



**Competition Commission of India**  
**Hindustan Times House, 18-20, Kasturba Gandhi Marg,**  
**New Delhi-110001**

**Invitation of Applications for Direct Recruitment to  
various posts**

**Introduction**

1. The Competition Commission of India is looking for young professionals in Law, Economics and Financial Analysis with a flair for research and critical analysis as well as support staff.

**Competition Commission of India (CCI)**

2. The **Commission** has been established as a statutory body entrusted with the responsibility to prevent practices having adverse effect on competition, to promote and sustain competition in markets, to protect interests of consumers and to ensure freedom of trade carried on by other participants in markets, in India, and for matters connected therewith or incidental thereto. To know more about the Commission, please visit our website at [www.cci.gov.in](http://www.cci.gov.in).

**Requirements of CCI**

3. The Commission is looking for bright and young Indian professionals with ability and aptitude to discharge the core functions of the Commission, which in terms of specifications, would involve prevention of anti-competitive agreements, abuse of dominant position, combinations that have anti-competitive effects and competition advocacy i.e. to advise the Central/State Governments and other public authorities in competition policy matters and initiate measures creating awareness and imparting training on competition issues. The Commission would facilitate development of necessary professional competence to deal with all these issues, in future, which will provide excellent opportunity for career development and capacity building for its employees. Similarly, a core team of support staff is also required to manage the resources of Commission and ensure smooth functioning of the Commission.

**Compensation Package**

4. In addition to the Pay as per Pay bands and Grade pay for each position as per Government of India pattern, other benefits like insurance, accommodation\HRA, LTC, medical reimbursement etc. are also available as per rules as admissible to the employees of the Commission.

## **Positions available and other details**

5. The details of the openings available, including pay-scales, minimum educational qualifications and experience required, number of post, reservation applicable etc. are given at **Annexure-I**. However, the number of vacancies is subject to change and the Commission, at its discretion may or may not fill up any or all the posts.

6. Out of all the posts vacant under professional category, one post has been kept reserved for Physically Handicapped for OH category with physical disability of One Arm (OA)/ One Leg (OL)/Both Legs (BL)/One Arm & One Leg (OAL).

7. As per Hon'ble Supreme Court of India order dated 28.09.2012 in Petition for Special Leave to Appeal (Civil) No.34427/2011 with SLP(C) No.6988/2012 and SLP(C) No.9556/2012, "Appointment, if any, in the meantime, to the post of Deputy Director / Joint Director (Law) shall abide by the final result in these special leave petitions." Therefore, appointment to the post of Deputy Director (Law) shall be subject to the above.

## **Submission of applications**

8. Candidates are requested to read the detailed instructions and guidelines attached at **Annexure II** before filling up the application form as per the Format given at **Annexure III**.

## **Mode of selection**

9. All the application received within the due date will be screened with reference to the minimum educational qualifications and experience criteria.

- i. Eligible short listed candidates would be required to appear for a written test likely to be held in the month of **April, 2013**. The exact date will be uploaded on the website of CCI ([www.cci.gov.in](http://www.cci.gov.in)), soon.
- ii. The selection process would consist of two parts – written test & interview. Out of total 100 marks assigned to the whole selection process, the written test would be for 80 marks and 20 marks would be assigned to interview.
- iii. The written test would be of three hours duration. The test would be to assess the suitability of the candidates as regard analytical ability, interpretation ability, subject knowledge and good writing skills. The pattern and break-up of marks of the written test will be as follows:

<u>Subject</u>	<u>Maximum Marks</u>
(I) English (Multiple Choice Questions)	15
(II) General Awareness (Multiple Choice Questions)	15
(III) Specialized subject(s) (Multiple Choice Questions)	25
(IV) Specialized subject(s) (Descriptive Questions)	25

Negative marking is applicable in respect of Multiple Choice Questions of Specialized Subject(s) to the extent of 1/3<sup>rd</sup> of the marks awarded for the correct answer.

- iv. The Syllabus for various posts would be uploaded in the CCI website, soon as **Annexure IV**. Other instructions regarding written examination and the examination centre etc. will be communicated to the eligible candidates separately along with the Admit Card.
- v. Securing a minimum of 45 marks out of a maximum of 80 marks for unreserved category and a minimum of 40 marks out of a maximum of 80 marks for reserved categories in the written test would be the qualifying criteria.
- vi. However, number of candidates to be called for interview would be limited to 5 for single vacancy and thrice the number of vacancies for more than one vacancy, in order of merit for each category of posts.
- vii. No separate minimum qualifying marks are prescribed for interview. However, final selection will be made on the basis of composite score secured by the candidate in written test and interview.
- viii. Criteria for final selection would be as follows:
  - a) For posts in the **professional category**, aggregate minimum of 60 / 55 marks out of a maximum of 100 marks for unreserved/reserved categories respectively in the written examination **plus** interview would be the qualifying standard for empanelment.
  - b) For posts in the **Support Staff Category** aggregate minimum of 55 / 50 marks out of a maximum of 100 marks for unreserved / reserved categories respectively, in the written examination **plus** interview would be the qualifying standard for empanelment.

The application form complete in all respects, along with the requisite documents and fee for the prescribed amount should reach the undersigned at Competition Commission of India, Hindustan Times House, 18-20, Kasturba Gandhi Marg, New Delhi-110001, latest by **25.02.2013**.

**(Joy Kuriakose)**  
**Deputy Director (HR)**  
**Phone: 011-23473672**

[F.No.A-11018/1/2012-HR]

Dated: 04.01.2013

**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
1	DIRECTOR (ECONOMICS)	Professional	Between 40 & 45 years	01	Nil

<sup>^</sup> Please refer para 5 of Annexure-II.

**PAY BAND & GRADE PAY: Rs.37400 – 67000 + Grade Pay Rs.8900**

**ELIGIBILITY / QUALIFICATION / EXPERIENE FOR THE ABOVE POST****1. DIRECTOR (ECONOMICS)****Essential**

Ph.D. in Economics in Micro Economics or Industrial Organization Theory or Econometrics or equivalent from a recognized university; And 8 years experience in the relevant field

**or**

Masters Degree in Economics or equivalent from a recognized University and 12 years experience in the relevant field.

**Desirable**

Experience in Competition Law.

**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
2	JOINT DIRECTOR (ECONOMICS)	Professional	Between 35 & 40 years	01	01 for OBC *  (* backlog vacancy)

<sup>^</sup> Please refer para 5 of Annexure-II.

**PAY BAND & GRADE PAY: Rs.37400 – 67000 + Grade Pay Rs.8700**

**ELIGIBILITY / QUALIFICATION / EXPERIENCE FOR THE ABOVE POST**

**2. JOINT DIRECTOR (ECONOMICS)**

**Essential:**

Ph.D. Degree in Economics or Statistics or equivalent from a recognized university; and three years experience in the relevant field

**or**

Masters Degree in Economics or Statistics or equivalent from a recognized university, and six years experience in the relevant field, including in Corporate Sector.

**Desirable:**

Subject knowledge in Micro Economics or Industrial Organizational Theory or Econometrics or Financial Economics.

**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
3	DEPUTY DIRECTOR(LAW)	Professional	Maximum 33 years	05	03 for General 01 for OBC* 01 for SC*  (* backlog Vacancies)

**<sup>^</sup> Please refer para 5 of Annexure-II.**

**PAY BAND & GRADE PAY: Rs.15600 – 39100 + Grade Pay Rs.7600**

**ELIGIBILITY / QUALIFICATION / EXPERIENCE FOR THE ABOVE POST**

**3. DEPUTY DIRECTOR (LAW)**

**Essential :**

Bachelor of Law (Professional) or equivalent and with three years experience in the relevant field, including in corporate sector.

Note : Appointment if any to be post of Deputy Director(Law) shall abide by the final results in the SLPs indicated in para 7 of the “Invitation of Applications”.

**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
4	DEPUTY DIRECTOR (FINANCIAL ANALYSIS)	Professional	Maximum 33 years	02	01 General 01 for OBC*  (* backlog Vacancy)

<sup>^</sup> Please refer para 5 of Annexure-II.

**PAY BAND & GRADE PAY: Rs.15600 – 39100 + Grade Pay Rs.7600**

**ELIGIBILITY / QUALIFICATION / EXPERIENCE FOR THE ABOVE POST**

**4. DEPUTY DIRECTOR (FINANCIAL ANALYSIS)**

**Essential:**

Masters Degree in Commerce or Masters Degree in Business Administration with Accounting and Finance or equivalent

**or**

Qualified Chartered Accountant / Company Secretary / Cost and Works Accountant / Financial Analyst or equivalent and with three years experience in the relevant field including in corporate sector.

**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
5	DEPUTY DIRECTOR (ECONOMICS)	Professional	Maximum 33 years	11	07 for General 03 for OBC* 01 for SC*  (*backlog vacancies)

<sup>^</sup> Please refer para 5 of Annexure-II.

**PAY BAND & GRADE PAY: Rs.15600 – 39100 + Grade Pay Rs.7600**

**ELIGIBILITY / QUALIFICATION / EXPERIENCE FOR THE ABOVE POST**

**5. DEPUTY DIRECTOR (ECONOMICS)**

**Essential:**

Masters Degree in Economics / Statistics or equivalent and with three years experience in the relevant field, including in corporate sector.



**Details of Vacancies, Eligibility Conditions, reservations applicable etc.**

<b>S. No.</b>	<b>Name of the Post</b>	<b>Category</b>	<b>Age Limit<sup>^</sup></b>	<b>Total number of posts</b>	<b>Number of reserved posts</b>
6	OFFICE MANAGER (FINANCE & ACCOUNTS)	Support Staff	Maximum 28 years	02	06 General 04 for OBC* 01 for SC*
7	OFFICE MANAGER (CORPORATE SERVICE)	Support Staff	Maximum 28 years	09	(* backlog Vacancies)  The reservation is available on total 11 posts

<sup>^</sup> Please refer para 5 of Annexure-II.

**PAY BAND & GRADE PAY: Rs.9300 – 34800 + Grade Pay Rs.5400**

**ELIGIBILITY / QUALIFICATION / EXPERIENCE FOR THE ABOVE POST**

**6. OFFICE MANAGER (FINANCE & ACCOUNTS)**

**Essential:**

- i) Bachelors Degree in Commerce or equivalent with three year experience or
- ii) Bachelors Degree or equivalent in any discipline from a recognized university with one year diploma in Accounting / Finance / Cash and Accounts Course of Institute of Secretariat Training and Management or equivalent; and with three years experience in the relevant field.

**7. OFFICE MANAGER (CORPORATE SERVICE)**

- i) Bachelors Degree or equivalent in any discipline from a recognized university;
- ii) Diploma / Certificate course in Human Resource Management / Secretarial Practices, or equivalent; and with three years' experience in the relevant field.

**Desirable:** Masters Degree or equivalent with one year Diploma in Human Resources Management / Secretarial Practices or equivalent.

**INSTRUCTIONS AND GUIDELINES TO CANDIDATES**

1. **CITIZENSHIP:** Applicant must be an Indian Citizen.
2. **AGE LIMITS:** The age limit for the posts has been given in **Annexure-I** of the “Invitation of applications” on previous pages. For certain age relaxation admissible to various categories, please go through instruction No. 5 below.
3. **MINIMUM EDUCATIONAL QUALIFICATIONS:** All applications must fulfill the essential minimum educational qualifications required for the post(s) and other conditions stipulated in **Annexure-I** of the “Invitation of application”. They are advised to satisfy themselves before applying that they possess at least the essential qualifications and experience laid down for various posts.

**Note I:** The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview.

**Note II:** The candidate should mention all the qualifications and experience in the relevant field over and above the minimum qualifications and should attach attested/self certified copies of the Certificates including mark-sheets in support thereof.

**Note III:** In support of Educational Qualifications, mere submission of the mark sheets alone in lieu of Degree/Diploma/Educational Certificates will not be accepted by the Commission.

**Note IV:** The provisional claim what so ever in regard to eligibility criteria for the post(s) will not be accepted by the Commission.

**Note V:** The date of determining the eligibility shall be 01.01.2013 with reference to educational qualifications, experience and age limit prescribed for the various posts mentioned above.

**Note VI:** Only post qualification (as prescribed) experience would be taken as relevant experience indicated in **Annexure-I**.

**4. APPLICATION FEE:**

- (a) Candidates must pay the prescribed fee of **Rs. 500 (Rupees Five Hundred Only)** through Demand Draft/Pay Order drawn on any scheduled bank in favour of **Competition Commission of India (Competition Fund) Account** payable at **Delhi**.
- (b) No fee is to be paid by SC & ST candidates. Women candidates and Physically Handicapped persons are also exempted from payment of fees. Physically Handicapped persons are required to submit the prescribed medical certificate. No fee exemption is, however, available to OBC candidates and they are required to pay the full prescribed fee of Rs. 500 (Rupees Five Hundred Only).

- (c) The fee sent through Money Order, India Postal Orders, Crossed Cheques, Currency Notes and Treasury Challans etc. will not be accepted by the Commission and such applications will be treated as without fee and will be summarily rejected.
- (d) Applications not accompanied by the full prescribed fee, wherever payable, will not be considered and summarily rejected. No representation against such rejection will be entertained.
- (e) In case an applicant is not short-listed, no claim for refund of cost of application or fee shall be entertained.

## **5. AGE RELAXATION:**

In accordance with the extent instructions and orders issued by the Govt. of India from time to time, the upper age limit is relaxed in following cases:

- i) 5 years for persons belonging to Scheduled Castes/Scheduled Tribes in respect of the posts reserved for them.
- ii) 3 years for person belonging to Other Backward Classes (OBC) in respect of the posts reserved for them.
- iii) 5 years for Orthopedically Handicapped persons.

## **6. HOW TO APPLY:**

- i) Candidates must carefully read the instructions and apply only in the Application Format given in **Annexure III** of the “Invitation of applications” which can be downloaded from the website of CCI at [www.cci.gov.in](http://www.cci.gov.in).
- ii) The application should be submitted strictly in accordance with the prescribed format. The application not in the prescribed format will be rejected and no appeal against its rejection will be entertained. No alterations/cuttings/over-writing without counter signatures is permitted.
- iii) Before filling in the application form, the candidates must be sure of fulfilling the eligibility criteria with respect to age, educational qualifications and experience etc. for the post being applied for. His / her candidature will stand cancelled in case the candidate does not fulfill the eligibility criteria and / or has furnished incorrect / false information/certificate/documents or has suppressed any material fact(s).
- iv) Written examination will be held at four centers namely, Delhi, Mumbai, Kolkata and Bengaluru. The candidate should indicate his/her choice in the Application Form. The choice of centre once exercised will be treated as final and no request for change of centre will be entertained.
- v) Candidates who wish to apply for more than one post should submit separate application accompanied by the prescribed fee separately for each post.

- vi) Candidates are requested to attach with the applications a self-addressed post card affixed with postage stamp worth Rs.6/-. They should indicate in this card the Name and Category of the post applied for. The applications will be acknowledged by the Commission by returning this card to the candidates after indicating the Registration No. allotted to the candidate. Candidates may note that no separate acknowledgement other than this card will be sent to them.
- vii) The application, complete in all aspects must reach the **DEPUTY DIRECTOR (HR), COMPETITION COMMISSION OF INDIA, 3<sup>rd</sup> FLOOR, HINDUSTAN TIMES HOUSE, K.G. MARG, NEW DELHI – 110001**, on or before the prescribed closing date.

**NOTE I:** Candidates should clearly note that the Commission will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should, therefore, ensure that their application(s) reaches Commission's office on or before the prescribed last date.

**NOTE II:** Candidates can also deliver their applications personally at the Commission's Counter at the above address against proper receipt. The Commission will not be responsible for the applications delivered to any other functionary of the Commission.

**NOTE III:** Applications received through couriers or courier services of any type shall be treated as having been received 'BY HAND' at the Commission's Counter, and Not by the post.

- viii) Candidates are requested to super scribe the words "**APPLICATION FOR THE POST OF \_\_\_\_\_**" on the top of the Envelope while sending the application.
- ix) Any resulting dispute arising out of this process / advertisement shall be subject to the sole jurisdiction of the Courts situated in Delhi.

#### **7. CERTIFICATE(S) TO BE ATTACHED:**

Candidates should note that they should attach with their applications attested/self certified copies of the following documents:

- (i) Matriculation or equivalent certificate in support of their declaration of age.
- (ii) Degree or Diploma Certificate or other certificate including mark-sheets in support of their educational qualifications;
- (iii) If the qualification possessed by the candidate is equivalent, then the authority (with number and date) under which it has been so treated must be indicated.

- (iv) Certificate(s) from the Head(s) of Organization(s)/Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s). These certificates should be issued on Letter Head or duly stamped by the competent authority.
- (v) A candidate who claims to belong to one of the Scheduled Castes or Scheduled Tribes has to submit, in support of his claim, an attested copy of a certificate in the prescribed form issued by the competent authority. Original Certificates are to be produced at the time of Interview.
- (vi) A candidate who claims fee exemption being Physically Handicapped (eligible for applying to the post on the basis of prescribed standards of Medical Fitness) has to submit an attested copy of a medical certificate issued by the Surgeon/Medical Officer of the Government Hospital/Medical Board in the prescribed form. Original Certificates are to be produced at the time of Interview.
- (vii) A candidate who claims to belong to one of the Other Backward Classes has to submit in support of his/her claim an attested copy of a valid certificate in the prescribed form issued by the competent authority specified by the Govt. in their O.M. No. 36012/22/93-Estt. (SC) dated 22.10.93. OBC certificate should have been issued not earlier than one year of the date of determining the eligibility. Candidate seeking reservation as OBC has to submit a declaration in the prescribed format that he/she does not belong to the creamy layer as on last date for submission of the application, in addition to the community certificate (OBC). Original Certificates are to be produced at the time of Interview.

**NOTE:**

- I. ORIGINAL CERTIFICATE(S) SHOULD NOT BE SENT WITH THE APPLICATION. THESE SHOULD BE PRODUCED AT THE TIME OF INTERVIEW.**
- II.** Candidate should note that the date of birth only as recorded in the Matriculation, Higher Secondary Examination Certificate or an equivalent certificate will be accepted by the Commission and no subsequent request for its change will be considered or granted.
- III.** If no copies of the above certificates are received with the application, it will to be rejected and no appeal against its rejection will be entertained.

**8. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted.

## 9. OTHER INFORMATION/INSTRUCTIONS:

- (i) Candidates already employed in central/state governments, autonomous/statutory bodies, PSUs or other similar government organizations may submit their applications directly to the CCI, however, they are required to submit a declaration that they have informed, in writing, their Head of Office/Department that they have applied for the selection. If any candidate forwards his/her application through his/her employer, he/she should ensure that at least an advance copy with the requisite fees reaches the Commission by the closing date; otherwise, it is likely to be rejected. The candidates in private employment may submit their applications directly to the CCI.
- (ii) Candidates must present themselves at such place, as may be fixed by the Commission for a written test and for a personal interview as and when required. The Commission does not defray the travelling or other expenses of candidates called for written test. The CCI, however, contributes toward the expenses at a rate not exceeding the AC II fare by the shortest route to the place of interview from the Railway Station nearest to the normal place of residence of the candidate or from which he/she actually performs the journey, whichever is nearer to the place of interview, and back to the same station or the amount of fare actually incurred by the candidate, whichever is less. Details of this may be furnished at the time of interview.
- (iii) Candidates must be of sound health. If selected, they have to undergo such medical examination and satisfy such medical authority as the Commission may require.
- (iv) Appointment of finally selected candidates would be subject to satisfactory report about his/her character and antecedents by the District/Police authorities, verification of caste/tribe and class certificate, wherever applicable, and completion of other pre-recruitment formalities to the complete satisfaction of the CCI.
- (v) Candidates will be informed of the result of their applications in due course and any interim enquiries about the result are thereof, unnecessary and will not be attended to. The Commission does not enter into correspondence with the candidates about reasons for their non-selection for appointment.
- (vi) Canvassing in any form will disqualify a candidate.
- (vii) Disqualification: No applicant who is having more than one spouse living is eligible to apply.

**COMPETITION COMMISSION OF INDIA**  
**3<sup>rd</sup> FLOOR, HINDUSTAN TIMES HOUSE**  
**KASTURBA GANDHI MARG**  
**NEW DELHI – 110001**

**APPLICATION FORMAT**

NAME OF THE POST APPLIED FOR \_\_\_\_\_

CATEGORY:-  PROFESSIONAL  SUPPORT STAFF (Tick the Choice)

CENTRE:-  DELHI  MUMBAI  KOLKATA  BENGALURU (Tick the Choice)

Registration No.  (For Office Use Only) Roll No.

The Application form should be filled in by the candidate in his/her own hand writing neatly and legibly **in BLOCK CAPITALS** only. Separate sheets may be attached wherever the space in a column is found inadequate.

- Note: A. Attach Demand Draft/Pay Order (if not exempted)  
 B. Attach separate sheet in case of insufficient space in any column  
 C. Attach only copies of the qualifying degree(s) / certificates

Photograph of  
the candidate  
(Self attested)  
  
3 cm. x 5 cm.

1. Bank Draft / Pay Order : \_\_\_\_\_

2. Details of drawee bank : \_\_\_\_\_

3. Candidate's Name : \_\_\_\_\_

(In BLOCK LETTERS)

4. Father's/Husband's name \_\_\_\_\_

5. Date of Birth (dd/mm/yy) : \_\_\_\_\_

6. Age as on 01.01.2013: (Years)\_\_\_\_\_ (Months)\_\_\_\_\_ (Days)\_\_\_\_\_

7. Nationality : \_\_\_\_\_

8. (a) Category (please tick) : UR/SC/ST/OBC/PH

(b) Do you wish to avail the benefit of reservation: Yes/No

(c) If yes, please enclose attested copy of a certificate  
in support thereof.

9. Marital status : \_\_\_\_\_

10. Sex(Male/Female) : \_\_\_\_\_

11. Permanent residential : \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 District \_\_\_\_\_ State \_\_\_\_\_  
 PIN \_\_\_\_\_

12. Address for correspondence: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 District \_\_\_\_\_ State \_\_\_\_\_  
 PIN \_\_\_\_\_

13. (a) Telephone No.(With STD Code): \_\_\_\_\_  
 (b) Mobile No.: \_\_\_\_\_  
 (c) Fax No. (With STD Code) : \_\_\_\_\_  
 (If any)

14. E-mail address: \_\_\_\_\_

15. (a) Present employer : \_\_\_\_\_  
 (b) Status of present employer:  
 (i) Central Government (ii) State Government  
 (iii) Autonomous organization (iv) Public Sector Undertaking  
 (v) Others  
 (c) Present post held \_\_\_\_\_  
 (d) Complete postal address of \_\_\_\_\_  
 employer \_\_\_\_\_  
 \_\_\_\_\_

16. Educational Qualifications:

Sl. No.	Examination	University / Board	Year of passing	Division /Grade	Percentage of marks	Subject(s)

(Attach a separate sheet if required).



17. Experience (In chronological order – starting from Latest)

Sl. No.	Name of the Institutions/ organization	Post held	Pay Scale	Nature of appointment (permanent/ adhoc / temporary)	Period		Nature of work	Last basic pay (in Rs.)	Reason(s) for leaving
					From	To			

(Attach a separate sheet if required).

18. Details of Seminar/Workshop attended by the candidate.

Sl. No	Details of Seminar/ workshop	Duration		Organised by	Candidate's contribution
		From	To		

19. Details of publications of the candidate

Sl. No	Title of the paper/ book	Year of publication	Details of Publishers	Details of co-author/s, if any	Subjects

20. (a) Language(s) known : (i)\_\_\_\_\_ (ii)\_\_\_\_\_ (iii)\_\_\_\_\_
- (b) Proficiency : (i) Read/Write/Speak (ii) Read/Write/Speak (iii) Read/Write/Speak

21. Achievement(s) /Award(s): \_\_\_\_\_  
\_\_\_\_\_
22. Membership in Professional body: \_\_\_\_\_
23. Extra-curricular activities : \_\_\_\_\_
24. Hobbies: \_\_\_\_\_
25. Any other information : \_\_\_\_\_  
\_\_\_\_\_
26. Name and address with telephone numbers of two references (other than relatives).
- 1.
- 2.
27. Please enclose a write-up justifying your suitability for this post (in not more than 200 words, preferably in bullets).
28. I, do hereby declare that -
- (i) In view of the information submitted above, I am eligible for the post applied for.
  - (ii) I have never been punished or been convicted by a Court of Law for any offence.
  - (iii) There are no criminal proceedings contemplated / pending against me.
  - (iv) I have never been punished / debarred by any Central/State Government, Statutory/Autonomous body and the Competition Commission of India for appearing in any examination.
  - (v) All statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after selection, my candidature will stand cancelled and all my claims for the recruitment forfeited. I have carefully read the instructions and guidelines issued for the candidates.

Date:

Place:

\_\_\_\_\_

Signature of the candidate

CERTIFICATE FROM EMPLOYER [Please refer Para 9(i) of Annexure-II]

- i) Certified that Shri/Ms. \_\_\_\_\_ holds a permanent/temporary post of \_\_\_\_\_ under the Government/Organization since \_\_\_\_\_.
- ii) Certified also that he/she has submitted his/her application to this department/office on \_\_\_\_\_ and his/her pay band + grade pay is \_\_\_\_\_.
- iii) Certified also that Shri/Ms. \_\_\_\_\_ will be released immediately in case of his/her selection in the CCI.
- iv) The information given by Shri/Ms. \_\_\_\_\_ in the application form has been verified with reference to his/her service records and is found correct.
- v) No disciplinary case is pending or contemplated against Shri/Ms. \_\_\_\_\_.

Date:

Place:

Signature of the Head of the Office/  
Head of Department with official  
seal