



**EdCIL (India) Limited**  
**(A Government of India Enterprise)**  
Ed.CIL House, 18 A, Sector-16A, NOIDA-201301(UP)  
Tel: 0120 – 2512001/ 6, Fax: 0120 – 2512007

EdCIL requires Legal Advisor, Project Assistant, Research Assistant for Department of Justice, Ministry of Law & Justice. The appointment will be purely on contractual basis. The details of posts alongwith the number of vacancies, remuneration, nature of experience are as under:-

Sl. No.	Name of the post /consolidated remuneration range/no. of vacancies	Age limit	Educational Qualification	Experience
1.	Legal Advisor Rs. 28,600-52,000/- pm Vacancy- 01	Not above 70 years as on 01.02.2013	Masters Degree in Law from recognized university	Minimum 10 years of post qualification experience in the field of Action Research and Judicial Reforms. Should be well versed with the working experience in PSUs/ Ministries/ Government Departments.
2.	Project Assistants Rs. 18,200-33,800/- pm Vacancy- 01	Not above 35 years as on 01.02.2013	Masters in Business Administration from a recognized university. Graduation in Law will be given preference	Minimum 04 years of post qualification experience in preparation of project proposals relating to Judicial infrastructure and Legal Reforms.
3.	Research Assistants Rs. 18,200-33,800/- pm Vacancy- 02	Not above 35 years as on 01.02.2013	Bachelors Degree in Management, Economics/ Statistics from a recognized university	Minimum 04 years of post qualification experience in research work in the matters relating to Judicial infrastructure and Judicial Reforms.

## **General information**

1. The candidates are required to submit the relevant educational and experience certificate alongwith the application.
2. SC/ST/OBC/PH candidates should enclose attested photocopy of the caste certificate issued by Competent Authority.
3. Only Indian Nationals are eligible to apply.
4. The remuneration is on consolidated basis and is inclusive of all allowances etc.
5. Candidates working in Govt. Organisation/ PSE must route their application through proper channel or produce NOC at the time of interview.
6. No TA/DA will be reimbursed to the candidates for attending the interview
7. Merely fulfilling the eligibility criteria does not entitle candidate to be called for interview/ short listing.
8. Suitable candidates may send their application in the following format alongwith two recent passport size photographs and certified copy of certificates in support of their educational qualification and experience etc. **may be received upto 04<sup>th</sup> March 2013, addressing to Project Manager (PRU), EdCIL (India) Limited, EdCIL House, 18 A, Sector-16A, NOIDA 201 301. The envelope should be superscribed with the name of the position applied for in block letters.**
9. Application which are incomplete, unsigned or received after due date will out rightly be rejected.
10. Candidates applying for two different posts are required to submit separate application for each post.



**EdCIL (India) Limited**  
(Personal Particular's Form)

Self attested  
photographs

1. **Post applied for** \_\_\_\_\_
2. **Name** \_\_\_\_\_
3. **Date of Birth** \_\_\_\_\_
4. **Father's name** \_\_\_\_\_
5. **Correspondence Address** \_\_\_\_\_
6. **Permanent Address** \_\_\_\_\_
7. **E-mail / Mob.** \_\_\_\_\_
8. **Nationality** \_\_\_\_\_
9. **Community (SC/ST/OBC/Others)** \_\_\_\_\_  
(Attach copy of certificate)

**10. Particulars of examination passed and qualification obtained (commencing with Graduation)**

<b>Exam passed</b>	<b>Year of passing</b>	<b>Board/University</b>	<b>Subjects</b>	<b>Percentage</b>

11. Experience details (start with present post held)  
 Total Experience:- Year..... Month .....

Post held	Name of organization	Period From To	Pay / Scale of pay	Service in years	Nature of duties

12. If selected, what notice period would you require before joining
13. Have you ever been found guilty for any offence under law in the past. If yes, please give full information
14. Name and address of two References holding responsible / intimately acquainted with candidates character and work but must not be relation.
15. Have you any relative working in this organization, if yes please give full information.
16. Any other information: -

**Declaration**

I certify that the information given above is true, complete and correct to the best of my knowledge and belief.

**(Signature with name of applicant)**

**Date:**