



GHANI KHAN CHOUDHURY INSTITUTE OF ENGINEERING & TECHNOLOGY (GKCIET)
(Under Ministry of H.R.D., Govt. of India)

Office: Vill+Post. Kotwali, Dist. Malda, Pin- 732144, West Bengal, Ph- 03512-268780/278058

Notification for recruitment of
Professor, Asst. Librarian, Technical Assistant, UDC/Cashier and LDC cum Typist

The Ghani Khan Choudhury Institute of Engineering & Technology, Malda is an autonomous society under the Ministry of Human Resource Development, Govt. of India, located at Malda, West Bengal engaged in development of Technical manpower for the region and all India. It follows unique modular pattern of technical education with multi entry and exit system in its Certificate, Diploma, and Degree module. Institute emphasizes imparting skill in technical education and has progressed to its Diploma module after successful certificate programmes following SLIET, Longowal, Punjab pattern in the disciplines of Mechanical, Electrical and Food Processing and Technology. It has also started its Non-formal education at its Kaliachak campus, Malda. Institutes regular campus is being setup at Narayanpur about 7KM from Malda Town located near NH-34.

Applications are invited from Indian Nationals for the following positions. The faculty posts are for appointment on contract/deputation /lien/ regular basis as per AICTE rules and the non faculty posts are on contract basis.

(A) Faculty position

1. **PROFESSOR**

: (1) Mechanical Engg. (One) (2) Food Processing & Technology (One)
These posts are in the AICTE prescribed qualification experience and age criteria with pay scales and carry allowance and other benefits as per the AICTE/MHRD rules and regulations as applicable at Malda.

(B) Non-Faculty positions

1. **ASSISTANT LIBRARIAN**

: 01 (One)

- (i) Age: Upper limit is below 40 years
- (ii) Master Degree in Library Science/ Information Science with at least 55% marks with 2 years experience in appropriate field / level.
- (iii) Desirable: knowledge of computers and qualifying in the national level test conducted for the purpose by the UGC or any other similar agency approved by the UGC.

2. **TECHNICAL ASSISTANT**

: 03 (Three) Technical Assistant, one each for Mechanical, Electrical, and Food Processing Technology

- (i) Upper limit is below 35 years
- (ii) 3 years Diploma course or equivalent in relevant trade of Engineering/Technology from a recognized Board or Certificate Course in relevant trade of Engineering/Technology from an ITI and with professional / industrial experience of 5 years in relevant field after acquiring the minimum qualification.
- (iii) Desirable: Knowledge of Computer for all disciplines, experience in laboratory/workshop of a University or reputed Institute or similar job will be preferable.

(2)

3. **UDC /CASHIER** : 01 (One)
- (i) Upper limit is below 35 years
 - (ii) Graduate with 2 years of experience in maintaining cash, Banking work in a reputed organization preferably in an education institution.
 - (iii) Knowledge of computer in office applications and applications like accounting software, maintenance of cash book etc.
 - (iv) Good communication skill
4. **LDC cum TYPIST** : 03 (Three)
- (i) Upper limit is below 30 years
 - (ii) Matriculation (Class-X pass) or equivalent qualification from a recognized Board.
 - (iii) Typing speed of 30 WPM in English.
 - (iv) Working knowledge of computer.

Application may be sent in the standard application format with name, age, address, qualification, professional experience etc. accompanied by attested copies of certificates and application fee of Rs. 300/- (Rs. 100/- for SC/ST) through demand draft in favour of "Accounts Officer, GKCIET, Malda" payable at "Malda". For the post of Professor, candidates should furnish Academic Performance Indicators (APIs) score as per AICTE format. Candidates will be shortlisted as per short listing criteria. Merely fulfilling minimum qualifications may not automatically entail a candidate to be called for the interview. Reservation policy of Govt. of India will be followed. The SC/ST/OBC certificate in the prescribed form only issued by the competent authority declared by Govt. of India will be accepted as proof in support of claims. The posts reserved for PH shall be filled as per Govt. of India norms. The last date of receipt of application in the institute is 7th January, 2013.

Apply to "**The Chairman, Board of Governors (BoG), Ghani Khan Choudhury Institute of Engineering & Technology (GKCIET)**, Village & Post: Kotwali, Dist. Malda - 732144, West Bengal. Fax No. 03512-268780/278058".

s/d
Chairman, BoG
GKCIET/Malda