

The Handicrafts and Handlooms Exports Corporation of India Ltd

(A Government of India Undertaking - Ministry Of Textiles)

HHEC is a premier trading house dealing in export of handicrafts, handlooms, jute products, ready-made garments, gold jewelry, imports of bullion etc. HHEC has its Registered Office in Delhi and Corporate Office at Noida. It has Branch Offices at Chennai, Mumbai and Kolkata. In addition, we have state-of-art garment factory in Chennai and another at Noida.

Applications are invited from Indian Nationals for:

1. Management Trainee (Marketing):

Educational Qualification:

Graduate in Textiles/Handlooms/Fashion Designing/Accessories/ Printing/Designing with 60% and above marks.

OR

MBA or PG Diploma equivalent to MBA awarded by a UGC recognized University in Retailing/Marketing/International Trade & Business with 60% and above marks.

Work allocation: Work related to the Designing, Retailing, Marketing, Sales and sample development in Branches and Corporate Office of the Corporation.

2. Management Trainee (Finance):

Educational Qualification:

MBA or PG Diploma equivalent to MBA in Finance with 60% and above marks awarded by a UGC recognized University.

OR

Qualified CS/CA/ICWA

Work Experience: Project work/summer internship/work experience related to Finance will be an additional qualification.

PLACE OF POSTING	SPECIFIED FIELD	REQUIREMENT (IN NOS.)
Kolkata	Marketing	1.
Patna	Marketing	1.
Crafts Museum Shop, Delhi	Marketing	1.
Salarjung Museum, Hyderabad	Marketing	2
Chennai	Marketing	3
Rajiv Gandhi Bhavan, New Delhi	Marketing	1
Noida	Marketing	1
Chennai	Finance	2
TOTAL		12

Stipend: Rs.20,000/- p.m. for First Year + TA/DA as per rules and Rs.25,000/- p.m. for Second Year + TA/DA as per rules.

Age: Upto 28 years with relaxation in case of reserved categories as per rules.

Note:

On successful completion of training period and on the basis of performance-appraisal, suitable candidates, who fulfill the eligibility criteria, may be absorbed at entry level of Managerial Cadre i.e.

Assistant Manager as per rules & regulations of the Corporation. However, the trainees shall not have any legal claim for absorption.

RESERVATION / RELAXATION & CONCESSIONS:

Concessions to candidates belonging to SC/ST/OBC categories would be made as per Government Directives.

- Upper age limit is relaxable by 5 years in respect of SC/ST candidates, by 3 years for OBC Candidates and by 5 years in case of exceptionally experienced and technically qualified persons.

GENERAL CONDITIONS:

1. Only Indian Nationals need to apply. Mere submission of application will not entail any right for claiming engagement as Management Trainee(Marketing)
2. In order to regulate the number of candidates to be called for the test and/or interview, if so required, the Management reserves the right to raise the minimum eligibility standards/criteria.
3. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for interview. Only short-listed candidates will be called for Test and/or interview.

HOW TO APPLY:

1) Applications should be submitted strictly as per the prescribed format which can be downloaded from

<http://www.hhecworld.in/HHEC-Vacancy-format.doc> and

2) Applications by **E-MAIL** and also apply on line in the prescribed format. by clicking the below link

<http://www.hheconline.in/resume/resume.php>

E-mail: hhecjobs@hhecworld.in

Last date for receipt of applications is 15 days from the date of advertisement i.e 17th October 2012.