froest-1 (11) Mahanadi Forest (12) Champasari Forest (13) Salbari Chhatpart- II (14) Sitong Forest (15) Sivoke Hill Forest (16) Sivoke Forest (17) Chhota Chenga (18) Nipania | 162.5 | 77 | 82 |
| For Schedule Tribe candidates hailing from the North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and Left Wing Extremism affected districts.   | 160   | 76 | 81 |

**Note:-Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per Annexure- 'V'.**

9. **MEDICAL STANDARDS:**

- (i) The minimum distant vision should be 6/6 and 6/9 of both eyes without correction i.e. without wearing of glasses.
- (ii) Further, the colour perception standard should be C.P-III with details as:

| Visual Acuity unaided (NEAR VISION) |           | Uncorrected visual acuity (DISTANT VISION) |           | Refraction  | Color Vision      | Remarks   |
|-------------------------------------|-----------|--|-----------|---|-------------------|---|
| Better eye                          | Worse eye | Better eye                                 | Worse eye |   |                   |   |
| N6                                  | N9        | 6/6  | 6/9       | Visual correction of any kind is not permitted even by glasses. | CP III BY ISIHARA | -In right handed person, the Right eye is better eye and vice versa.<br>-Binocular vision is required |

(iii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

(iv) An colour blind person will not eligible for appointment. If any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue.

(v) Any candidate with a small engraving/tattoo of name or religious symbol on the inner face of the arms or hands is permitted for recruitment. Candidates having permanent tattoo on any part of the body will be debarred for recruitment.

10. **HOW TO APPLY AND BY WHICH DATE:-**

Eligible and interested candidates should send their Applications (duly filled in Hindi or English only) complete in all respects and Candidate's Admit Card duly filled, in the prescribed proforma as per **Annexure 'I'** and **Annexure 'II'**. The application, either type written or neatly hand written in ink/ball pen, on one side only on full size plain paper with passport size photographs affixed on application should be sent alongwith application fee, and enclosures to the **Post Box No 650, Industrial Area Chandigarh (UT) Pin code-160002**. The application must reach on or before the prescribed last date i.e. **31<sup>st</sup> May 2013** for all States except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which last date is **7<sup>th</sup> June, 2013**.

**Note:-** *Written Test for all the post will be held on same day/time. Hence, candidates are advised to apply for only one post. If more than one applications are filled by candidates all applications are liable to be summarily rejected.*

11. **APPLICATION FEE:**

The candidates belonging to General and OBC category should pay the fee of Rs. 50/- (Fifty only) (non-refundable) as application fee by means of "**Central Recruitment Fee Stamps (CRFS)**" only. CRFS stamps are available at the counter of all Post Offices of the country. Recruitment Fee Stamps should be pasted on the application form in the space earmarked for the purpose and **got cancelled** from the Counter of Post Office of issue **with the date stamp** of the issuing Post Office in such a manner that the impression or the cancellation stamps partially overflows on the Application Form itself, taking care at the same time that the impression is clear and distinct to facilitate the **identification of date and Post Office of issue at any subsequent stage**.

**Note: Application received with any other mode of fee payment will be summarily rejected. Candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-Servicemen are exempted from paying fee.**

12. **ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION:**

Copies of following be attached with the application form:-

- i) Educational Certificate.
- ii) Date of birth certificate. (Matriculation or 10<sup>th</sup> pass certificate).
- iii) Scheduled Caste/Scheduled Tribe/OBC Certificate (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDM. SC/ST/OBC certificate (as applicable) must be in prescribed proforma as attached at annexure-III and 'IV' respectively.

- iv) Domicile Certificate issued by local revenue authorities for verification of citizenship / for claiming relaxation in height and chest.
- v) Height/ chest relaxation certificate as per annexure – V, if applicable.
- vi) Discharge certificate for Ex-Servicemen.
- vii) Experience /ITI certificate in respective trade (as applicable).
- viii) Two self addressed envelopes of 4”X9” size with Rs. 5/- postage stamps affixed on each envelope.
- ix) Envelope containing Application must be superscribed in bold letters “APPLICATION FOR THE POST OF CONSTABLE/(.....) IN ITBP”

**Note:- All the above original documents/certificates are required to be brought only at the time of Documents verification/Medical Examination for verification.**

13. **SELECTION PROCESS:**

The candidates whose applications are found in order, shall be issued admit cards(Provisional) to appear in recruitment test. The date, time and place of recruitment test will be indicated in Admit Card. There shall be no checking of documents at this stage and the candidates who report on the basis of admit card, will be put through Race & PST. However, candidates will have to undergo the following recruitment tests:-

- a) **HEIGHT BAR**- At the very beginning of recruitment process, candidates will go through the height bar test. The candidates not meeting the prescribed height will be eliminated there only.
- b) **RACE**- Those who qualify the height Bar Test, will be subjected to 05 Km race to be completed within 24 minutes. Those who do not qualify will be eliminated at this stage itself.
- c) **PHYSICAL STANDARD TEST (PST)** : Candidates who qualify the race will be screened for Height, Chest and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage.

**Note:- Race will not be held for Ex- servicemen. However, Ex-servicemen will be required to pass the requisite PST, trade test, written test and medical examination.**

d) **TRADE TESTS (50 MARKS)**-

The candidates who qualify the PST will be put through the respective trade test. Each candidate will be allowed to appear for one trade test only as applied in the application form. This trade test will carry 50 marks. (Qualifying marks shall be 50% for General Candidates & Ex-servicemen and 40% for Scheduled Caste/Scheduled Tribe /Other Backward Class). The trade test criteria are given as under:-

| Name of Post       | Activity  |
|--------------------|---|
| Constable (Tailor) | Taking measurements, cutting and stitching uniform for winter and summer seasons for the Force personnel. |
|                    | Knowledge about different types of material i.e. fabrics, threads etc. used in the trade work.            |
|                    | Capability to carry out minor repairs/troubleshooting and maintenance of the sewing machine.              |
|                    | Ability to recognize the tools/machines used in cutting and tailoring and their correct identification.   |

|                                 |   |
|---------------------------------|---|
| Constable<br>(Gardener)         | Knowledge of different kinds of plants, flowers and seasonal plants and the ability to recognize them.                      |
|                                 | Knowledge of chemical fertilizers and their use.  |
|                                 | Knowledge of preservation of seeds of different plants, season of plantation and plantation techniques.                     |
|                                 | Knowledge about budding and grafting, preparing the bouquets by using flowers of different colours.                         |
|                                 | Ability to identify and recognize the tools used in gardening.  |
| Constable<br>(Cobbler)          | Knowledge of stitching and repairing shoes.   |
|                                 | Ability to identify and recognize the tools used in the trade.  |
|                                 | Ability to identify and recognize the different types of leather and material used in the trade work.                       |
|                                 | Ability to identify and recognize the nails and threads used for repairing shoes.   |
|                                 | Knowledge of different parts of a leather- sewing machine and the ability to carry out minor repairs.                       |
| Constable<br>(Cook)             | Preparation of different dishes veg. as well as non-veg. and correct use of condiments.                                     |
|                                 | Method of garnishing and serving the food.  |
|                                 | Hygiene, sanitation and cleanliness of the kitchen.   |
|                                 | Knowledge and capability to prepare food (Vegetarian/Non-vegetarian) for one platoon strength and method of layout/serving. |
| Constable<br>(Water Carrier)    | Flour kneading and preparation of chapatti (Roti).  |
|                                 | Cutting of vegetables, Salad, table layout and grinding of condiments.  |
|                                 | Cleaning of utensils of a cook house.   |
|                                 | Knowledge about ways to maintain cleanliness and hygiene in the kitchen/cook house.   |
| Constable<br>(Washer Man)       | Washing of various types of clothes.  |
|                                 | Ironing of clothes.   |
|                                 | Knowledge about dry-cleaning of clothes.  |
|                                 | Knowledge about use of various detergents/washing powders, soaps etc and their use in correct quantity.                     |
| Constable<br>(Barber)           | Hair cutting of various types.  |
|                                 | Body/head massage.  |
|                                 | Knowledge about use of tools/machines used in the trade work.   |
| Constable<br>(Safai Karamchari) | Knowledge about tools, cleaning material used in the trade work.  |
|                                 | Cleaning of bathroom, toilet wash basin etc.  |
|                                 | Collection and proper disposal of Trash/Garbage etc.  |
|                                 | Ability to open a blocked sewer pipe line, latrine and septic tank.   |

e) **WRITTEN TEST (OMR BASED) 50 MARKS:**

- i) The candidates who qualify in the PST and Trade Test will be required to appear in a written test.
- ii) The written test for 50 marks containing 50 questions will consist of only OMR based objective type multiple choice questions to be answered using a Blue/Black Ball pen.



- iii) The question paper will be set (Bi-lingual i.e. in Hindi and English) to assess the general awareness/general knowledge, knowledge of elementary mathematic, analytical aptitude and ability to observe and distinguish patterns and to test the basic knowledge of candidate in English/Hindi. The papers can be answered either in Hindi or in English. The duration of the written test will be 01 hour.
- iv) It is intimated that the OMR answer sheet of written test will be processed/scanned in electronic machine. Any wrong entry of roll number, name, question booklet, number of question paper series will render the OMR sheet invalid and the same will not be evaluated. The concerned candidates will be responsible for such mistake on their part.
- v) The candidate will be allowed to take carbon copy of the answer sheet. Answer key to the question paper will be posted on the website and displayed on the notice board after the written examination is completed.

f) **MERIT LIST:**

Merit list in each category namely Gen, SC, ST, OBC and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the professional trade test and written test. **While calculating combined marks, the marks obtained by a candidate in the written test will be given 80% weightage and the marks obtained in the Trade Test will be given 20% weightage and on the basis of the same merit list will be prepared according to the total marks scored.** On the basis of this merit the candidates shall be short listed for detailed medical examination as per the trade wise and category-wise vacancies.

g) **CHECKING OF DOCUMENTS:**

Testimonials of the candidates will be checked at the time of Detailed Medical Examination (DME). Original documents will be returned on the spot after verification and attested photocopies of certificates will be retained with the application. It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage.

h) **DETAILED MEDICAL EXAMINATION:**

Candidates shortlisted in order of merit as per category wise number of vacancies, will be put through detailed medical examination to assess their fitness.

14. **APPEAL IN CASE OF REJECTION IN DETAILED MEDICAL EXAMINATION:**

A candidate declared unfit in detailed medical examination if not satisfied with the findings of the Medical Officer, can submit an application for his re-medical examination with a duly filled Medical fitness certificate (at Annexure-VI) as a proof of evidence about the error of judgment on the part of Recruitment Medical Officer.

- i. The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment in ITBP by a Medical Officer.
- ii. The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order or Demand Draft in the name of **Inspector General (North-West) Frontier, ITBP** and Rejection Slip (original) issued by the Presiding Officer. **Demand Draft should be payable at SBI AFS Chandigarh code No 1495.**

- iii. The appeal complete in all respects should be submitted within 15 days from the date of issue of the communication i.e. Rejection Slip (ITBP will not be responsible for any postal delay) in which the finding of the Medical Officer are communicated to the candidate. The application for re-medical examination shall be sent to **Inspector General (North-West) Frontier, ITBP, Post Office – Seema Nagar, Near- Airport, Chandigarh (UT).**
- iv. The decision of the re-medical board of ITBP shall be final and no 2<sup>nd</sup> appeal will be entertained as per Govt. instructions. No correspondence for second appeal will be considered/entertained.
15. Departmental candidates should send their application through proper channel with “No Objection Certificate” from their employer. Application received without proper channel and “No Objection Certificate” will be rejected.
16. No correspondence will be entertained from ineligible candidates whose applications have been rejected.
17. Candidates belonging to physically handicapped category are not eligible to apply for this examination.
18. All disputes and differences, if any, will be subject to jurisdiction of Delhi only.
19. All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card. Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre. The Government shall not be responsible for damage/injury if any, to the individual sustained during the Physical Efficiency Test. **No TA/DA will be admissible. Incomplete applications will be summarily rejected and no correspondence on this will be entertained. No application after the last date as mentioned above will be accepted.**

\* The candidates are requested to go through the recruitment notification and confirm their eligibility in all respects before submitting an application.

\* For frequent updates related to recruitment in ITBP, please visit [www.itbpolice.nic.in](http://www.itbpolice.nic.in)

\* The mobile phone, camera or any electronic devices are not permitted inside the recruitment venues. The candidates are advised no to carry any such device with them.

Sd/-  
DIG (Establishment)  
Directorate General, ITBP

**APPLICATION FOR THE POST OF ( )  
IN INDO-TIBETAN BORDER POLICE FORCE**

**To be filled in BLOCK LETTERS**

Paste here your recent passport size photograph. (No attestation required.) Hazy/unclear photograph may render your candidature cancelled

A. Applying for the post ( please mention in the box) as applied. (As mentioned in para 5 of advertisement notice)

[Empty box for applying for the post]

Roll No. [Empty box]  
(For office use only)

[Empty box]  
Signature of the candidate in above box only in running hand

1. Name in BLOCK LETTER (as recorded in the matriculation certificate)

[Grid for Name in BLOCK LETTER] FIRST NAME MIDDLE SURNAME

2. Father's Name

[Grid for Father's Name] FIRST NAME MIDDLE SURNAME

3. Date of Birth ( as mentioned in matriculation certificate)

[Grid for Date of Birth] D D M M Y Y Y Y

4. Category (General/SC/ST/OBC/Ex.Servicemen) \_\_\_\_\_.

5. Educational Qualification \_\_\_\_\_.

6. Experience (if any) \_\_\_\_\_.

7. Professional qualification (if any) \_\_\_\_\_.

8. Do you claim age relaxation (Indicate Category) \_\_\_\_\_.

9. Nationality \_\_\_\_\_

10. Religion \_\_\_\_\_

11. Permanent Home Address

Village/Mohalla \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Police Station \_\_\_\_\_  
Distt \_\_\_\_\_ State \_\_\_\_\_  
PIN \_\_\_\_\_ Telephone No. \_\_\_\_\_

12. Present Postal Address

Village/Mohalla \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Police Station \_\_\_\_\_  
Distt \_\_\_\_\_ State \_\_\_\_\_  
PIN \_\_\_\_\_ Telephone No- \_\_\_\_\_

13. Physical Standard:-

Height \_\_\_\_\_ Cms Chest: \_\_\_\_\_  
Weight \_\_\_\_\_ Kg. Unexpanded \_\_\_\_\_ Cms Expanded \_\_\_\_\_ Cms  
Do you wear Spectacles? (Yes/No) \_\_\_\_\_.

Space for Central Recruitment Fee Stamp.

Paste here firmly CRF Stamp of Rs. 50/- denomination and get it cancelled from the post office where purchased.

(Do not staple)

14. Particulars of present employment \_\_\_\_\_  
if any, with post service number/name \_\_\_\_\_  
of Deptt. etc. \_\_\_\_\_

15. List of enclosures:-

- i) \_\_\_\_\_ iii) \_\_\_\_\_
- ii) \_\_\_\_\_ iv) \_\_\_\_\_

**Note:** (Candidate should apply only if he fulfils all the physical standards mentioned in the advertisement to avoid any disappointment at a later stage)

**DECLARATION**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the final selection, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited. I also understand that if at any stage I am found by the Recruitment Board to have used unfair means in the written examination/test or have violated any of the Rules/Regulation governing the conduct of recruitment process, my candidature can be cancelled or be declared to have failed by the Recruitment Board at its sole discretion.

Place \_\_\_\_\_

Dated \_\_\_\_\_.

(Signature of the candidate)

Full Name:

**Declaration/undertaking - for OBC Candidates only**

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of village/town/city \_\_\_\_\_ district \_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004 and dated 14/10/2008.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Candidate

**No Objection Certificate**

**Note:** Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of.....in Indo-Tibetan Border Police.

- (i) Certified that Mr/Ms. \_\_\_\_\_ holds a permanent/temporary post of \_\_\_\_\_ under Central/State Govt.
- (ii) Certified also that he has submitted his application to this department/Office on \_\_\_\_\_.
- (iii) Certified also that Mr/Ms. \_\_\_\_\_ will be released in case of his/her selection for the post of ----- in Indo-Tibetan Border Police Force.

Place:-

Dated:-

Signature of Head of Office  
with office seal

Annexure 'II'

RECRUITMENT FOR THE POST OF ----- (-----)  
IN INDO TIBETAN BORDER POLICE FORCE

CANDIDATE'S ADMIT CARD

Roll No.

(For Office Use only)

NOTE:- To be filled in by the candidates in BLOCK letters.

Paste here your recent passport size photograph.  
(No attestation required.) Hazy/unclear photograph may render your candidature cancelled

1. Name of candidate: \_\_\_\_\_.
2. Father's Name \_\_\_\_\_.
3. Date of Birth \_\_\_\_\_.
4. Educational Qualification \_\_\_\_\_.
5. Professional Qualification \_\_\_\_\_.
6. Present Postal Address:  
Village/Mohalla \_\_\_\_\_, Post Office \_\_\_\_\_.  
Tehsil \_\_\_\_\_, Police Station \_\_\_\_\_.  
Distt \_\_\_\_\_, State \_\_\_\_\_.  
Pin Code No. \_\_\_\_\_.
7. Whether belongs to Gen./SC/ST/OBC/Ex-Serviceman Category (Please specify)  
\_\_\_\_\_.

(Signature of Candidate)

Full Name :

(To be filled by ITBP)

1. Centre of Recruitment \_\_\_\_\_.
2. Date and time of recruitment \_\_\_\_\_.

Signature of issuing authority  
with seal

Note:

- i) Candidate when called for written test, shall bring own ball pen/pencil, clip board etc.
- ii) Mobile phone and other electronic gadgets are banned within premises of examination centres.

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognised as a Scheduled Castes/Scheduled Tribes\* under :-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_, the Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_ the Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/Mother \_\_\_\_\_ of Shri/ Shrimati/Kumari\* \_\_\_\_\_ of village/town\* in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari and /or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_ .

Signature \_\_\_\_\_  
\*\* Designation \_\_\_\_\_  
(with seal of office)

State/Union Territory

Place \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE 'IV'

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kum. \_\_\_\_\_ Son /  
Daughter of Shri / Smt. \_\_\_\_\_ of  
Village/Town \_\_\_\_\_ District/Division \_\_\_\_\_  
in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is  
recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. \_\_\_\_\_ and / or his family  
ordinarily reside(s) in the \_\_\_\_\_ District / Division of  
\_\_\_\_\_ State. This is also to certify that he/she does not belong to the  
persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of  
India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93  
which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004 & dated 14/10/2008.  
Dated: \_\_\_\_\_

District Magistrate / Deputy Commissioner / Competent Authority  
Seal

**NOTE:**

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
  - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar' and
  - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.



FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO  
INTEND TO AVAIL RELAXATION IN HEIGHT OR  
CHEST MEASUREMENT  
(Please refer para 8 of the advertisement)

Certified that Shri \_\_\_\_\_ S/O Shri \_\_\_\_\_ is  
permanent resident of village \_\_\_\_\_ Tehsil/Taluka \_\_\_\_\_  
District \_\_\_\_\_ of \_\_\_\_\_ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as \_\_\_\_\_ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to \_\_\_\_\_ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

**MEDICAL FITNESS CERTIFICATE**

(To be submitted only alongwith appeal for re-medical examination)

|   |
|---|
| Space for<br>photograph of<br>candidate |
| Thumb impression<br>of candidate        |

Certified that Mr./Ms. \_\_\_\_\_ S/O Shri \_\_\_\_\_  
 \_\_\_\_\_ age \_\_\_\_\_ years, a candidate of  
 \_\_\_\_\_ whose photo and thumb impression are appended above duly  
 attested by me was examined by me at Hospital \_\_\_\_\_ on date  
 \_\_\_\_\_.

2. I, the undersigned, have the knowledge that Mr./Ms. \_\_\_\_\_  
 S/O Shri \_\_\_\_\_ has  
 been declared medically unfit by the Medical Officer for the post  
 of \_\_\_\_\_ in ITBP due to  
 \_\_\_\_\_.

In my opinion, this is an error of judgment due to following reasons:  
 \_\_\_\_\_.

3. After due examination, I declare him/her medically fit for the said post.

Date:

Signature & Name  
 with seal of Medical Practitioner  
 Registration No.

\_\_\_\_\_  
 (MCI/State Medical Council)  
 Address \_\_\_\_\_  
 \_\_\_\_\_

Signature of the candidate

Attested by the Medical Practitioner  
 Signature & seal

Note: The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.