

**Eastern Railway
17, N.S.Road
Fairlie Place
Kolkata – 700 001**

Date of issue : 04.07. 2012

Closing Date- & -Time: 06.08.2012 – 17:30 hrs.

Closing date for candidate belonging to Andman, Nicobar & Lakashdweep Island the last date will be 15 days beyond the closing date i.e 21.08.12 at 17:30 hrs.

**Employment Notice No.1/2012/PWD(ER)
Special Recruitment Drive for Persons with Disability Quota**

In order to fill-up the quota for recruitment of the Persons with Disability in Eastern Railway, it has been decided to conduct a special Recruitment Drive (SRD) for Persons with Disabilities by the Eastern Railway, Personnel Department as per details in the table given below. Applications in the format in employment notice hereunder are invited from the Persons with Disabilities only from amongst (i) Blind / Low vision (ii) Hearing Handicapped (iii) Loco Motor Disabled or Cerebral Palsy. Nature or degree of disability eligible to apply is described below: - Persons suffering from not less than 40% of the disability shall alone be eligible for the benefit of reservation.

(I)Visually Handicapped (VH)

A) Blindness: (i) Total absence of sight

OR

(ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses.

OR

(ii) Limitation of the field of vision subtending an angle 20 degree or worse.

B) Low vision: Impairment of visual functioning even after treatment or standard refractive correction, but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive devices.

(II) Hearing Handicapped (HH)

- A) Hearing impairment: Loss of 60 decibel or more in the better ear in the conversational range of frequencies.
- B) The Deaf: The deaf are those in whom the sense of hearing is non-functional for ordinary purpose of life. They do not hear, understand sounds at all events with amplified speech. The cases included in the category will be those having hearing loss of more than 60 decibels in the better ear (profound impairment) or total loss of hearing in both ears.

(III) Orthopaedically Handicapped (OH)

- A) Locomotor disability : Locomotor Disability means disability of bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- B) Cerebral Palsy : Cerebral Palsy means abnormal motor control posture resulting from brain insult or injuries occurring in the prenatal, post-natal or infant period of development.
- C) All the cases of orthopedically handicapped persons would be covered under the category of “Locomotor disability or Cerebral Palsy.
- D) It shall also be indicated that persons suffering from not less than 40% of the relevant disability shall alone be eligible.

Details of Posts filled in

Category No.	Post	Scale	No. of Post Reserved				Classification of PWD	Minimum Educational Qualification required	Training Period
			OH	VH	HH	Total			
1	Technician Gr.III (Dsl/Elect.Fitter)	5200-20200/- +G.P- 1900/-	2	1	1	4	OL,LV,HH	Successfully course completed Act Apprentices &/or ITI passed candidates in the relevant trade approved by NCVT/SCVT	As per extent rules
2	Technician Gr.III (Mech./Fitter)		32	22	17	71	OL,BL,LV,HH		
3	Technician Gr.III (Painter)		1	0	2	3	OL,HH		
4	Technician Gr.III (Dsl/Mech.)		23	0	0	23	OL		
5	Technician Gr.III (Mechinist)		6	4	4	14	OL,LV,HH		
6	Technician Gr.III (Elect.Fitter)		21	9	10	40	OL,BL,LV,HH		
7	Technician Gr.III (Motor Mechanic)		2	0	0	2	OL		
8	Technician Gr.III (Fitter)		1	0	0	1	OL		
9	Tr. Trains Clerk		8	0	7	15	OL,HH	Matriculation or its equivalent with not less than 50% marks in the aggregate	
10	Commercial Clerk	5200-20200/- +G.P- 2000/-	25	0	22	47	OL,BL,OA,HH		
11	Chief Law Asstt.	9300-34800/- +G.P- 4600/-	3	0	0	3	OA,OL, OAL	Degree in Law from the recognised University with 03 years standing practice as a pleader at Bar. Serving employees who are Law Graduates may also be allowed to apply for these posts provided they have served for at least 5 years in any branch of the Railway Administration. The Railway Magistrates who are desirous of applying for such posts and who also fulfill the prescribed qualification for direct recruitment.	NIL
TOTAL			124	36	63	223			

Abbreviations used:

PWD: - Person With Disabilities

OH: - Orthopedically Handicapped,

(OA: One Arm, OL: One Leg, BL: Both Leg, OAL: One Arm & One Leg.)

VH:- Visually handicapped, (B: Blind, LV: Low Vision.)

HH: Hearing Handicapped,

SC: Scheduled Caste ST: Scheduled Tribe, OBC: Other Backward Class

Conditions :-

- A) Candidates will be subject to usual Medical Examination by Railway Medical Authority prior to their appointment after due selection keeping in view candidates' disability.
- B) Candidates, if selected, may have to undergo training, as per extant rules.
- C) Candidates must possess the requisite qualification. Only attested photocopies of all documents including Caste certificate, Physically Handicapped certificate as mentioned below and two self-addressed envelopes of size 23 cm.x 10 cm with name in full and complete address written thereon with Rs. 5/- (five) postage stamp affixed on it is required to be attached along with the application.

- D) The candidate will have to make their own arrangement while appearing in the written test / verification. SC/ST candidates will be given free general 2nd class train travel authority for appearing at written test and verification of documents. However, all candidates will have to make their own arrangements.

3. Mode of selection :-

Written Test followed by verification of documents. The question papers for the written test shall be consisting of multiple choice, objective type questions aimed to assess General Knowledge / Awareness, Mathematics, Reasoning and professional subject etc. There will be no question of checking proficiency in languages. Question will be in BENGALI, HINDI, URDU & ENGLISH. All visually handicapped candidates including blind and partially blind persons with disabilities not less than 40% who have applied for the examination can avail the assistance of a SCRIBE by their own provision for indicating replies on their behalf.

The consent for allowing Scribe for the visually handicapped in Proforma at Annexure-B must reach to Dy.Chief Personnel Officer/RP, Eastern Railway, 17, N.S.Road, 1st Floor, Fairlie Place, Kolkata – 700 001 at least 15 days before the date of Written Examination failing which Scribe can not be permitted to them. Candidates who are able to read the questions papers and to write or indicate the answer with help of magnifying glass shall be allowed to use the magnifying glass in the Examination Hall. However, such candidates will have to bring their own magnifying glass in the Examination Hall and shall not be provided with SCRIBE.

Visually Impaired Candidates whose writing speed is affected by Cerebral Palsy can avail the assistance for SCRIBE for writing answers on their behalf. For this purpose they will have to suitably inform the recruiting agency in advance as per (d) below. In all such cases engagement of Scribes will be subject to the following conditions:

(a) The candidates will have to arrange their own SCRIBES at their own cost during the examination. Separate Admit Card for Scribe be issued to the Scribes accompanying the visually handicapped candidates. Admit card should contain the particulars and photograph of the Scribe duly signed by him/her. The Invigilators on duty will verify the identity of Scribe with photo and particulars printed on Admit card issued to Scribe.

(b) The academic qualification of the Scribe should be one grade below the qualification prescribed for the post for which recruitment is being made. The Scribe can be from any academic discipline if the recruitment is for general post. He/She should not have secured more than 60% marks in the qualification as mentioned.

(c) The candidates as well as the Scribe will have to give a suitable undertaking (enclosed Proforma as annexure-B) confirming that the Scribe fulfils all the stipulated eligibility criteria for a Scribe as mentioned above. In case it transpires later that he/she did not fulfil any of the laid down eligibility criteria or there has been suppression of material facts, the candidature of the applicant will stand cancelled irrespective of the result of the examination. The Visually Handicapped candidate shall be responsible for any misconduct on the part of scribe brought by him/her. The undertaking, as given in the enclosed proforma at annexure-B, should be submitted by the Visually Handicapped candidate alongwith his/her application form.

(d) Candidates availing the assistance of Scribe shall be eligible for 20 MINUTES extra time for every hour of the examination.

(e) The Scribe will read out the questions to the candidates and on the candidate stating clearly answer against each question, the Scribe will write/indicate the same.

(f) The Scribe makes no gesture, sounds or any other forms of communication designed to indicate to the candidate the correctness or otherwise of an answer being recorded by him. Any such attempt would entail disqualification of candidate and stringent action will be taken against both the candidate and the scribe.

(g) The VH candidates may be allowed to use TAILOR FRAME AND BRAIL SLATE WITH PAPER for solving arithmetic problems and they will have to bring their own TAILOR FRAME AND BRAIL SLATE WITH PAPER in the examination hall. Partially blind candidates who are able to read normal question paper set for all the candidates and to write/indicate the answer with the help of Magnifying Glass may be allowed to use Magnifying Glass in the examination hall but they shall not be allowed the help of a Scribe. Such candidates may bring their own Magnifying Glass in the examination hall. However, they shall not be provided with the Question Paper meant for VH candidates who require the assistance of a Scribe.

4. Age limit :

For UR candidate : 18 yrs to 40 yrs.

For OBC candidates : 18 yrs to 43 yrs.

For SC/ST candidates : 18 yrs to 45 yrs.

} As on 1st Jan., 2013

(For Category No. 11 Upper age for UR is 47, OBC is 50 & SC/ST is 52 as on 01.01.2013)

5. (i) How to apply :

Typed / Neatly hand written application in English / Hindi on A4 size foolscap paper in format enclosed with a recent pass port size photograph pasted thereon bearing full signature of the candidate across the same with date should be made to Dy.Chief Personnel Officer/RP, Eastern Railway, 17, N.S.Road, 1st Floor, Fairlie Place, Kolkata – 700 001. Applications with enclosure may be sent by ordinary post or dropped in the box, kept in the CPO's Office Hall, Eastern Railway Headquarter at 17, N.S.Road, 1st Floor, Fairlie Place, Kolkata – 700 001.

Two passport size photographs (same as affixed on application) with name written on the back must be enclosed. NO EXAMINATION FEE IS REQUIRED. Necessary certificates of proper Medical Authorities / Board should be enclosed with application in support of candidate's disability, Proforma of which is at Annexure-C.

(ii) General Guideline for filling of application Form :-

- a) Candidates should carefully read the instructions in this Employment Notice before applying for the post.
- b) Candidates are required to fill up Application Form (AF) in the format at Annexure-A. Format of AF should not be changed under any circumstance.
- c) Candidates have to fill up required information in Black Gel Ink/Black Ball Point pen preferably in his/her own handwriting.
- d) AF should be written either in English or Hindi, not in any other Language. The language once selected, should only be used for filling all columns.
- e) AF should be duly dated and signed by the candidate.
- f) Overwriting, cutting, erasing in the AF will lead to rejection of application.

6. Whom to apply :

Dy.Chief Personnel Officer/RP, Eastern Railway, 17, N.S.Road, 1st Floor, Fairlie Place, Kolkata – 700 001.

The envelope containing the application be superscribed "APPLICATION FOR VH/HH/OH

QUOTA AGAINST THE NOTIFICATION NO 1/2012/PWD(ER) AND CATEGORY NO. _____, NAME OF THE POST _____ FOR EMPLOYMENT IN E.RLY.”

7. Valid certificate :

Physically Handicapped certificate issued by Govt. Hospital/Medical Board duly constituted by the Central or State Govt. consisting of at least 3 members out of which one is a specialist in the particular field for assessing Loco motor / Cerebral / Visual / Hearing Disability as the case may be. The certificate must contain an indication, of whether the candidate has permanent disability or whether there are chances / no chances of variation in degree of disability or it was a temporary disability with period of validity of the certificate. Such Temporary certificate should be valid for a period of 5 years.

8. Invalid Application : The applications having any of the following deficiencies or irregularities will be summarily rejected.

- (i) Applications not submitted in prescribed format as given in this Employment Notice, or, if incomplete or illegible.
- (ii) Unsigned/Undated applications, applications without thumb impression, applications without marks of identification.
- (iii) Without photos or affixing/attaching xerox copy of photograph.
- (iv) Without/ different signatures on photo, and on Application Form.
- (v) Without 2 self addressed Envelope with Postage of Rs.5/- on each.
- (vi) Applications not filled in English or Hindi.
- (vii) Without proper cast certificates, in respect of SC/ST/OBC candidates.
- (viii) Under aged/Over aged candidates.
- (ix) Not having the requisite Educational Qualification and proper disability certificate at the time of submitting application.
- (x) Applications received after 17.30 hrs. on closing date i.e. **06.08.12**
- (xi) Photocopies of the certificates not attested by Gazetted Officer (Central Govt. / State Govt.)
- (xii) More than one application in one name or sent in one envelope.
- (xiii) Any other irregularity.

9. Eastern Railway's decision will be final:

The decision of Eastern Railway in all matters relating to eligibility, acceptance and rejection of application etc will be final and binding on all the candidates. No enquiry or correspondence will be entertained in this connection. Eastern Railway do not undertake any responsibility for sending of reply to the candidates not selected or called for written examination.

Canvassing in any form will be treated as disqualification for candidates.

The application is liable to be rejected, if any of the requisite enclosure is not attached as indicated in the proforma.

10. Important:

- i) For any legal dispute, the jurisdiction will be Central Administrative Tribunal (CAT), covering the city where Eastern Railway Headquarter is located.
- ii) In the event of any dispute, the English Version of the Employment Notice will be treated as valid. In case of any misprint the copy of the notification displayed in the office of CPO, ER is final and valid. ER will not be responsible for Printing/Typographical Error or any other in advertent mistake.
- iii) ER has not appointed any agent or coaching centre for acting on its behalf, Candidates are warned against any such claims being made by persons/agencies. Examination conducted by ER would be multiple-choice objective type and OMR answer sheets are being used and computer evaluation is being resorted to. Candidates are selected purely as per merit.
- iv) Please beware of UNSCRUPULOUS elements and do not fall in their trap. Any information on such elements or complaints may be addressed to either Dy. CPO(RP)/E.Rly. on the address below, or, SDGM/E.Rly. Head-quarters, 17, N.S.Road, Fairlie Place, Kolkata – 700 001.
- v) Candidates may also log on to ER's website www.er.indianrailways.gov.in for downloading Application Form and Personal Data Sheet and accessing other information.

Dy.Chief Personnel Officer/RP

FORMAT OF APPLICATION

NOTIFICATION NO. 1/2012/PWD(ER)

<u>Post applied for</u> Category No.....Name of post:

To:
The Dy. Chief Personnel Officer (RP)
Eastern Railway,
17, Netaji Subhas Road,
Kolkata 700 001.

Affix here recent passport size photograph duly signed with date by the candidate.

1. Name of the applicant (in BLOCK LETTERS)
.....

2. Father's/Husband's
name:.....

3. Caste (Gen//SC/ST/OBC):
.....

4. Date of birth (as per Madhyamik//Board's
Certificate):

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

(In words)
.....

5. Sex (Male/Female):

6. (a) Candidate's full address for correspondence including PIN code:
.....
.....
.....

(b) Nearest Railway Station
.....
.....

7. **Educational Qualification (write only if result of examination declared)**

Examination Passed	Year of passing	University/Board	Percentage of marks	Class/Divn

8. **Technical qualification (write only if result of examination declared)**

Examination Passed	Year of passing	University/Board	Percentage of marks	Class/Divn

9. Other qualification, if any:
.....

10. (a) Type of disability (OH/VH/HH):
.....

(b) Certificate of disability issued by:
.....

11. Two Identification marks

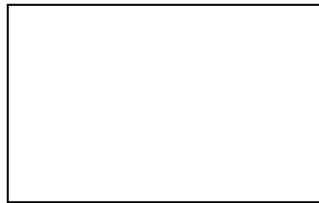
(a)
.....

(b)
.....

12. Declaration:

I hereby declare that all the statements made in this application are the complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or myself being found not eligible in terms of eligibility criteria, my candidature / appointment is liable to be cancelled / terminated without any notice.

Thumb Impression of the Candidate in the following box



Date: _____

(Signature of the candidate)

(Name of the candidate)

No. of enclosures attached (COMPULSORY)

(i) Attested copy of Physically Handicapped Certificate. (ii) Attested copy of age Proof document, (iii) Attested copy of caste certificate, if any (iv) Attested copy of educational / technical qualification certificates (v) Two passport size photographs (same as affixed in the application with signature reverse (vi) Two self- addressed envelope of size 23 cm x 10 cm with name in full and complete present address should be written clearly thereon with Rs.5/- postage stamp affix on each.

(OPTIONAL) (i) _____ (ii) _____ (iii) _____

EASTERN RAILWAY

DECLARATION TO BE SUBMITTED BY VISUALLY HANDICAPPED CANDIDATES/THOSE CANDIDATES WHOSE WRITING SPEED IS AFFECTED BY CEREBRAL PALSY

PARTICULARS OF SCRIBE PROPOSED TO BE ENGAGED BY THE CANDIDATE

- 1. Name of the Candidates
- 2. Date of Birth of the Candidates.....
- 3. Name of the scribe
- 4. Father's Name of the scribe
- 5. Address of the Scribe :
 - (a) Permanent Address
 -
 - (b) Present Address
 -
- 6. Educational Qualification of Scribe
-
- 7. Relationship, if any, or the Scribe to the Candidate

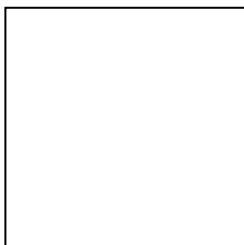
Control No.(for office use)

Paste here recent colour passport size photograph of the SCRIBE of size 4 cm x 5 cm (The colour photograph should not be more than 3 month old)

8. **DECLARATION**
We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/been read out the instructions of the Railway Recruitment Cell regarding conduct of the visually challenged candidates/scribes at this examination and hereby undertake to abide by them. We also declare that :
(a) The academic discipline qualification of the SCRIBE is below the qualification prescribed for the post applied for.
(b) The academic discipline of the SCRIBE is same as of the candidate since the application is for general posts. The academic discipline of the SCRIBE is different from that of the candidates as the application is for a specialist post.(Defect the portion not applicable)
(c) The SCRIBE has not secured more than 60% marks in the qualification mentioned.
*Strike out which is not applicable.

(Signature of the Candidate)

(Signature of the Scribe)



Left Thumb impression of the Candidate
In the box given above

Left Thumb impression of the Scribe
In the box given above

FORM OF MEDICAL CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

DISABILITY CERTIFICATE Date

Certificate No.....

Control No.(for office use)
 Paste here recent colour passport size photograph of the SCRIBE of size 4 cm x 5 cm (The colour photograph should not be more than 3 month old)

1. This is certify that Smt./Shri/Kum *.....son/daughter of

Shri.....ageof

Male /Female having identification marks as below

.....is suffering from

Permanent disability of following category.

A. Loco motor or cerebral palsy :

- | | |
|---|---------------------------------|
| (i) BL-Both legs affected but not arms . | |
| (ii) BA-Both arms affected | (a) BA-Both arms affected |
| (iii) OL-one leg affected (right or left) | (b) Weakness of grip |
| (iv) OA-One arms(right or left) | (a) Impaired reach (c) Ataxic |
| (v) BH-Stiff back and hips (cannot sit or stoop) | (b) Weakness of grip (c) Ataxic |
| (vi) MW-Muscular weakness and limited physical endurance. | |

B. Blindness or Low Vision :

- | | | |
|-------------|---------------------------|-----------------------------------|
| (i) B-Blind | (ii) PB-PB-Partially Bind | (c) Hearing Impairment : |
| | | (i) D-Deaf (ii) PD-Partially Deaf |

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of yearmonths.

3. Percentage of disability in his/her case is Percent.

4. Smt./Shri./Kum*.....meets the following physical requirement for discharge of his/her duties :

- | | | |
|---|-----|----|
| (i) F-can perform work by manipulating with fingers | Yes | No |
| (ii) PP-can perform work by pulling and pushing | Yes | No |
| (iii) L-can perform work by lifting | Yes | No |
| (iv) KC-can perform work by kneeling and crouching | Yes | No |
| (v) B-can perform work by bending | Yes | No |
| (vi) S-can perform work by sitting | Yes | No |
| (vii) ST-can perform work by standing | Yes | No |
| (viii) W-can perform work by walking | Yes | No |
| (ix) SE-can perform work by seeing | Yes | No |
| (x) H-can perform work by hearing/speaking | Yes | No |
| (xi) RW-can perform work by reading and writing | Yes | No |

(Signature of Doctor)

Name :

Registration No.

Member, Medical Board

*Please delete the words which are not applicable

Place :

Date :

(Signature of Doctor)

Name:

Registration No.

Member, Medical Board

(Signature of Doctor)

Name:

Registration No.

Member/Chairperson, Medical Board

Counter signature of the Medical Superintendent/CMO/
 Head of Hospital(with seal)

Note : (i) according to the persons with Disabilities (Equal Opportunities, Protection of Rights and Full participation)Rules,1996 nullified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-Section(1) and(2) of Section 73 of the Persons with Disabilities(Equal Opportunities, Protection of Rights and Full Participation)Act. 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central or the State Government. The State Government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotor/hearing and speech disability, mental retardation and leprosy cured as the case may be .

(ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. For those who acquired permanent disability, the validity can be shown as permanent.