Positions for Programmers and Data Entry operators for Department of Agriculture and Cooperation

The Department of Agriculture & Cooperation, Government of India (DAC), has engaged M/s e-Centric solutionsPrivate limited (Service Provider) to provide IT professionals for officeslocated at New Delhi. Recruited Professionals will be employees of the Service Provider and would provide professional services on outsourcing basis. For these services, Professionals shall be paid through the Service Provider at the monthly rates indicated below. These figures shall be the consolidated amount which will be given in hand to these professionals.Only employee's contribution of EPF, if applicable, shall be deducted from this amount. Details of positions available and requisite qualifications & experience are as follows. Number of positions given below is indicative and actual deployment will be as per need.

1. **JOB SPECIFICATION**

   a) **Senior Programmer : No of Posts =07**

   Educational Qualification and experience:

   Post Graduate from a recognized University with Post Graduate Diploma in Computer Applications or equivalent   with 4 years' experience

   OR

   Graduate from a recognized University with MCA or equivalent from a recognized University with 4 years' experience

   OR

   BE /B Tech in Computer Science or equivalent with 3 years' experience

   (For06 posts experience in in Microsoft platforms like.NET and for one post for experience in JAVA is required)

   Remuneration: Rs.34,000 per month

   Maximum Age Limit: 40 years as on 30.06.2013.

b)   Programmer No of Post:06

Educational Qualification and experience:Post Graduate from a recognized University with Post Graduate Diploma in Computer Applications or equivalent with1.5 year experience

OR

Graduate from a recognized University with MCA with1.5 years experience

 OR

BE /B Tech in Computer Science or equivalent with1year experience

(For05 posts experience in Microsoft platforms like .NET and for 1 post, experience in JAVA is required)

     Remuneration: Rs.28,000 per month

Maximum Age Limit: 40 years as on 30.06.2013

c)   Programme Assistant No of Post: 09

Educational Qualification and experience:

Graduate from a recognized University with Post Graduate Diploma in Computer Applications or equivalent with 1 year experience

OR

Graduate from a recognized University with MCA or equivalentOR B.Tech. with at least 6 months' experience

OR

B.Sc. in Computer Science/Information Technology from a recognized University or equivalent with 1 year experience.

     Remuneration: Rs.22,000 per month

Maximum Age Limit: 40 years as on 30.06.2013

d)   Data Entry Operator   No of Post:8

Educational Qualification and experience:

Graduate from a recognized University with recognized certificate course in Data Entry / Office Applications

Remuneration: Rs.12,000 per month

Maximum Age Limit: 35 years as on 30.06.2013

Percentage of marks in qualifying examinations(s) should be more than 60% in case of Program assistant/Programmer/Senior programmer.

2. JOB PROFILE

a) Programme Assistant

- Regular updation of DAC websites;
- Arranging Video Conferencing Sessions of DAC as per their requirement with States/UTs;
- Configuration & Maintenance of email clients;
- Various settings with respect to LAN (IP Address Management, configuration etc.);
- Other related web based applications that would require the assistance of the IT Personnel for its smooth execution and application.
- Assistants in programming
- Generation of reports and collection & uploading of Data

b) Programmer/Senior Programmer

- Development of software tools and packages for various projects in the areas of MIS application ,RDBMS, Portals etc.
- System Designing and Analysis of database.
- The job will include interaction with user divisions to design various application products.
- The officers are required to undertake visits to customer's sites for successful implementation of the project.

c) Data Entry Operator

- Collection, collation and processing of information
- Generation of reports and collection & uploading of Data

3. ANNUAL INCREMENT TO THE DEPLOYED IT PROFESSIONALS

In order to motivate the better performing Professionals, an annual enhancement at the rate of 10% in the emoluments shall be provided to them subject to continuous & satisfactory service of one year and other criteria to be specified by DAC.

4. WORKING HOURS:

The DEO/Sr Programmer/Programmer/Programme Assistant will be required to work during normal Office hours starting from 0900 hrs to 1730 hrs for all working days of a month. In exigencies and whenever required, the deployed manpower are required to work beyond Office hours and on Holidays. In case of absence of DEO/Programmer/Senior Programmer/Programme Assistant during these working days, there shall be a pro-rata reduction for each day of absence out of their monthly emoluments unless the absence is authorized as admissible leave by the competent authority. Absence from work not more than 18 days in a year may be allowed to take care of ill health or any other personal constraints.

5. SELECTION CRITERIA:

Candidates will be screened based on their eligibility and in the order of merit of as per their academic record (i.e. percentage marks / grades) and experience based on their CV. Screened in candidates will be called by M/s e-Centric Solutions for written test in the ratio of 1:6, in New Delhi. Based on performance in the written test, candidates will be called for a personal talk and skill test in 1:3 proportion. Combined overall performance to be assessed based on objective numerical criteria in written test, personal talk / skill test and Curriculum Vitae (CV) shall be deciding factor. For data entry operators no written test will be conducted.

During the selection process, applicants with more than therequisite experience in DAC (during the last 5 years) to the satisfaction of Department and meeting all other qualifications may be exempted from the written test for equivalent level.Proportionally higher weight for interview will be given in such cases.

Weightage as determined by the department will also be given in the written test for such applicants who have been working in DAC even if for a period less than the requisite years if they are full filling all qualification and experience criteria.

6. MODE OF SUBMISSION OF APPLICATION BY THE INTERESTED, WILLING AND ELIGIBLE CANDIDATES:

Candidates may submit their Resume (indicating the post applied for) at the following email addresses before 10.09.2013:dac@e-centricsolutions.com

7. CONTACT PERSONS FOR DETAILS/CLARIFICATIONS:

Shri Pradeep Namdeo, Vice President, M/s. e Centric Solutions Private Limited with a copy to Mr Thomas Varghese, Director (IT) and Mr Promod Singh, Under Secretary (IT) in DAC.

Email   ID: pradeep.namdeo@e-centricsolutions.com, thomas.v@nic.in, singhpromode@gmail.com, us-it@nic.in

Positions for Programmers and DEOs

The Department of Agriculture and Cooperation, Government of India has engaged M/s. e-Centric Solutions Private Limited to provide   IT Professionals to the Department Offices in National Capital Region up to the following numbers:

1. Senior Programmer (07 posts) (Salary-Rs.34, 000/- PM)
2. Programmer (06 posts)   (Salary-Rs.28, 000/- PM)
3. Programme Assistant (09 posts) (Salary-Rs.22, 000/- PM)
4. Data Entry Operator (08 posts) (Salary-Rs.12, 000/- PM)

All details are available on e-Centric website: www.e-centricsolutions.com and DAC website: www.agricoop.nic.in. The selected candidates shall be on the rolls of M/s. e-Centric Solutions Private Limited. Please e mail your resume to dac@e-centricsolutions.com

Director(IT)

Department of Agriculture & Cooperation