



Indira Gandhi National Tribal University

Amarkantak, Dist.-Anuppur-484 886 (M.P.)

(Establishment by an act of Parliament)

Advt. No. F.03/Estt/2013/101

Date 30.01.2013

Recruitment Notice

Applications in the prescribed format are invited from the eligible candidates for the following positions:

Last Date for submission of application : **28.02.2013**

Sr. No.	Name of post	No. of Post
1.	Professor (Commerce)	01 UR
2.	Internal Audit Officer	01 (On deputation)
3.	Assistant Engineer (Civil)	01 UR
4.	Assistant	01 SC
5.	Upper Division Clerk	01 SC

Detailed information regarding qualification, experience as well as pay scale may be seen on the University website:

www.igntu.nic.in Completely filled in prescribed Application Form along with Demand Draft of Rs 200/- (Rs.100/- for SC/ST) should be sent to the Registrar, Indira Gandhi National Tribal University, Amarkantak (M.P.)- 484 886 by Registered /Speed Post only. The Demand Draft should be in favour of "**Indira Gandhi National Tribal University**" payable at State Bank of India, Amarkantak (IFSC code No. SBIN 0004674)

Registrar

Indira Gandhi National Tribal University, Amarkantak, Dist.-Anuppur-484 886 (M.P.)

Sr. No.	Name of post	Qualification	Max Age
1.	Professor (Commerce) Rs. 37400-67000 plus AGP 10000/-	<p>A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.</p> <p>(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.</p> <p>(iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.</p> <p>(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) requirements of 400 points.</p> <p>B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p>	
2.	Internal Audit Officer Pay Band – 3: Rs. 15600 – 39100 with Grade Pay Rs. 7600/-	<p>i. Officer holding analogous posts on regular basis or with 5 years regular service in the scale of (Rs. 15600 – 39100 + GP 6600) from the Central/State Government, Universities and other autonomous organizations.</p> <p>ii. Drawing and Disbursing Officers belonging to the Audit & Accounts Service of other similar services.</p>	55 years
3.	Assistant Engineer (Civil) 9300-34800 plus Grade Pay Rs. 4600/-	i B.E. (Civil) or equivalent qualification recognized by AICTE in the respective field with 05 years experience as Junior Engineer or Diploma in Civil Engineer with 07 years experience as Junior Engineer.	35 Years
4.	Assistant Rs.9300-34800 plus Grade Pay Rs. 4200/-	<p>i Graduation degree from a recognized University.</p> <p>ii. Five years relevant experience in University system.</p> <p>iii Sound knowledge of computer.</p>	35 years
5.	Upper Division Clerk 5200-20200/- plus Grade Pay 2400/-	<p>i. Graduate degree from a recognized university.</p> <p>ii. Three years relevant experience in University system.</p> <p>iii. Sound knowledge of computer.</p>	35 years

Registrar

GENERAL INSTRUCTIONS & ESSENTIAL INFORMATION

1. Applicants must apply on prescribed form available on website. Applications received in any other form than prescribed form will be rejected.
2. The envelope should be super-scribed as “**Application for the post of**”.
3. Only short listed candidates will be called for interview. The University reserves its right to limit of the total number of candidates to be called for interview.
4. Stringent criteria may be applied for short-listing the candidates to be called for interview.
5. The University reserves the right to withdraw any advertised post at any time without assigning any reason. The right is also reserved with the University either to fill or not to fill the post and its decision, in this regard shall be final.
6. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master’s level in the case of SC/ST/Person with Disability candidates.
7. Application should be accompanied with a non-refundable **demand draft Rs. 200/- or Rs. 100/-(SC/ST & PWD)** drawn in favour of **Indira Gandhi National Tribal University, drawn at State Bank of India, Branch-Amarkantak.**
8. The application duly filled in the prescribed form must reach the office on or before **28.02.2013** at the below given address. Applications received after this date shall not be included in the selection process.

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9. **Separate application** along with application **fee** should be submitted **for each post** applied for.
10. Applicants serving in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Bodies must send their applications “**Through Proper Channel**”. The applications received without the recommendations of the employers will not be considered. However, an advance copy of application may be sent followed by the original application through proper channel.
11. The age of superannuation for all the post shall be as per UGC norms.
12. Candidates shall have to produce original documents at the time of appearing in Interview with a passport size photograph and a set of Xerox copy of certificates.
13. Canvassing in any form may lead to cancellation of candidature.
14. **Incomplete applications** or without relevant supporting enclosures (self attested copies of degree/certificates/marks sheets/experience certificate, etc.) **will be out-rightly rejected.**

Registrar