

ON-LINE APPLICATIONS ARE INVITED FOR APPOINTMENT OF PROBATIONARY ASSISTANT MANAGERS

Corporation Bank, invites applications for the post of Probationary Assistant Managers, from Indian citizens who have taken the Common Written Examination for Probationary Officers/ Management Trainees conducted by IBPS in 2011-12 and have a valid Score card issued by IBPS.

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|--|------------|
| Payment of Application Fees: | |
| 1. Out of pocket expenses for SC/ ST/ PWD : | ₹ 50.00 |
| 2. For others : | ₹ 200.00 |
| Opening date for Online Registration | 03.01.2012 |
| Last Date for Online Registration (Including for candidates from far-flung areas) | 17.01.2012 |

DETAILS OF VACANCIES:

| Post | Scale | No. of Vacancies | | | | | Out of which PWD | | |
|---------------------------------------|----------|------------------|----|----|-----|-----|------------------|----|----|
| | | Total | SC | ST | OBC | GEN | OC | VI | HI |
| Probationary Assistant Manager | JMGS – I | 355 | 45 | 23 | 93 | 194 | 9 | 10 | 18 |

Abbreviations used: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, GEN - General Category, VI - Visually Impaired, HI - Hearing Impaired, OC - Orthopaedically Challenged, PWD - Persons With Disabilities

SCALE OF PAY: ₹ 14,500 – 600/7-18700-700/2-20100-800/7-25700, other allowances like DA, HRA, CCA etc as per rules (Ad-hock).

EMOLUMENTS: Total emoluments at present arrives to ₹ 23,223/-. This apart the Assistant Manager is entitled for other perks/ fringe benefits such as reimbursement of rent for leased quarters ranging from ₹ 2800 to ₹ 8200 depending on place of posting, Contributory pension fund, CCA (if applicable), reimbursement towards Conveyance expenses, Telephone expenses, News paper, Canteen subsidy, Entertainment expenses, Medical expenses, Hospitalisation expenses, Furniture, Brief Case, Leave Fare concession, Gratuity, paid leaves (Casual leave, Privilege leave, Sick leave, Maternity leave etc.) and other Staff welfare measures like scholarship to meritorious children, Medical check up, spectacles, Group Insurance etc.

PROBATION PERIOD: 2 years. During the period of probation, the Bank will conduct periodic tests to ascertain the level of acquisition of Banking skills by the probationary Assistant Manager. Bank reserves the right to terminate the services of the probationer for unsatisfactory performance in the test/ skill acquisition. During the period of probation it is expected of the candidate to acquire such skills as are required to handle the managerial position on confirmation in the service. As such, the probationer will be required to work at 2-3 branches during the probation period.

Requirement of Deposit/ Bank Guarantee: Candidates if finally selected for appointment, shall furnish to the Bank a Bank Guarantee for ₹ 50,000.00 (Rupees fifty thousand only) or a fixed deposit of our Bank in the name of the candidate for a period of two years for ₹ 50,000.00 and assign the same to the Bank. They will also execute an agreement to serve the Bank for a minimum 2 years after joining, failing which the Assistant Manager shall forfeit the said amount of deposit. Three month's notice should be given in case any candidate opts to resign after joining the Bank.

POSTINGS: Candidates selected are liable to be posted anywhere in India. Notwithstanding anything contained in the internal guidelines or any other rules in force in that behalf, candidates selected are transferable all over India at any time without assigning any reason there for. The postings will be commensurate with the requirement of the Bank.

Note: It is clarified that Persons with Disabilities will have to work in Branches/Offices which have posts identified by the Bank as suitable for them. The number of vacancies and also the number of reserved vacancies is provisional and may vary according to actual requirements of the Bank.

1. ELIGIBILITY CRITERIA: NATIONALITY/ CITIZENSHIP:

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him/her.

2. ELIGIBILITY CRITERIA AS ON 01.07.2011 FOR THE ABOVE POST IS PRESCRIBED AS UNDER:

| NAME OF THE POST | SCALE | AGE | EDUCATIONAL QUALIFICATION | ESSENTIAL REQUIREMENT |
|---------------------------------------|--------|--|---|---|
| Probationary Assistant Manager | JMGS-I | Minimum : 20 years Maximum : 30 years | Graduate from a recognized university or any equivalent exam recognized as such by Govt. of India with 2nd class (minimum of 55% marks in graduation) 50% in case of SC/ ST/ OC/ VI/ HI candidates) | Minimum IBPS Score obtained in CWE for POs/MTs 2011-12: General Category: Marks in each subject : 25, Aggregate Marks: 151 Reserved Categories: Marks in each subject : 21 Aggregate Marks: a) SC/ST : 126 b) OBC : 141 c) PWD : 106 Computer Knowledge in MS office. |

Note:

- Degrees obtained from the recognised Universities/Institutes recognised by the Govt. of India only will be considered.
- The educational qualification prescribed for the post is the minimum.
- Candidates must specifically indicate the class/division and percentage of marks obtained calculated to the nearest two decimals in the relevant column of the application. Where no percentage of marks is awarded by the University, but only CGPA/OGPA is awarded, the same should be converted into percentage.
- The result of the qualifying examination, i.e., graduation or equivalent to graduation, as the case may be, should have been announced by the University on or before 01.07.2011.
- Candidates should have obtained the specified IBPS Score in each test and/ in aggregate in the Common Written Examination conducted for Probationary Officers/ Management Trainees in 2011-12. Candidates should be able to produce the Score card in support of the scores mentioned in the online application form, if called for Interview.

3. RELAXATION IN UPPER AGE LIMIT: (as specified in IBPS CWE Advertisement for rect. of POs/MTs)

| Sr. No. | Category | No. of years of relaxation |
|---------|---|----------------------------|
| i) | Scheduled Caste/Scheduled Tribe candidates | 5 years |
| ii) | Other Backward Classes candidates | 3 years |
| iii) | Persons with Disabilities (VI/ HI/ OC) | 10 years |
| iv) | All persons who have ordinarily been domiciled in Kashmir Division of J & K State during 01.01.1980 and 31.12.1989 | 5 years |
| v) | In the case of ex-servicemen-commissioned officers including Emergency Commissioned Officers (ECOs) / Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within the next 3 months from the last date for receipt of application) other than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidation, by 5 years, subject to ceiling as per Government guidelines. | 5 years |

Note:

- An Ex-Serviceman who has once joined a government job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Government ceases.
- In the case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available on cumulative basis with any one of the remaining categories for which age relaxation is permitted as mentioned above. This cumulative age relaxation is available to SC/ST/OBC candidates only.
- The candidates eligible for age relaxation under 3 (iv) above must produce the Domicile Certificate at the time of Interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 1st Jan. 1980 and the 31st day of December 1989.

4. RESERVATIONS:

A. Reservation for SC/ST/OBC/PWD candidates will be provided as per Government guidelines. Caste Certificate must be in Government approved format issued by competent authority. Caste mentioned in the certificate should conform to the caste as appearing in the Central Government list/ notification. Caste Certificate even with the slightest discrepancy in the name, spelling of the caste etc. will not be accepted.

B. Persons with Disabilities:

Under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995 only such persons would be eligible for reservation who suffer from not less than 40% of relevant disability and are certified by a Medical Board appointed by the Central/State Govt. Accordingly, candidates with the following disabilities are eligible to apply. Applicants claiming such benefits should produce certificate in original in support of their claim at the time of Interview conducted by the Bank, if called by the Bank.

Visually Impaired (VI)

Blindness refers to condition where a person suffers from any of the following conditions namely (1) Total absence of sight, (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses. (iii) Limitation of the field of vision subtending in angle of 20 degrees or worse.

Low vision means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning of execution of a task with appropriate assistive device.

Deaf & Hearing Impaired (HI)

The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

Orthopaedically Challenged (OC)

Locomotor Disability means disability of bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy. Cerebral Palsy means a group of non-progressive conditions of person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.

All the cases of Orthopaedically Challenged Persons would be covered under the category of 'Locomotor disability or cerebral palsy'.

As the reservation for Persons with Disabilities is on horizontal basis, the selected candidates will be placed in the appropriate category (viz. SC/ST/OBC/ GEN) to which they belong.

C. There is no reservation for Ex-servicemen candidates in the Officer cadre.

5. APPLICATION FEE (INCLUDING OUT OF POCKET/ INTIMATION CHARGES) (NON-REFUNDABLE):

| Name of the Post | For SC/ ST/PWD candidates | For all others |
|--------------------------------|---------------------------|----------------|
| Probationary Assistant Manager | ₹ 50.00 | ₹ 200.00 |

The fee for SC/ST/VI/ HI/ OC is towards Out of pocket expenses/ intimation charges only and for others, all inclusive fee of ₹ 200.00/-.

Requisite Application Fee may be paid

(i) Through CBS at any of the **Branches of Corporation Bank**, by means of a Payment challan as per the format given on the **Bank's website**.

(ii) Through NEFT at any Bank branch

NOTE:

(i) Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, postal stamps, etc., **will not be accepted**

(ii) The payment towards application fee through CBS/NEFT can be made between 03.01.2012 and 17.01.2012.

(iii) The CBS fee payment challan/ NEFT Receipt contains two parts. The first part will be retained by the Branch. The candidate's copy of the fee payment challan/ NEFT receipt must be retained with the candidate after the necessary details such as Transaction ID/ NEFT UTR No., Branch Code etc. are filled in by the bank official.

(iv) Application once made will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be held in reserve for any other future selection process.

6. THE COMPETENT AUTHORITY FOR ISSUE OF CERTIFICATE TO SC/ST/OBC/PWD CANDIDATES IS AS UNDER:

(a) For SC/ST/OBC:

District Magistrate/Additional Dist Magistrate/Collector/ Deputy Commissioner/ Additional Dy. Commissioner/ Dy. Collector/First Class Stipendary Magistrate/Sub-Division Magistrate (not below the rank of First Class Stipendary Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner/Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

(b) For Persons with Disabilities:

Authorised Certifying Authority will be Medical Board at the District level duly constituted by the Central/ State Government. The Medical Board consists of Chief

Medical Officer, Sub-Divisional Medical Officer in the District and a member who is a specialist in Orthopaedics, ENT or Ophthalmology, as the case may be.

7. SELECTION PROCEDURE:

Selection for the post of 'Probationary Assistant Manager' will be made on the basis of merit ranking after adding the marks obtained in the Common Written Examination (CWE) conducted by IBPS in September 2011 (including supplementary exam held during November 2011) and Interview.

8. INTERVIEW: Depending upon the number of vacancies, the Bank reserves the right to call only those candidates who have sufficiently high IBPS score in the stipulated Common Written Examination for Interview.

The total marks for Interview will be 100. Candidates have to obtain 40 marks (35 marks for SC/ST/OBC/ VI/ HI/ OC candidates) to qualify in the Interview.

9. INTERVIEW CENTRES:

The Interview will be held at different centres and the address of the venue will be advised in the call letters. The address of the venues will also be displayed in the Bank's website one week before the dates for commencement of Interviews.

Note: (i) Request for change of Centre of Interview shall NOT be entertained. (ii) Bank reserves the right to cancel any of the centres and/or add some other centres, depending upon the response, administrative feasibility, etc.

10. GENERAL INSTRUCTIONS

(a) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the bank on this behalf. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. The Bank reserves the right to call only the requisite number of candidates for the interview. Candidates who do not satisfy the eligibility criteria and who do not produce the photocopies as well as the originals of all the documents required to be submitted and as advised in this notification as well as in the Interview call letter, for any reason, whatsoever, shall not be permitted to participate in the Interview, even though they may have obtained the desired level of score in the Written examination and have been called for interview. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/ certificate/ documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

(b) Candidates belonging to OBCs but coming in the "CREAMY LAYER" are not entitled to OBC reservation. They should indicate their category as "Gen" or "Gen Persons With Disabilities" as applicable. OBC Certificates in the format as prescribed by the Govt. of India and issued by the Competent Authority inter alia, specifically stating that the candidate does not belong to the Socially Advanced Sections excluded from the benefits of reservations for OBCs in Civil Posts and Services under Govt. of India i.e. carrying 'CREAMY LAYER' clause based on income issued recently (i.e., issued on or after 01.07.2011) should be submitted at the time of Interview.

(c) Persons With Disabilities claiming the benefit of reservations/age relaxation should possess Medical Certificate as specified in the Disabilities Act of 1995 in support of their disability.

(d) Candidates serving in Government/Public Sector Undertakings (including banks) should send their application through proper channel and produce a "No Objection Certificate" from their employer at the time of Interview, in the absence of which their candidature may not be considered.

(e) The candidates will have to appear for interview at their own expense. However, **unemployed** eligible SC/ST/PWD outstation candidates attending the Interview will be reimbursed to and fro second class ordinary train/bus fare by the shortest route on production of evidence of travel, in case the distance between interview venue and normal place of residence/ from which they actually perform the journey, whichever is nearer, in case the same exceeds 30 k.m. The Bank will not be responsible for any injury/losses, etc of any nature.

(f) **Only candidates willing to serve anywhere in India should apply.**

(g) Any request for change of address will not be entertained.

(h) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mangalore.

(i) In case any dispute arises on account of interpretation of version other than English, English version will prevail.

(j) No candidate is permitted to use calculator, telephones of any kind, pagers or any such other instruments during the selection process.

(k) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.