



RECRUITMENT NOTIFICATION

Advt. No. 1451/MII/2012

APPLICATIONS ARE INVITED FROM THE ELIGIBLE PERSONS FOR THE POST OF REGISTRAR IN Dr.NTR UNIVERSITY OF HEALTH SCIENCES, A.P. VIJAYAWADA AS PER STATUTE 2 (b) of University act 1986

Sl.No.	Name of the Post	Qualifications
01.	Registrar	(a) An academician in the field of Medical Sciences not lower in rank than of a Professor with a five years standing (or) (b) An Officer not below the rank of Deputy Secretary in Government (or) (c) An Officer of the University not below the rank of Joint Registrar.

1. The Registrar, shall hold Office for a term of three years from the date of his appointment and he shall be eligible for reappointment for a second term.
2. The scale of pay of Registrar shall be the same as he was drawing in his original post or the Deputy Secretary to Government of Andhra Pradesh or the scale of pay attached to the post of Registrar in other University.
3. Any other allowances as may be decided by the Executive Council.

The candidates who fulfill the above requirements may submit their typewritten applications with the following information as given below with attested copies of the relevant certificates to the **Registrar, Dr. NTR University of Health Sciences, A.P., Vijayawada-520008** by 5.00 p.m. on or before **25.10.2012** along with two recent passport size photographs (one should be affixed on the Application and another should be enclosed to the Application) and two Address slips. *The applications should be routed through proper channel.*

**University will not be responsible for any Postal delay.**

- 1.Name of the Applicant (in BLOCK LETTERS as in qualifying examination)
- 2.Father's/ Husband's Name
3. Date of Birth
4. Age as on 01.10.2012
5. Educational Qualification (Sl.No. Examination Passed – Year of Passing - % of marks obtained – Division)
6. Address for Correspondence
7. Experience/ Service particulars / Academic performance
8. Signature of the applicant with date.

The Notification and instructions are available in the University's Website <http://ntruhs.ap.nic.in>

Vijayawada  
Dt. 06.10.2012.

Sd/-REGISTRAR I/c

## APPLICATION FORM FOR THE POST OF REGISTRAR

1. Name of the Applicant:  
(in BLOCK LETTERS as in  
qualifying examination)

Affix recent  
passport size  
photo (Colour or  
Black & White)

2. Father's/Husband's Name:

3. Date of Birth:

4. Age as on:  
(01.10.2012)

5. Educational Qualifications:

Sl. No.	Examination passed	Year of passing	% of Marks obtained	Division

6. Address for correspondence:

7. Experience/ Service particulars:

Place:  
Date:

Signature of the Applicant

p.t.o

**NOTE:**

1. The envelopes containing the applications must be Superscribed as APPLICATION FOR THE POST OF REGISTRAR at left top corner.
2. Applications not complying with the above requirements will not be considered.
3. Incomplete applications will summarily be rejected.
4. Short listed candidates on merit only will be called for interview (if necessary). Candidates who are not called may assume that they have not been short listed on merit and no further correspondence will be entertained in this regard.

**FILLED-IN APPLICATIONS ALONGWITH NECESSARY ENCLOSURES SHOULD BE ROUTED THROUGH PROPER CHANNEL TO REACH THE REGISTRAR, Dr NTR UNIVERSITY OF HEALTH SCIENCES, AP, VIJAYAWADA – 520 008 BY 5 P.M. ON OR BEFORE 25.10.2012.**

**INSTRUCTIONS**

1. Applications must be filled by the applicants in their own handwriting.
2. Enclose attested Xerox copies of:
  - a. Date of Birth Certificate issued by the competent authority
  - b. Academic Qualifications.
  - c. Experience or Service certificate
3. **In service Candidates** should apply through proper channel along with the relevant certificate of experience and enclosures.
4. Candidates producing bogus certificates are liable for criminal proceedings.
5. Incomplete applications in any aspect shall be summarily rejected.
6. Applications and enclosures received after **5:00 pm on 25.10.2012** will not be accepted.
7. The University reserves the right to fill or not to fill the post.