



EXPORT-IMPORT BANK OF INDIA

Special Recruitment Drive for Scheduled Castes / Scheduled Tribes / Other Backward Classes (Non-creamy layer)

Export-Import Bank of India, an all India financial institution engaged in financing, facilitating and promoting India's international trade, having a network of 18 offices in India and overseas and Learning Centres in Bangalore, Ahmedabad and Pune, invites applications from Scheduled Castes (SC)/Scheduled Tribes (ST) /Other Backward Classes (OBC) candidates meeting the following eligibility criteria:

Position / Grade/Scale	No. of Positions Reserved for			Total
	SC	ST	OBC	
Manager / MM II	10	08	13	31
Chief Manager/ MM III	--	--	06	06

Position	Functional Area	Essential Academic Qualification	Experience
Manager	Corporate Loans & Advances/ International Trade Finance / Overseas Project Finance	Post Graduate in Business Management or Chartered Accountants (CA) or Graduates in Engineering. Minimum 55% aggregate marks in Graduation. AND Minimum 55% aggregate marks in Post-Graduation. The course should be of a minimum 2 years full time duration. Course completed through correspondence/part-time are not eligible. The institute should be recognised / approved by Government / AICTE. In case of CA, passing the professional examination is sufficient.	Minimum 3 years relevant experience as an officer in Scale-I or equivalent in international trade finance and overseas project finance or industrial finance department handling terms loans/ advances portfolio of scheduled commercial banks or all India financial institutions. (Experience through outsourcing vendors, service providers, KPO/BPO or IT support services providers will not be considered.)
Chief Manager	Corporate Loans & Advances/ International Trade Finance / Overseas Project Finance	Post Graduate in Business Management or Chartered Accountants (CA) or Graduates in Engineering. Minimum 55% aggregate marks in Graduation. AND	Minimum 5 years relevant experience of which 3 years as an officer in Scale-II or equivalent in international trade finance and overseas

Position	Functional Area	Essential Academic Qualification	Experience
		Minimum 55% aggregate marks in Post-Graduation. The course should be of a minimum 2 years full time duration. Course completed through correspondence/part-time are not eligible. The institute should be recognised / approved by Government / AICTE. In case of CA, passing the professional examination is sufficient.	project finance or industrial finance department handling terms loans/ advances portfolio of scheduled commercial banks or all India financial institutions (Experience through outsourcing vendors, service providers, KPO/BPO or IT support services providers will not be considered.)

- Candidates from Universities/Institutes awarding degrees based on ratings/grades other than numerical marks (i.e. CGPA/GPA/any other form), please note that if the equivalent aggregate percentage of marks is not mentioned in the mark sheet/ certificate, candidates are required to get a letter from the head of the Institute/Controller of Examination of the University, stating clearly, the methodology of conversion of the grades into percentage (conversion formula) and the numerical marks equivalent to their rating/grades.

- **Candidates Age Profile:**

Position	Maximum Age as on February 1, 2012 including age relaxation (years)*		Minimum years of relevant experience required as on February 1, 2012	Scale of Pay (₹)
	SC/ST	OBC		
Manager	35	33	3 years	19400-700-20100-800-28100
Chief Manager	40	38	5 years <i>(out of which minimum 3 years in Scale II or equivalent)</i>	25700-800-29700-900-31500

- Age relaxation for candidates belonging to Persons with Disabilities is 10 years.
- In addition to the pay, the selected candidates will be eligible for allowances, perquisites and benefits, as applicable to the Grade as per Bank's rules, prevalent at the time of joining. Residential accommodation can be provided subject to availability. Schemes for granting loans for housing, vehicle and personal computer are also available.
- Candidates must state their reservation status clearly in application. Applicants are requested to attach attested copies of degree, caste and experience certificates to the Application Form. Candidate must be a citizen of India.
- Only those who satisfy the required qualification and experience need apply. Candidates may apply for one post only. Candidature of the applicant is liable to be cancelled if it is found that they have applied for multiple posts. Applications that do not meet with the requirements will be rejected and no correspondence in this regard will be entertained.

- Interested candidates must fill in the **Application Form**. The Application Form is available on the Bank's website under 'Career' section. Application in any other format will not be considered and will be rejected by the Bank irrespective of the fulfilling eligibility criteria. Candidates must send the hard copy of the Application Form or by **E-mail**. E-mail application should be sent to srd2012@eximbankindia.in only. E-mail application to any other email ID will not be considered by the Bank and will be rejected. Candidates must mention the position and the functional area applied for on the envelope. If the Application Form does not indicate the position applied for, the application will be rejected irrespective of fulfilling the eligibility criteria. Canvassing in any form will be a disqualification.
- The Selection Process will comprise of Written Test and Personal Interview. The date and timing of the Written Test will be advised to the shortlisted candidates at a later date. Candidates who are shortlisted based on the performance in the Written Test will be called for Personal Interview.
- The Bank reserves the right to modify/amend/reverse/cancel any or all the provisions of the recruitment process, without assigning any reason thereof. Depending upon the requirement, the Bank reserves the right to cancel/restrict/curtail/enlarge the recruitment process, if need so arises, without any further notice and without assigning any reason therefor.
- No correspondence will be entertained from any ineligible and non-selected candidate. The Bank shall not furnish the mark-sheet of selection process to candidates. In all matters regarding eligibility, the selection process, the stages at which the scrutiny of eligibility is to be undertaken, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards in the selection process, number of vacancies, communication of results, etc., the Bank's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- Selected candidates, at the time of joining the Bank, will have to execute a personal bond for ₹ 3 lacs to serve the Bank for a minimum period of 3 years from the date of joining the Bank, for all the positions advertised.

Please send your application along with Application Form containing the above-mentioned particulars **on or before March 12, 2012** to the following address.

The General Manager-HRM
Export-Import Bank of India
Centre One Building, Floor 21,
World Trade Centre Complex,
Cuffe Parade,
Mumbai – 400005
