



INSTITUTE OF BIORESOURCES AND SUSTAINABLE DEVELOPMENT (IBSD)

(Department of Biotechnology, Govt. of India) ☎ : 0385-2446122 (O)

Takyelpat Institutional Area

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ADVERTISEMENT No. C1/2012

Imphal, the 4th October, 2012

The Institute of Bioresources and Sustainable Development (IBSD) is one of the autonomous institutes under the Department of Biotechnology, Ministry of Science & Technology, Govt. of India. The objective of IBSD is to develop and utilize the rich bioresources of the Northeastern Region of the country through the application of modern tools of biology and biotechnology. This institute is emerging as a premier research institute in the region with state-of-art modern research facility and infrastructure. The institute invites application for the following posts:

Post No.1: One Scientist – E: (Plant Biotechnology/Plant Molecular Biology) in the pay band of Rs. 37400-67000 + Grade Pay of Rs. 8700/-

Essential Qualification: 1st class M.Sc. in Plant Biotechnology/Horticulture/ Life Sciences or equivalent with specialization in plant molecular biology/plant genomics /phytochemical technology having at least eleven years research experience or Ph.D. in the above subjects with at least ten years research experience.

Desirable: Research experience in biotechnological approaches on conservation, development and utilization of plant resources. The candidate should be capable of guiding and supervising research programmes of the division on plant biotechnology/molecular biology.

Post No.2: One Scientist – E: (Natural Product Chemistry) in the pay band of Rs. 37400-67000 + Grade Pay of Rs. 8700/-

Essential Qualification: 1st class M.Sc. in Biochemistry/Phytochemistry/Organic Chemistry or equivalent with specialization in natural product chemistry having at least eleven years research experience or Ph.D in the above subjects with at least ten years research experience.

Desirable: Research experience in the area of natural product chemistry/ phytochemistry and should be capable of guiding and supervising research programmes of the division on chemical prospecting of bioresources.

Post No.3: One Scientist – C: (Economic Entomology) in the pay band of Rs. 15600-39100 + Grade pay of Rs. 6600/-

Essential Qualification: 1st class M.Sc. in Life Sciences/Zoology/Entomology or equivalent with specialization in economic Entomology having at least five years research experience or Ph.D. in the above subjects with at least four years research experience.

Desirable: Research experience in biotechnological approaches for development and utilization of insect bioresources. The candidate should be capable of carrying out independent research projects of the division.

Post No.4: One Scientist – B: (Microbiology)

Salary structure Rs. 34,650/- (Consolidated)

Essential Qualification: 1st class M.Sc. in Microbiology/Agril Microbiology/Medical Microbiology or equivalent with specialization in molecular microbial taxonomy, bacterial and fungal taxonomy, anaerobic microbial culture, handling and preservation; having research experience in the relevant field with three years after M.Sc. or Ph.D with one year post-doctoral research experience in the relevant field. The post is initially for two years only.

Desirable: Ph.D. in related subject with capability of isolation, culturing, identification with classical and molecular techniques, preservation of microbial culture.

POST NO. 5. One Senior Accounts Officer in the pay band of Rs.15600-39100 + Grade Pay of Rs. 5400/-

Essential Qualification:

(A) For Deputation: Candidates holding analogous posts or Graduate with at least 8 years experience in Accounts Department in Central Government/State Government/PSU/Autonomous body in the next lower pay scale/Pay band and Grade pay. Desirable: Knowledge of Govt. Rules and Computer applications.

(B) For Direct recruitment: Graduate with SAS/CA/ICWA with Tally and at least 5 years experience in any organization.

Desirable: 1. Working experience for at least 3 years in government and public sector organizations.

POST NO. 6. One Senior Consultant (on contractual basis)

Emolument : Rs. 35,000/- to Rs. 60,000/- per month depending upon educational qualification and experience but the amount of emolument in the case of retired Government officials appointed shall be decided in such a way that the fee plus pension drawn shall not exceed the last pay drawn. However, he/she will continue to draw pension and the dearness relief on pension during the period of his engagement.

Essential Qualification: Post Graduate Degree with high academic record with Management Degree like MBA/equivalent from a well reputed University/Institution or Ph.D. in any subject. Candidates should have more 20 years in administrative and functions in Academic/R&D institution or University related Govt. departments of higher education and research. He/She should demonstrated leadership and innovation in the above areas of activities. Retired/retiring persons having worked at a senior level for a relatively large period in the Administrative & Academic activities in Academic/R & D institutions, University, related Govt. departments are encouraged to apply.

Desirable: Persons with Law Degree or Post Graduate Degree in Public Administration.

Duration : 6 months

Age limit : 62 years

Terms and Condition/references : Given separately as **Annexure –I**

POST NO. 7. One Stores and Purchase Officer (on contractual basis)

Salary Structure: Rs. 21,000/ per month (Consolidated)

Essential qualification: Graduate (preferably in Commerce) from a recognized University. Preference will be given to candidates with PG in material management with 3 years experience in Government/autonomous bodies or an organization of repute. Candidates should be well versed with local and foreign purchase, import and export and also have analytical and good communication (oral and written).

Desirable: (1) Knowledge of Govt. Rules and Regulation of purchase, procurement of stores and disposal, import of materials, (2) Knowledge and use of personal computer, administration and personnel matters, procurement, inventory and store management in an academic or research organization.

Job requirement: To assist Director in the local and foreign purchase, import and export matter and maintenance of stores and any other duty assigned from time to time.

POST NO. 8. One Field-cum-Farm Attendant in the scale of Pay band of Rs. 5200-20200 with Grade Pay of Rs. 1800/-

Essential Qualification: Matriculate.

Desirable: Matriculation with experience in the related field is desired.

General Conditions:

1. Applicants should be Indian nationals
2. The maximum age limits for the above posts will be as follows:

Scientist-E	: 55 years
Scientist –C	: 35 years
Scientist-B	: 32 years
Senior Accounts Officer	: 35 years
Senior Consultant	: 62 years
Stores and Purchase Officer	: 40 years
Field-cum-Farm Attendant	: 30 years
3. Relaxation of age in respect of special categories/sports persons under Govt. of India notifications/guidelines will be applicable.
4. Persons with physical disabilities will have age relaxation upto 5 years.
5. Reservation for SC/ST/OBC/PH, if applicable, will be in accordance with the orders issued by the Govt. of India from time to time.
6. The above posts carry usual allowances as admissible to Central Government employees for NEH region (including SDA, HCA). Higher initial pay may be considered for exceptionally meritorious and deserving candidates.
7. The date for determining the direct recruitment age limit/experience/qualifications shall be the closing date prescribed for receipt of applications.
8. The period of experience in the requisite discipline/area of work wherever prescribed shall be counted with effect from the date of acquiring the prescribed minimum educational qualification for that group/grade.
9. Applications from the candidates working in Government departments, public sector organizations, autonomous institutions, government funded research agencies or any organizations will be considered only if forwarded through proper channel and with a clear certificate that there is no vigilance case pending/being contemplated against him/her and that the applicant will be relieved within one month of receipt of the appointment order. However, applicants may send an advance copy of the application along with requisite fee (wherever applicable) before the last date of receipt of completed application.

10. Only outstation candidates called for interview will be paid to and fro single second class rail fare/ordinary bus fare from the normal place of their residence or from the actual place of undertaking the journey, whichever is nearer to the place of interview.
- 11. Housing facility is available with the institute. This institute provides transport service to its employees and students.**
12. The post can also be filled in the lower grade at the discretion of the Selection Committee in case suitable candidates with requisite qualification and experience are not forthcoming.
13. The Institute will have the right to cancel/modify the above post or the Recruitment Rules thereof at any time before the process of filling up the posts is completed.
14. The Institute reserves the right to appoint any person for the post, if found suitable, even if he/she has not applied for the post.

Completed applications strictly in the "FORMAT OF APPLICATION" available in institute's website <http://ibsd.gov.in/> and a recent passport size photograph fixed at space shown in the format along with attested copies of all mark sheets, caste certificate, experience certificates, etc. together with a non-refundable fee of Rupees fifty only (PH/SC/ST candidates are exempted from the payment of application fee) drawn in form of cross Demand Draft/IPO in favour of **Director, Institute of Bioresources and Sustainable Development, Imphal** should reach to the **Senior Administrative Officer, Institute of Bioresources and Sustainable Development, Takyelpat Institutional Area, Imphal- 795001, Manipur** on or before **5.11.2012.**

Applications received after the due date or without the required copies of certificates and application fee or incomplete in any manner will not be entertained.

Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post. Merely fulfilling of the minimum prescribed qualifications and experience will not vest any right on a candidate for being called for interviews. Since it may not be possible to call all the candidates for interviews, the applications will be short listed for the purpose and the decision of the Institute will be final. The Institute will not entertain any correspondence in this respect and interim enquiry will not be attended to.

FORMAT OF APPLICATION

1. Advertisement No:
2. Post applied for:
3. Name of the applicant (In block letters):
4. Father's/Husband's Name:
5. Date of Birth (DD/MM/YYYY):
6. Age as on the date of application:
7. Postal Address:
8. Pin: E-mail: Tel.:
9. Permanent Address: Telephone: Pin:
10. Nearest Railway Station:
11. Nationality:
12. Marital Status:
13. Whether belong to SC/ST/PH/OBC (If yes attach certificate) :
14. Educational Qualification:

Affix a
passport size
photograph

Exam Passed	Board/University	Division	% age	Year of passing	Subjects
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15. Professional training undergone, if any and details thereof
16. Present post (Name of the Employer)
17. (i) Nature of present employment i.e, Adhoc/temporary/quasi or permanent
(ii) Scale of pay and present pay and other allowance.
18. Total experience (Years/Months)
19. Details of research work/experience, if any:
20. Publication to your credit (a list of research publications should be enclosed)
21. Any other relevant information that you may like to furnish:

DECLARATION

I declare that the above information are true and correct to the best of my knowledge and belief.

Signature of the applicant

(A) ENGAGEMENT OF A SENIOR CONSULTANT

1. The Institute is desirous of engaging on contract a suitably qualified and widely experienced person as a Senior Consultant to streamline and guide the present administrative and academic procedures and activities in the interim period till the Institute's envisaged Administrative structure is in place.
2. **Assignment/Tasks:** The incumbent will guide and supervise the Administrative, Finance and Purchase functions entrusted to present officials with a view to streamline the same in the present growth phase of the institute, so as to achieve greater transparency and efficiency in the performance of the activities.

In the present structure there is absence of experienced staff to efficiently manage the academic activities of the ever increasing role of academics of the institute. Necessity is felt for a widely experienced academic administrator for establishing procedures and processes for academic activities.

3. **Who should apply?** Retired/retiring persons having worked at a Senior level for a relatively large period in the Administrative & Academic activities in Academic/R & D institutions, University, related Govt. departments will be ideal for the assignment.
4. **Other terms and conditions:**
 - i) It will be a full time assignment;
 - ii) The tenure of the assignment will be initially for 6 months, which is renewable after review, till the Institute's envisaged Administrative structure is functional.
 - iii) The engagement shall be on contract and does not confer 'regular employee' status of the Institute's service.
 - iv) Compensation for the assignment will depend on the suitability of the candidate and is negotiable within the norms followed by the Institute.