

**GOVERNMENT OF INDIA**  
**MINISTRY OF URBAN DEVELOPMENT**  
**GOVERNMENT OF INDIA PRESS:KORATTY**  
**KINFRA PARK P.O., THRISSUR DISTT; KERALA 680 309**

F.No. 21011/2(a)/2013/E-1/ 2392

Dated 4 -10-2013.

**RECRUITMENT NOTICE**

The Manager, Govt. of India Press, Kinfra Park P.O., Koratty – 680- 309 invites applications in the prescribed form, (Annexure-A) from Indian Nationals fulfilling the prescribed qualifications and experience for appointment to certain Group “C” posts by Direct Recruitment as per extant Recruitment Rules. The posts are temporary but likely to become permanent. The Age limit prescribed as shown against each category of post in (Annexure-B) is relaxable in respect of SC/ST/OBC/PH/ESM etc. as per rules in force. The date and time of Written Test/Trade Test/Interview will be intimated later to the eligible candidates separately. The candidate fulfilling the eligibility criteria should forward their applications in the prescribed form duly filled in all respects to the Manager, Government of India Press, Kinfra Park P.O, Koratty – 680 309 **on or before 30-11-2013.**

NB:- The vacancy Notification No. 19011/1(a)/EI/2007 in Employment News dated 16-22 September 2008 stands cancelled.

**INSTRUCTIONS TO THE CANDIDATES**

1. There will be reservation upto 5% for meritorious sports persons, in relaxation of the recruitment procedure, provided the overall reservation of all types do not exceed 50% of the total number of vacancies.
2. There will be a sub-quota of 4.5% reservations for minorities, as defined under Section (2)© of the National Commission for Minorities Act,1992 from within the 27% reservation of OBCs as notified by Department of Personnel & Training vide OM No. 41018/2/2011/-Estt.(Res) dt 22.12.2011.
3. Relaxation in age limit to be provided for the Scheduled castes, the Scheduled Tribes, Ex-Servicemen, Other Backward Classes and other special categories of persons in accordance with the order issued by the Central Government from time to time.
4. The Manager, Govt. of India Press, Koratty reserve the right to fill up all the posts or alter the number of post or restrict the number of candidates to be called for Test/Interview or reject any application.
5. The qualification(s) regarding experience is or are relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of the selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
6. The date and time of Test/Interview will be intimated later to the eligible candidates separately, for which one self attested photo of the applicant be affixed in the Application form and 3 copies be kept with the application. Two Self-addressed stamped envelope may be accompanied with the application.
7. The candidates fulfilling the eligibility criteria should forward their applications in the prescribed form (Annexure-A) duly filled in all respects to the Manager, Government of India Press, Kinfra Park PO, Koratty-680309, Thrissur District, Kerala by Registered/Speed Post which must reach in this office on or **before 30-11-2013.**
8. Separate application is to be sent for each category of post
9. The name of the post applied for is to be mentioned on the top of the application and envelope.
10. Attested copies of the certificates are to be enclosed with the application as proof of Caste, Age, Educational Qualifications and Experience etc.
11. The applications received after the last date of receipt of application will not be entertained under any circumstances. This office will not be responsible for any loss in transit or postal delay.
12. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates.

Manager,  
Govt.of India Press, Koratty.

**Documents to be attached with the Application:-**

- i) One self attested photo of the applicant be affixed in the Application form and 3 copies be kept with the application.
- ii) Documents in support of claim of SC/ST/OBC/PH/ESM category in the prescribed format issued by the competent authority.
- iii) Attested copies of the certificates are to be enclosed with the application as Proof of Caste, Age, Educational Qualifications and Experience etc.
- iv) Attested copies of any other documents in support of information given in the Application.
- v) Two self addressed stamped envelope should be accompanied with the application
- vi) If the applicant does not submit all the documents in support of information given in the Application form, the candidature of the applicant shall be rejected summarily at any stage of the recruitment process.
- vii) Applicants must submit Mark-sheets and certificates in support of essential educational qualifications and Age-proof from a recognized University/Institution/Board otherwise their candidature shall be liable to be rejected summarily or at any stage of the recruitment process.

**ANNEXURE-A**

**APPLICATION FORM**

- 1. Name of the Post applied for :
- 2. Name :
- 3. Father's Name :
- 4. Present Address of the applicant with Pin Code & Ph.No.:
- 5. Nationality :
- 6. Age & Date of Birth ( in Christian era ) :  
(Age as on closing date of receipt of application)
- 7. Sex : Male / Female :
- 8. Educational/Technical Qualifications: ( i)  
(ii)  
(iii)
- 9. Additional Qualification & Experience acquired : (i)  
(ii)
- 10. Whether the applicant is SC/ST/OBC/PH(VH, HH, OH)/Ex-Service/Minorities/Sports persons/  
( If yes, specify the category along with documentary proof)



**DECLARATION**

I, .....hereby declare that all the particulars furnished above are true and correct to the best of my knowledge and belief. I also understand that I will be disqualified for selection, if any of the information is found to be wrong.

Place:

(Signature of the Applicant with name)

Date:

**ANNEXURE-B**

**GOVERNMENT OF INDIA PRESS : KORATTY**

S.No	Name of Post & Classification	No. of vacancies	Distribution				Age limit for D/R	Pay Band & Grade Pay	Qualification & Experience
			SC	ST	OBC	UR			
1	<b>Nurse</b> General Central Service Group C Non Gazetted Non Ministerial	1	0	0	0	1	27 Yrs Relaxation in age limit upto 40 yrs (45 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4600/-	(i) Matriculation or equivalent from a recognised Board or University (ii) Possessing certificate in 'A' Grade Course in Nursing or Midwifery from a recognised Institution and registered with any State Nursing Registration Council.
2	<b>Canteen Clerk</b> General Central Service Group-C Non Gazetted Non Ministerial	2	0	0	0	2	18-25 Relaxation in age limit to be provided for the SC/STs. Ex/Ser.men,OBCs and other special categories of persons in accordance with the orders issued by the Central Govt. from time to time.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(a) 12th Pass or equivalent with Commerce. (b) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m correspond to 10500 Key Depression per Hour or 9000 Key Depression per Hour on an average of 5 key Depressions for each word).
3	<b>Canteen Attendant</b> General Central Service Group-C Non Gazetted Non Ministerial	3	0	0	0	3	18-25 Relaxation in age limit to be provided for the SC/STs. Ex/Ser.men,OBCs and other special categories of persons in accordance with the orders issued by the Central Govt. from time to time.	PB1 Rs.5200-20200 Grade Pay Rs.1800/-	Matriculation or Equivalent.
4	<b>Assistant Binder</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	31	4	2	8	17	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(1) Matriculation (10th Class) pass from a recognised School or Board (ii) Certificate of successful completion of Apprenticeship under the Apprenticeship Act,1961 (52 of 1961) <b>OR</b> Certificate of successful completion of vocational course at +2 level of Printing Technology.
		Out of 31 posts: 3 posts meant for Ex/Ser. 1 post meant for P/H(V/H)							
5	<b>Copy Holder</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	4	0	0	1	3	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(1) Graduation from recognised University (ii) Knowledge of English and Hindi and one of the regional langauages in which printing is done in the Press. (iii) Two years experience in proof reading from Press or Institution of repute.

6	<b>Mechanic (Ptg. &amp; Bdg)</b> General Central Service Group-C (Highly Skilled Grade-I) Non Gazetted Non Ministerial	3	0	0	0	3	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(1) Diploma in Mechanical or Electrical or Electronics Engineering from a recognised University or Insitution (ii) Two years experience of maintenance/repairing of Printing and Allied equipments in an Institution or Press of repute.
7	<b>Asstt. Mechanic (Ptg. &amp; Bdg)</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	5	0	0	1	4	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(1) Diploma in Mechanical or Electrical or Electronics Engineering from a recognised University or Insitution (ii) With one years experience of maintenance/repairing of Printing and Allied equipments in an Institution or Press of repute. (iii) Ability to read the name of spare parts of machine used in printing industry (other than lino/mono type and casting machines) including lathe and other machine workshop and of servicing and maintenance of offset and other machines.
8	<b>Electrician</b> General Central Service Group-C (Highly Skilled Grade-II) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(1) Diploma in Electrical or Electronics from a recognised University or Institution. (ii) Electrical Supervisory Certificate of Competency. (iii) Two years experience of running/maintenance of different types of both high tension and low tension electrical installation including underground cable system. (iv) Knowledge of maintenance of Electrical installation.
9	<b>Wireman</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	2	0	0	0	2	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(1) Diploma in Electrical or Electronics from a recognised University or Institution. (ii) Electrical Workman's Permit. (iii) Workman's Competency Certificate or Electrical Workman Licence (Certificate of Competency class ii) or any other equivalent Certificate and one years experience in the line .
10	<b>Welder</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(i) Matriculation (10th Class) pass from a recognised School or Board (ii) Certiticate from Industrial Taining Institute in Welding Trade . (iii) Three years experience in the trade.
11	<b>Carpenter</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(i) Matriculation (10th Class) pass from a recognised School or Board (ii) Certiticate from Industrial Training Institute (iii) Three years experience in the trade.

12	<b>Senior Artist</b> General Central Service Group-C (Technical Supervisor) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Degree in Fine/Commercial Arts/Graphic Design with Two years experience in Commercial Designing, Graphic Designing and Layout making. <b>OR</b> (ii) Diploma in Fine/Commercial Arts with 3 yrs experience in Commercial Designing, Graphic Designing, Layout making <b>AND</b> (I) Qualifying Trade Test (ii) Working Knowledge of English and Hindi or atleast one of the regional languages in which work is being done in the Press.
13	<b>Junior Artist</b> General Central Service Group-C (Master Craftsman) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Degree in Fine/Commercial Arts or Graphic Designing and experience of one years in Commercial/Graphic Designing <b>OR</b> (ii) Diploma in Fine/Commercial Arts or Graphic Designing with two yrs experience in Commercial/Graphic Designing and Layout making <b>AND</b> (i) Working knowledge of English and Hindi and one of the regional languages in which work is required to be done. (ii) Qualifying Trade Test.
14	<b>Artist Retoucher</b> General Central Service Group-C (Technical Supervisor) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Degree in Printing Technology from a recognised university or Institution with two yrs experience <b>OR</b> (ii) Diploma in Printing Technology (Offset) from a recognised Institute of Printing and 3 years experience in scanning, Planning & Retouching in a offset establishments of repute.
15	<b>Assistant Artist Retoucher</b> General Central Service Group-C ( Master Craftsman) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Degree in Printing Technology from a recognised university or Institution with one years experience <b>OR</b> (ii) Diploma in Printing Technology (Offset) from a recognised Institute of Printing and 2 years experience in scanning and Retouching in a Photolitho establishments of repute.
16	<b>Cameraman</b> General Central Service Group-C ( Master Craftsman) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Diploma in Printing Technology from a recognised Institution. (ii) Three years experience in operation of Process Camera.

17	<b>Dark Room Assistant</b> General Central Service Group-C (Highly Skilled Grade-II) Non Gazetted Non Ministerial	2	0	0	0	2	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(i) Diploma in Printing Technology from a recognised Institution. (ii) Two years experience in operation of Process Camera.
18	<b>Plate Maker (Offset)</b> General Central Service Group-C (Highly Skilled Grade-I) Non Gazetted Non Ministerial	2	0	0	0	2	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(i) Matriculation (10th Class) or equivalent from recognised School/Board preference being given to candidates who have passed with Chemistry. (ii) Diploma in Printing Technology (Offset) from a recognised Institute of Printing Technology. <b>OR</b> Certificate of successful completion of Apprenticeship in Plate making under the Apprentices Act,1961 (52 of 1961) with three years of practical experience in Plate making.
19	<b>Asstt. Plate Maker (Offset)</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	1	0	0	0	1	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(i) Matriculation or equivalent with Physics and Chemistry as subject from recognised School or Board. (ii) Certificate from Industrial Training Institute in Plate Making Trade with three years experience. <b>OR</b> A Certificate of successful completion of Apprenticeship under the Apprenticeship Act,1961 in the trade of Plate Making with five years of working experience in offset press of repute.
20	<b>DTP Operator</b> General Central Service Group-C (Master Craftsman) Non Gazetted Non Ministerial	2	0	0	0	2	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB2 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Diploma in Printing Technology with three years experience of operating Computer. (ii) Typing experience in Hindi and English language.
21	<b>Offset Machine Man</b> General Central Service Group-C (Master Craftsman) Non Gazetted Non Ministerial	25	3	1	6	15	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.9300-34800 Grade Pay Rs.4200/-	(i) Diploma in Printing Technology (Offset) from a recognised Institution. (ii) Five years working experience on Offset Machine doing single and multi colour work.
22	<b>Offset Machine Assistant</b> General Central Service Group-C (Highly Skilled Grade-I) Non Gazetted Non Ministerial	17	2	1	4	10	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(i) Diploma in Printing Technology (Offset) or equivalent from a recognised Institution; and (ii) Three years working experience on Offset Machine doing single and multi colour printing work <b>OR</b> (i) 10+2 from recognized school or board; (ii) Certificate of successful completion of Apprenticeship in Offset Machine under the Apprenticeship Act, 1961 (52 of 1961); and (iii) 5 year experience in operation of Offset Machine doing single and multi colour printing work.

23	<b>Offset Machine Attendant</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	19	2	1	5	11	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continuous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(i) Matriculation or equivalent from recognised School or Board. (ii) A Certificate of successful completion of Apprenticeship under the Apprentices Act, 1961 (52 of 1961) in the trade of Offset Printing, Plate Making. (ii) Three years working experience on Offset Machine in Press of repute.
		Out of 19 posts: 2 posts meant for Ex/Ser. 1 post meant for P/H(O/H)							
24	<b>Attendant (Offset)</b> General Central Service Group-C (Skilled) Non Gazetted Non Ministerial	3	0	0	0	3	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continuous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.1900/-	(i) Matriculation or equivalent from recognised School or Board. (ii) A Certificate of successful completion of Apprenticeship under the Apprentices Act, 1961 (52 of 1961) in the trade of Offset Printing, Plate Making. (ii) Three years working experience on Offset Machine in Press of repute.
25	<b>Resograph Operator</b> General Central Service Group-C (Highly Skilled Grade-II) Non Gazetted Non Ministerial	2	0	0	0	2	18-27 Relaxation in age limit upto 35 yrs (40 yrs for SC/ST) will be allowed to Deptl. candidates with 3 yrs continuous service in Central Govt.	PB1 Rs.5200-20200 Grade Pay Rs.2400/-	(i) Diploma in Printing Technology from a recognised Institution with two years experience.

Manager