

Dr.B.R.AMBEDKAR OPEN UNIVERSITY
EXAMINATION BRANCH
Prof.G.Ram Reddy Marg, Road No.46, Jubilee Hills, Hyderabad- 500 033

Date:11-02-2013

U.G. (3YDC) EXAMINATION NOTIFICATION
SPELL-I (ANNUAL) APRIL/MAY - 2013

It is notified that III, II & I Year B.A./B.Com./B.Sc.(3YDC) FIRST SPELL (ANNUAL) EXAMINATIONS, April/May-2013 of this University are scheduled to be conducted as given below for the candidates who were admitted to the Undergraduate Programmes in 2010 (now in III Year) 2011 (now in II Year) 2012 (now in I Year) and earlier batches who either failed or did not take the examinations. Candidates are advised to collect the ICR / OMR Examination Registration Forms from their respective Study Centres **free of cost**. Students are advised to carefully go through the instructions given on the reverse side of the Examination Registration Form or consult the Coordinator or staff of the Study Centre for filling the Form properly. Students are advised to go to the Study Centre with the amount of Examination Fee, xerox copy of the Identity Card, xerox copy of the tuition fee receipt / challan and one passport size photo to fill the Form and submit the Form then and there itself. The prescribed Fee may be paid through Challan at designated Branches of SBH and submit at the Study Centre on or before the last date shown below. Students are also advised to retain a xerox copy of the filled-in Examination Registration Form with them for future reference.

The Examination Registration Forms are available at the Study Centres from 13-02-2013 onwards.

Note:

With regard to Urdu Medium students, they are required to appear for the subjects offered by the University in Urdu Medium i.e. History, Political Science, Public Administration, Botany, Zoology and Chemistry only. If the candidates appear for other than the subjects offered in Urdu Medium by the University their Answer Scripts shall not be valued.

SCHEDULE OF U.G (3YDC) FIRST SPELL (ANNUAL) EXAMINATIONS, APRIL/MAY – 2013

Timing of the Examination: 10.00 a.m. to 1.00 p.m.

U.G.Programme	Eligible Batches	Period of Exams		Last date for submission of Filled-in Forms
		From	To	
III Year	2010 and earlier batches	29-04-2013	04-05-2013	13-03-2013
I Year	2012 and earlier batches	06-05-2013	09-05-2013	13-03-2013
II Year	2011 and earlier batches	11-05-2013	16-05-2013	13-03-2013

Note: Students are advised to collect the Hall Tickets well in advance to ascertain the exact date and venue of the examinations. The dates and venues mentioned above are tentative. Please go through the University website for exact dates and venue of the examinations.

Candidates are advised to contact the Study Centres or the respective Zonal Study Centre for the exact Time-Table of Science Practical Examinations.

FEE PARTICULARS

The Examination Fee prescribed for each Course (Paper) of Undergraduate Programme is Rs.100/-. This will also be applicable to the Science Practical Examination Courses (Papers) of II / III Year. The Examination Fee has to be paid by way of challan through designated branches of State Bank of Hyderabad.

All the students belonging to SC & ST categories who are eligible for the Fee exemption of II Year (2011 batch), III Year (2010 batch) U.G.Programme who are appearing for the Examinations for the first time are exempted from the payment of Examinations Fee. The exemption of Examination Fee is extended only for Annual Examinations, if candidates enclose attested copies of relevant certificates. All candidates admitted into I year in 2012 need to pay Examination Fee as per the norms of the University to appear for I year Examinations.

Physically challenged, hearing impaired and visually challenged candidates whose disability is 40% or more are eligible for the exemption of Examination Fee. The candidate is required to enclose an attested copy of the disability certificate issued by a Civil / Asst.Civil Surgeon.

The Examination Registration Forms sent directly to the Office of the Controller of Examinations will be rejected and no further correspondence shall be entertained in this regard. Hall Tickets have to be collected from the respective Study Centres three days before the commencement of the Examinations.

INFORMATION TO STUDENTS

The ICR / OMR Examination Registration Forms are available at the Study Centres **free of cost**. Students have to collect the Forms from the Study Centre and fill them carefully after going through the instructions. The student shall carry a passport size Photograph and sufficient cash for the payment of Examination fee in the Bank, so that they can complete the job then and there itself and submit the Form in the Study Centre.

- a) As the Examination Registration Form needs to be scanned – PLEASE DO NOT FOLD, WRINKLE, WET OR SMUDGE THE FORM. MAKE NO STRAY MARKS ON THE FORM.
- b) The University has decided to collect the Fee through designated Branches of SBH. The details of the designated Branches of SBH can be had from the Study Centre. The original Fee payment receipt has to be enclosed to the Examination Registration Form. The DD / Challan should be taken in favour of **the Registrar, Dr.B.R.Ambedkar Open University, payable at Hyderabad.**
- c) The University is calling for the Application Forms for all U.G.I, II, III Year Examinations by using **a single Examination Registration Form.** All those candidates who have backlog papers in I, II and III years can fill the corresponding column provided in the Form. A single Hall Ticket will be issued to the student for that particular spell of examinations.
- d) Based on your Examination Registration Form, the University will generate Hall Tickets using computers and scanners. The information given by you in the Form will be stored in the computer. Hence, please verify the subjects and the correct code numbers of the subjects and papers you are opting to write in this spell of the examinations. And also the preference (i.e., the day on which you wish to write that examination). Please keep a Xerox copy of the Examination Registration Form with you, so that you will not have any confusion about the option selected by you for the subjects and courses (Papers).
- e) Only those students who have paid the Tuition Fee are eligible to appear for the Examinations of the corresponding year.

CHECK LIST

- i) Use only black / blue point pen to fill in the Examination Registration Form. Follow the instructions given on the reverse side of the Registration Form and submit the Form at your Study Centre.
- ii) If you have I, II and III year Papers, apply in a single form and please darken the relevant circles accurately and pay the fee @ Rs.100/- each paper according to the number of papers for which you are opting to write the Examination in this spell.
- iii) Do not strike off the columns which are not applicable to you.
- iv) Paste your photograph (Don't staple) in the space provided in the Form.
- v) Pay the fee through Challan at the designated Branches of SBH and enclose the original challan BRAOU copy to the Examination Registration Form. Retain the student copy of the fee paid challan with you.
- vi) Please put your signature within the box provided at two places in the Examination Registration Form.
- vii) Do not send the Examination Registration Form directly by post to the Office of the Controller of Examinations. Such Forms will be rejected. The University shall not entertain any correspondence in this regard.
- viii) Enclose Xerox copy of Identity card, copy of Tuition fee payment receipt, otherwise your form will be rejected.
- ix) Any short fall of examination fee paid against the opted papers noticed at the time of verification of ERLs and Examination Registration Forms sent by the concerned Study Centre, their Hall Tickets shall not be generated and the candidate shall not be allowed to appear for the examination.

Sd/-

CONTROLLER OF EXAMINATIONS