

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT TO THE POST OF ASSISTANT SUB-INSPECTOR
(STENOGRAPHER)

Applications are invited from **male & female** Indian citizens for filling up **17** vacancies to the post of **Assistant Sub-Inspector (Stenographer) Group ‘C’**, (non-Gazetted, Combatant Ministerial) on temporary basis likely to be permanent in ITB Police Force. **Though there is no gender based reservation, but ITBPF encourages recruitment of women candidates in this post and similar posts in Combatant Ministerial Cadre.** The post has All India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidate shall be governed by the ITBPF Act and Rules. Last date for receipt of applications is **31.05.2012** for all States except for Assam, Arunachal Pradesh, Mizoram, Manipur, Meghalaya, Nagaland, Tripura, Sikkim, and Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which last date is **07.06.2012**.

2. PAY SCALE AND OTHER ALLOWANCES

- a) PB-I, Pay Scale: Rs.5200–20200 + Grade Pay Rs.2,800/- per month.
- b) **Other allowances:** The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass, free medical facilities and any other allowance as admissible in the Force from time to time under the rules/instructions. **These posts will be covered under Restructured Defined Contribution Pension Scheme.**

3. A candidate appearing for the test should mention/intimate if any criminal case(s) is/are pending/lodged against him in any police station/Hon’ble Court.

4. The vacancies, which may vary due to administrative reasons are as under:-

Name of post	Number of vacancies				
	UR	SC	ST	OBC	Total
Assistant Sub-Inspector (Stenographer) Group ‘C’	07	04	03	03	17

Note:- i) 10% vacancies are reserved for Ex-Servicemen candidates in the respective categories.

ii) 4.5% of the vacancies in OBC category shall be reserved for Minority Communities who are included in the central list of OBCs as notified by the Ministry of Social Justice and Empowerment.

5. **ELIGIBILITY CONDITIONS**

- (I) **AGE:** Between 18 to 25 years (**Cut off date for determining the age will be 31.05.2012**)

Note

- (a) Upper age limit is relaxable for SC/ST by 5 years and for OBC by 3 years.
- (b) The upper age limit shall be relaxed by the length of military service increased by 3 years in case of Ex-servicemen.
- (c) Upper age limit is relaxable up to 5 years for Departmental candidates and in addition 5 years age relaxation for Scheduled Caste or Scheduled Tribe and 3 years for Other Backward Classes.
- (d) Upper age limit is relaxable upto 5 years in case of the children and dependent family members of those killed in 1984 riots and riots of 2002 in Gujarat. SC/ST/OBC relaxation as per Govt. instructions will be in addition. Children and dependent family members should produce a Certificate to that effect from the Collector of the concerned District where the victim was killed.
- (e) Upper age limit is relaxable upto 5 years in case of all persons who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st day of January 1980 to the 31st day of December 1989.

(II) **EDUCATIONAL & OTHER QUALIFICATIONS**

- (a) Intermediate or Senior Secondary School Certificate (10+2) examination from a recognized Board or University or equivalent.
- (b) i) **Dictation-** 10 minutes @ 80 words per minute.
ii) **Transcription-** 50 minutes (English) on computer; or
65 minutes (Hindi) on computer.
- (c) Should have basic knowledge of computer application.

6. **PHYSICAL STANDARDS**

Description	Height		Chest (For Male candidates only) (Minimum 05 cms expansion is must)
	For Male	For Female	
Minimum height and chest measurement for all candidates except the categories given below	170 cms	157 cms	80 cms
<u>Relaxation:-</u> Minimum height and chest measurement for all candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and Candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himanchal Pradesh and Leh and Ladakh regions of Jammu and Kashmir.	165 cms	155 cms	80 cms
Minimum height and chest measurement for all candidates belonging to the Scheduled Tribes .	162.5 cms	154 cms	77 cms
<u>Weight-</u> Corresponding to height and age as per medical standards (for male as well as female candidates).			

Note: Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per **Annexure- 'V'**.

7. **MEDICAL STANDARDS**

- (a) **Vision:** Minimum distant vision should be 6/6 and 6/9 of both eyes without correction, i.e. without wearing spectacles or lenses.
- (b) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

8. **HOW TO APPLY AND BY WHICH DATE**

Eligible and interested candidates should send their Applications (duly filled in Hindi or English only) complete in all respects and Candidate's Admit Card duly filled in, in the prescribed proforma as per **Annexure-'I'** and **Annexure-'II'**. The application should either be type written or neatly hand written with blue/black ink or ball pen on one side only, on full size plain paper with passport

size photographs affixed, **application fee** and attested copies of the testimonials as in para-10 to the **Deputy Inspector General (Delhi), I.T.B. Police, Post Office- Madangir, Tigri Camp, New Delhi- 110062**, on or before the prescribed last date i.e. **31.05.2012** for all States except for Assam, Arunachal Pradesh, Mizoram, Manipur, Meghalaya, Nagaland, Tripura, Sikkim, and Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which last date is **07.06.2012**.

9. **APPLICATION FEE**

The candidates belonging to General and OBC category will be required to pay Rs 50/- (Non refundable) as application fee in form of Central Recruitment Fee Stamp (CRFS)/IPO/Bank Draft in favour of “**DEPUTY INSPECTOR GENERAL (DELHI), I.T.B. POLICE, PAYABLE AT S.B.I., R.K. PURAM, NEW DELHI, CODE NO-1076**. No fee will be charged from **SC/ST and Female** candidates. The candidates opting for CRFS should affix the CRFS at specified space in application form and get them cancelled as well.

10. **ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION**

Attested copies of following be attached with the application form:-

- (i) Educational Certificate.
- (ii) Date of birth Certificate (Matriculation or 10th Class Certificate).
- (iii) Professional/Experience Certificate, if any.
- (iv) Scheduled Caste and Scheduled Tribe Certificate, as **Annexure-III** and OBC certificate, as Annexure- ‘**IV**’ (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDM.

Note:- SC/ST or OBC certificate must be in prescribed proforma as attached at Annexure –‘III’ and Annexure-‘IV’ respectively.

- (v) Domicile Certificate issued by local revenue authorities for verification of citizenship.
- (vi) Discharge certificate in case of Ex-Servicemen.
- (vii) Two latest passport size photographs. (One pasted on application form and another on admit card.
- (viii) IPO/Bank Draft of Rs.50/- (for male (General and OBC) Candidates only).
- (ix) Two self addressed envelopes of 4”x 9” size with Rs. 5/- postage stamps affixed on each envelope.
- (x) Envelope containing Application must be superscribed in bold letters “**APPLICATION FOR THE POST OF ASSISTANT SUB.INSPECTOR (STENOGRAPHER) IN ITBP**”.

Note:- All the above original documents/certificates are required to be brought at the time of recruitment tests for verification by the Board.

11. SELECTION PROCESS

- (a) **Height Bar** – At the very beginning of recruitment process, candidates will be asked to go through the height bar test. The candidates not meeting the prescribed height will be eliminated.
- (b) **Race** - The candidates, who qualify the Height Bar Test, will be required to qualify one mile race **to be completed within 10 minutes by both male and female candidates** before appearing in further tests. No marks will be awarded for this test and it will be only qualifying in nature.
- (c) **Checking of documents**: The original documents of candidates, who qualify the race, will be checked by the board. Original documents will be returned on the spot after verification and photocopies will be retained with the application form. Those who clear this stage will go to PST.
- (d) **Physical Standard Test (PST)**: Candidates found eligible in documentation will be screened for height, chest and weight measurements by the board. Those who do not meet the required physical measurements will be eliminated at this stage.
- (e) **Physical Efficiency Test (PET)** : The candidates who clear the PST event will be required to undergo PET which will consist of the following:-

For Male	For Female
11 feet long jump (maximum three chances)	9 feet long jump (maximum three chances)
3½ feet high jump (maximum three chances)	3 feet high jump (maximum three chances)

Note - Physical Efficiency Test (PET) will be qualifying in nature and it will not carry any marks. Those who do not qualify any of the PET events will be discarded then and there and will not be allowed to appear in further events. **No Race or Physical Efficiency Test (PET) will be held for Ex-servicemen.** However, Ex-servicemen will be required to pass the requisite Height Bar, PST(Height, Chest & Weight), written examination, Skill Test and Medical Examination.

- (f) **Written Examination (100 Marks)**: The candidates qualified in PET will be required to pass the written examination (**Objective Type-OMR Based**) consisting of following:-

General English	20 questions	20 Marks
General Hindi	20 questions	20 Marks
General Awareness(Bilingual)	20 questions	20 Marks
Quantitative Aptitude Test (Bilingual)	20 questions	20 Marks
Simple Reasoning (Bilingual)	20 questions	20 Marks
Total	100 questions	100 Marks

i) The duration of the Written Examination will be 2 hours and will carry total 100 marks. Candidates will be required to answer in OMR sheet which will be signed both by the candidate and invigilator.

ii) The OMR answer sheet of written test will be processed/scanned in an electronic machine. Any wrong entry of roll number, name, question booklet number, question paper series etc will render the OMR sheet invalid and the same will not be evaluated. The concerned candidates will be responsible for such mistake on their part.

(g) Skill Test (100 Marks)- The candidates, who qualify the above written examination, will be required to appear in the skill test **i.e. shorthand and typing** as under:-

- i) **Dictation**- 10 minutes @ 80 words per minute.
- ii) **Transcription**- 50 minutes (English) on computer; or 65 minutes (Hindi) on computer.

Note: Qualifying marks shall be 35% for General Candidates & Ex-Servicemen and 33% for Scheduled Caste/Scheduled Tribes /Other Backward Class in the written examination and skill test.

(h) Merit List – Merit lists in each category namely, Gen, SC, ST, OBC and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the written examination and skill test.

j) Detailed Medical Examination Candidates shortlisted in **order of merit** in each category will be put through Detailed Medical Examination to assess their fitness.

k) Appeal against Detailed Medical Examination

i) A candidate declared unfit in detailed medical examination, if not satisfied with the findings of the Medical Officer, can submit an **appeal for his re-medical examination with a duly filled Medical certificate as per Annexure-VI as a proof of evidence about the error of judgment on the part of Recruitment Medical Officer.**

ii) The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment in ITBP by a Medical Officer.

- iii) The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order or Demand Draft in the name of **Commandant, Base Hospital, ITB Police, New Delhi and Rejection Slip (in original)** issued by the Presiding Officer.
- iv) The appeal complete in all respect should be submitted within 15 days from the date of issue of the communication i.e. Rejection Slip at the address given in rejection slip. **ITBP will not be responsible for any postal delay.** The appeals received after the prescribed 15 days, without relevant documents will not be entertained.
- v) The decision of the re-medical board of ITBP shall be final and no 2nd appeal will be entertained as per Govt. instructions and also no reply of the correspondence/2nd appeal will be given/entertained.

12. Candidates who are already in Central/State Govt. service including Departmental candidates send their application through proper channel with NO OBJECTION CERTIFICATE as per Annexure-I page-2. Application received without proper channel and NO OBJECTION CERTIFICATE will also be rejected.

13. All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card. Candidates should come duly prepared for 2-3 days stay under their own arrangements at the Recruitment Centre. The Government shall not be responsible for damage/injury, if any, to the individual sustained during the Physical Efficiency Test. **No TA/DA will be admissible. Incomplete applications will be summarily rejected and no correspondence on this will be entertained. No application after the last date as mentioned above will be accepted.**

14. For more details about ITBPF, please visit <http://www.itbpolice.nic.in> and <http://itbp.gov.in>

DIG (Establishment)
Dte. Gen. ITB. Police

ANNEXURE 'I'**APPLICATION FOR THE POST OF ASSISTANT SUB-INSPECTOR
(STENOGRAPHER) IN INDO-TIBETAN BORDER POLICE FORCE****To be filled in BLOCK LETTERS**

Roll No.

(to be filled by office)

- I. No. & Date of IPO/ Bank Draft _____.
- II. Value Rs. _____.
- III. _____.

1. Name _____.
- (as recorded in the matriculation certificate)
2. Father's Name _____.
3. Date of Birth _____.
4. Category (**General/SC/ST/OBC/Ex.Servicemen**) _____.
5. Educational Qualification _____.
6. Experience (if any) _____.
7. Professional qualification (if any) _____.
8. Do you claim age relaxation (Indicate Category) _____.
9. Nationality/Religion _____.
10. State of which candidate is ordinarily a resident _____.
11. **Permanent Home Address**

Village/Mohalla _____

Post Office _____

Tehsil _____

Police Station _____

Distt _____

State _____

Pin Code No. _____

Telephone No:-STD Code _____

12. **Present Postal Address**

Village/Mohalla _____

Post Office _____

Tehsil _____

Police Station _____

Distt _____

State _____

Pin Code No. _____

Telephone No:-STD Code _____

13. **Physical Standard:-**

Height _____ Cms Chest- (**Only for Male**) Unexpanded _____ Cms

Weight _____ Kg. Expanded _____ Cms

Do you wear Spectacles? (Yes/No) _____.

Paste here your
recent Passport
size photograph

Box for Signatures of
the candidate

Space for Central
Recruitment Fee Stamp.

14. Particulars of present employment _____
if any, with post service number/name _____
of Deptt. etc.

15. List of enclosures:-

- i) _____ iv) _____
ii) _____ v) _____
iii) _____ vi) _____

NOTE: (Candidate should apply only if he fulfils all the physical standards mentioned in the advertisement to avoid any disappointment at a later stage)

DECLARATION

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test and interview, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited. I also understand that if at any stage I am found by the Recruitment Board to have used unfair means in the written examination/test or have violated any of the Rules/Regulation governing the conduct of recruitment process, my candidature can be cancelled or be declared to have failed by the Recruitment Board at its sole discretion.

Place _____

Dated _____.

(Signature of the candidate)

Full Name:

Declaration/undertaking - for OBC Candidates only

I, _____ son of Shri _____ resident of village/town/city _____ district _____ State _____ hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004 and dated 14/10/2008.

Signature of the Candidate

Place: _____

Date: _____

No Objection Certificate

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them,

- (i) Certified that Shri _____ holds a permanent/temporary post of _____ under Central/State Govt.
(ii) Certified also that he has submitted his application to this department/Office on _____.
(ii) Certified also that Shri _____ will be released in case of his selection for the post of **Assistant Sub-Inspector (Stenographer)** in Indo-Tibetan Border Police Force.

Place:

Dated:

Signature of Head of Office
with office seal

ANNEXURE 'II'**RECRUITMENT FOR THE POST OF ASSISTANT SUB-INSPECTOR
(STENOGRAPHER) IN INDO-TIBETAN BORDER POLICE FORCE****ADMIT CARD****To be filled in BLOCK LETTERS**Roll No.
(To be filled by office)

1. Name of candidate: _____
2. Father's Name _____.
3. Date of Birth _____.
4. Educational Qualification _____.
5. Present Postal Address:
 - Village/Mohalla _____ . Post Office _____.
 - Tehsil _____ . Police Station _____.
 - Distt _____ . State _____.
 - Pin Code No. _____.
 - Telephone No:-STD Code.....Tel. No.....
 - Mobile.....
6. Category (General/SC/ST/OBC/Ex. Serviceman) _____.

Paste here your
recent Passport
size photograph

(Signatures of Candidate)
Full Name:**(TO BE FILLED BY THE APPLICATION RECEIVING AUTHORITY)**

1. Roll No. _____
2. Name of Post for which admit card issued _____
3. Name of Recruitment Centre with complete address:

4. Date and time of recruitment _____
5. Date of Issue _____

(Signatures of issuing authority with seal)

(Note: i) Candidate shall bring with them ball pen, clip board for written test.
ii) Mobile Phone, camera or any type of calculating devices are strictly prohibited inside the recruitment venues.

ANNEXURE 'III'**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE/ SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under :-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____, the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.
 The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.
 The Constitution (Pondicherry) Scheduled Castes Order 1964 @.
 The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.
 The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.
 The Constitution (Nagaland) Scheduled Tribes Order 1970 @.
 The Constitution (Sikkim) Scheduled Castes Order 1978 @.
 The Constitution (Sikkim) Scheduled Tribes Order 1978 @.
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.
 The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.
 The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.
 The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.
 The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

Contd...2/-

Contd. from pre-page

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town*
 _____ of District/Division* _____ of the State/Union Territory of
 _____ .

Signature _____
 ** Designation _____
 (with seal of office)

State/Union Territory _____
 Place _____
 Date _____

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- a. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kum. _____ Son / Daughter of Shri / Smt. _____ of Village/Town _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004 & dated 14/10/2008.

Dated: _____

District Magistrate / Deputy Commissioner / Competent Authority
Seal

NOTE:

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
(b) The authorities competent to issue Caste Certificates are indicated below:
(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
(iii) Revenue Officer not below the rank of Tehsildar' and
(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

ANNEXURE 'V'**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES
THOSE WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR
CHEST MEASUREMENT**

Certified that Shri _____ S/O Shri _____ is
permanent resident of village _____ Tehsil/Taluka
_____ District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____
(Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height
measurement for recruitment in the Para Military Forces of the Union of
India.
- He belongs to the Himachal Pradesh/Leh & Ladakh/Kashmir Valley/North
Eastern States which is considered for relaxation in height measurement for
recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is
considered for relaxation in height and chest measurement for recruitment
in para-military forces.

Date: _____

Signature _____

Place _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

MEDICAL FITNESS CERTIFICATE

(To be submitted only alongwith appeal for re-medical examination)

Certified that Mr. _____ S/O Shri _____
 age _____ years, a candidate of _____ was examined by
 me at Hospital _____ on date _____.

2. I, the undersigned, have the knowledge that Mr. _____
 S/O Shri _____ has been declared medically unfit by the
 Medical Officer for the post of **Assistant Sub-Inspector (Stenographer)** in ITBP due to
 _____. In my opinion, this is
 an error of judgment.

Date:

Signature & Name
 with seal of Medical Practitioner

Registration No. _____
 (MCI/State Medical Council)

Address _____

davp. 19112/11/0025/1213