

DIRECTORATE OF GROUNDNUT RESEARCH (ICAR)

Ivnagar Road, Post Bag No. 5, Junagadh 362 001, Gujarat

Phone: 0285 2672461 and 2673041

Website: www.nrcg.res.in

Applications are invited from eligible persons for filling up the following posts.

Sl.No.	Name of the post	Educational Qualification	Pay Band & Grade pay	Age	Number of posts	SC	ST	OBC	UR
1	Senior Technical Assistant (T-4)	Bachelor's degree in Agriculture or Bachelor's degree in Biology or Life Sciences or Bio Science from a recognized university	PB-2 Rs. 9300-34800 + GP 4200	18-30 years Relaxable for OBC, SC as per GOI rules. No age limit for ICAR employees	03	01	00	00	02
2	Technical Assistant (T-3)	-do-	PB-1 Rs. 5200-20200 + GP2800		01	00	00	00	01

3. Stenographer (English), Gr. III (unreserved)

Qualification:

Essential: 12th class pass or equivalent from a recognized Board or University

Professional efficiency: Passing examination of shorthand and typewriting in English conducted by any Govt/recognized institution. The candidate will be given one dictation test in English at 80 WPM for ten minutes. The candidates will be required to transcribe the matter in 50 minutes on Computer.

Desirable: Ability to type in Hindi

Age: 18-27 years Relaxable for OBC, SC as per GOI rules. No age limit for ICAR employees

Pay Band & Grade pay: PB-1 Rs. 5200-20200 + GP2400

General Instructions:

- I. The prescribed qualifications are minimum and do not entitle candidates to be called for written test and interview. Only shortlisted candidates will be called for test-interview.
- II. The post is non-government under the Indian Council of Agricultural Research and will be governed by New Pension Scheme introduced by Govt. of India w.e.f. 01.01.2004.
- III. A latest passport size photograph duly attested by a Gazetted Officer may be affixed on the application.
- IV. Crucial date for determining the age limit of candidate will be the closing date of receipt of application.
- V. Candidates in service of the Central/State Govt./PSUs/Autonomous bodies etc. should apply through proper channel.
- VI. TA/DA is admissible for test-interview only to SC candidates as per rules.
- VII. Canvassing in any form will be treated as disqualification.
- VIII. Applications should be made on plain paper giving complete bio data as per the pro forma and supported by attested copies of the certificates of qualifications and experience.
- IX. The sealed envelope super scribed "Application for the post of Technical Personnel" should reach the Director, Directorate of Groundnut Research, P.B. No. 5, Ivnagar Road, Junagadh-362 001, Gujarat on or before **26.04.2013 (5:00 p.m.)**.
- X. Applications received after the due date for any reasons including postal delays will not be entertained.
- XI. Caste Certificate may be submitted in the latest prescribed proforma which is published along with the advertisement.
- XII. For different posts different application should be sent.
- XIII. Candidate is required to furnish the details regarding nature of relationship if any, with the ICAR employees working at this Directorate, any other institute of the ICAR or at ICAR Headquarters failing which the application will be rejected.
- XIV. Application format and form of caste certificate for SC may be downloaded from website www.nrcg.res.in

निम्नलिखित पदों को भरने हेतु पात्र उम्मीदवारों से आवेदन आमंत्रित किए जाते हैं।

क्र.सं.	पद का नाम	शैक्षणिक योग्यता	पे बैंड-ग्रेड पे	आयु	पदों की संख्या	अनुसूचित जाति	अनुसूचित जन जाति	अन्य पिछड़ा वर्ग	अनारक्षित
1	वरिष्ठ तकनीकी सहायक (टी-4)	मान्यता प्राप्त विश्वविद्यालय से कृषि अथवा जीवविज्ञान अथवा जैव विज्ञान में स्नातक उपाधि।	पी.बी.-2 Rs. 9300-34800 + जी.पी. Rs. 4200	18-30 वर्ष, भारत सरकार के नियमानुसार अ.पि.व. तथा अ.जा. को छूट दी जाएगी।	03	01	00	00	02
2	तकनीकी सहायक (टी-3)		पी.बी.-1 Rs. 5200-20200 + जी.पी. Rs. 2800	भा.कृ.अनु.प. कर्मचारियों के लिये आयु की सीमा नहीं है।	01	00	00	00	01

3. आशुलिपिक (अंग्रेजी) श्रेणी-तृतीय (अनारक्षित)

योग्यता:

शैक्षिक योग्यता: मान्यता प्राप्त बोर्ड अथवा विश्वविद्यालय से 12 वीं उत्तीर्ण अथवा उसके समकक्ष।

व्यवसायिक क्षमता: सरकारी/मान्यता प्राप्त संस्थान द्वारा आशुलिपि की परीक्षा उत्तीर्ण की हो एवं अंग्रेजी में टंकण जान हो। उम्मीदवारों को दस मिनट का 80 शब्द प्रति मिनट में अंग्रेजी में एक श्रुतलेख देना होगा। उम्मीदवारों को कम्प्यूटर पर 50 मिनट में दी गई सामग्री को टाईप करना जरूरी होगा।

वांछनीय : हिन्दी में टंकण।

आयु: 18-27 वर्ष, भारत सरकार के नियमानुसार अ.पि.व. तथा अ.जा. को छूट दी जाएगी। भा.कृ.अनु.प. कर्मचारियों के लिये आयु की सीमा नहीं है।

पे बैंड-ग्रेड पे: पी.बी.-2 Rs. 5200-20200 + जी.पी. Rs. 2400

सामान्य सूचना

- I. उपर्युक्त निर्धारित योग्यता न्यूनतम है तथा लिखित परीक्षा एवं साक्षात्कार में बुलाने के लिये कोई भत्ता नहीं दिया जाएगा। केवल सूचीबद्ध किए गए उम्मीदवारों को ही साक्षात्कार हेतु बुलाया जाएगा।
- II. भारतीय कृषि अनुसंधान परिषद के तहत यह पद गैर-सरकारी हैं, जिसके लिए भारत सरकार द्वारा जारी 'नई पेंशन योजना-दिनांक 01-01-2004' लागू होगी।
- III. आवेदन पर नवीनतम पासपोर्ट आकार का फोटोग्राफ चिपकाना होगा तथा यह राजपत्रित अधिकारी द्वारा सत्यापित होना चाहिए।
- IV. उम्मीदवार की आयु सीमा के निर्धारण हेतु, आवेदन प्राप्ति की अंतिम तिथि तक की आयु को गिना जायेगा।
- V. केन्द्रीय/सार्वजनिक क्षेत्रीय उपक्रम (पीएसयू)/स्वतंत्र निकाय में सेवा करने वाले उम्मीदवारों को उचित माध्यम द्वारा आवेदन करने होंगे।
- VI. लिखित परीक्षा तथा साक्षात्कार के लिए आने वाले केवल अनुसूचित जाति के उम्मीदवारों को नियमानुसार टीए/डीए देय होगा।
- VII. किसी भी प्रपत्र में यदि पहचान अंकित की जाती है तो उसे अयोग्य मान लिया जाएगा।
- VIII. आवेदन निर्धारित प्रारूप के अनुसार पूर्ण विवरण के साथ एक सादे कागज पर देना होगा एवं योग्यता तथा अनुभवों के प्रमाणपत्रों की प्रमाणित सत्यापित प्रतियाँ लगानी होगी।
- IX. बंद लिफाफे पर 'तकनीकी कार्मिक/आशुलिपिक पद हेतु आवेदन' लिखकर **मूँगफली अनुसंधान निदेशालय, पो.बो. नं. 5, ईवनगर मार्ग, जूनागढ़ 362 001, गुजरात** पते पर दिनांक **22.04.2013** (अपराह्न 5.00 बजे) तक अथवा उसके पहले पहुंचाना होगा।
- X. डाक से पहुंचने में विलम्ब, किसी कारणवश निश्चित तिथि के बाद प्राप्त आवेदनों पर ध्यान नहीं दिया जाएगा।
- XI. जाति प्रमाणपत्र नवीनतम निर्धारित प्रारूप में ही जमा कराया जाये।
- XII. एक आवेदन पत्र एक ही पद के लिये मान्य होगा तथा अलग पद के लिए अलग से आवेदन किया जा सकता है।
- XIII. यदि इस निदेशालय अथवा भा.कृ.अनु.प. के किसी संस्थान अथवा भा.कृ.अनु.प. मुख्यालय में कर्मचारी से किसी भी प्रकार के संबंध है तो उसे दर्शाना होगा, ऐसा नहीं होने पर आवेदन रद्द कर दिया जाएगा।
- XIV. आवेदन प्रारूप और जाति प्रमाणपत्र (अनुसूचित जाति) के प्रपत्र www.nrcg.res.in से डाउनलोड किये जा सकते हैं।

FORMAT OF THE APPLICATION

APPLICATION FOR THE RECRUITMENT OF SENIOR TECHNICAL ASSISTANT (T-4), TECHNICAL ASSISTANT (T-3) AND STENOGRAPHER GR.III

Control No.
[For official use only]

Employment Notice No. 1/2013

Post applied for	Senior Technical Assistant (T-4)	
	Technical Assistant (T-3)	

{Put ✓ in appropriate box}

Affix recent
passport size
color photograph
duly attested

1	Name of the candidate (in Block Letters)						
2	Father's Name						
3	Address for correspondence						
4	Contact No. Mobile/Telephone No.						
5	Date of birth						
6	Age as on 01.03.2013						
7	Sex						
8	Nationality						
9	Cast (SC/ST/OBC/UR)						
10	Religion						
11	Educational qualification (copies of the certificate self-attested should be enclosed)						
	Sl.No	Examination passed	Subject	Name of the Board/University	Year & month of passing	Marks (%) /GPA/Division obtained	
	1	Matriculation					
	2	Higher Secondary					
	3	Degree					
	4	Others					
12	If employed, give particulars						
	(A) Name of the organization where employed						
	(B) Employed from the date _____ to _____						
	(C) Designation						
	(D) Address of the employer						
	(Application should be forwarded through proper channel)						

DECLARATION:

- I hereby declare that I have carefully gone through the eligibility criteria for the post applied and I meet all the conditions. All the statement made by me in the application are true and to the best of my knowledge.
- I hereby also declare that _____ (**name of employee**) working at _____ (**name and address of the ICAR institute,/Head quarter**) is working as _____ (**post of the employee**), is my relative in _____ (**nature of relation**). If the details are NIL the same may also be mentioned compulsorily failing which the application will be rejected.

Left thumb impression

Date:

Place:

(SIGNATURE OF THE CANDIDATE)

FORM OF CASTE CERTIFICATE FOR SC/ST

This is to certify that Shri*/Shrimati/Kumari _____
Son/Daughter of _____ Village/Town
_____. /District/Division* _____ of
the _____ State/Union Territory belongs to the
_____ Caste*/Tribe which is recognised as a Scheduled Caste/Tribe
under :

- *The Constitution Scheduled Castes Order, 1950.
- *The Constitution Scheduled Tribes Order, 1950.
- *The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;
- *The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951;
- [As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]
- *The Constitution (Jammu and Kashmir)* Scheduled Castes Orders, 1956.
- *The Constitution (Andaman and Nicobar Islands)* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976
- *The Constitution (Dadra and Nagar Haveli)* Scheduled Castes Order, 1962.
- *The Constitution (Dadra and Nagar Haveli)* Scheduled Tribes Order, 1962.
- *The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- *The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978
- *The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (SC) Orders (Amendment) Act, 1990.
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.
- *The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.
- *The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.
- *The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.
- *The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati* _____ father/mother* _____ of Shri/Shrimati/Kumari _____ of Village/Town* _____ in /District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the Station/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari* and /or* his/her* family ordinarily reside(s) in Village/Town*

_____ District/Division* of the State/Union Territory * of
_____.

Place _____ Signature _____

Date _____ Designation _____
(with seal of Office)

State/Union Territory _____

* Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable

Note : (a) The term 'ordinarily reside' (s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

The following Officers are authorised to issue caste certificates :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Certificates issued by Gazetted Officers of the Central or of a State Government countersigned by the District Magistrate concerned.
6. Administrator/Secretary to Administrator (Laccadive, Minicoy and Amindivi Islands).