

RECRUITMENT OF POSTS IN MUNICIPAL CORPORATION, CHANDIGARH.

S. No	Name of the post and pay scale	No. of vacancies	Category wise vacancy	Qualification	Age limit	Selection criteria
1	i)Sub-Divisional Engineer Rs. 15600-39100 +G.P.5400.	Total posts – 20 Civil/B&R Branch-7 post Building branch- 1 post Public Health- 12 posts	Gen-12 OBC-05 SC-02 P.H.-1 Total: 20	<p>Essential qualification (for Sub Divisional Engineer B&R / Civil /Building branch):</p> <p>i) Degree in Civil Engineering from a recognized University/ Institute or equivalent. Degree obtained through distance education mode not acceptable.</p> <p>ii) To pass the prescribed departmental professional exam after joining/ promotion in service.</p> <p>Essential qualification (for Sub Divisional Engineer Public Health):</p> <p>i) Degree in Civil or Public Health Engineering from a recognized University/ Institute or equivalent. Degree obtained through distance education mode not acceptable.</p> <p>ii) To pass the prescribed departmental professional exam after joining/ promotion in service.</p>	Between 18 years and 35 years as on 01.01.2012 for General category. Age relaxation is applicable to Schedule Caste up to 5 years and for O.B.C. up to 3 years over and above prescribed age limit as per instructions of the Chandigarh Administration issued from time to time. Relaxation for departmental candidates in accordance with the instructions issued by the Chandigarh Admn., from time to time.	<p>Selection criteria consisting 100 marks shall be awarded as under</p> <p>i) Written Test: 90 Marks</p> <p>ii) Interview : 10 Marks</p> <p>a) Only eligible candidates equal to 10 times of the number of vacancies in each category as per merit of academic qualification will be called for written test.</p> <p>b) After qualifying the written test only eligible candidates equal to 4 times of the number of vacancies as per merit of written test in each category will be called for interview</p>
	ii)Sub-Divisional Engineer(Elect.) Rs. 15600-39100 +G.P.5400	Total posts – 02	Gen.-2	<p>Essential qualification:</p> <p>i) Degree in Electrical Engineering from a recognized University/Institute or equivalent. Degree obtained through distance education mode not acceptable.</p> <p>ii) To pass the prescribed departmental professional exam after joining/ promotion in service.</p>		

2	i) Junior Engineer Rs.10300-34800+G.P.4800.	Total posts-22 i) Civil - 9 posts ii)Public Health- 13posts	Gen-7 OBC-10 SC-03 P.H.-02	Essential qualification(for Junior Engineer(Civil) : i)Diploma in Civil Engineering from a recognized University/Institute or equivalent. Degree holder candidates applied for the post of JEs shall be considered at par with the Diploma holder.	18 years to 25 years as on 01.01.2012 for General category. Age relaxation is applicable to Schedule Caste up to 5 years and for O.B.C. up to 3 years over and above prescribed age limit as per instructions of the Chandigarh Administration issued from time to time. Relaxation for departmental candidates in accordance with the instructions issued by the Chandigarh Admn., from time to time. Relaxation in age upto a maximum of 10 years is admissible for physically handicapped candidates having disability 40% or more.	Selection criteria consisting 100 marks shall be awarded as under: i) Diploma/Degree : 60 marks (i.e. %age of marks obtd. x Max marks) 100 i) Written Test : 20 Marks ii) Computer test : 10 marks iii) Interview : 10 Marks a) Only eligible candidates equal to 10 times of the number of vacancies in each category as per merit of academic qualification will be called for written test. b) After qualifying the written test and Computer test only eligible candidates equal to 4 times of the number of vacancies as per merit of written test/Computer test in each category will be called for interview
	ii)Junior Engineer (Electrical) Rs.10300-34800+G.P.4800.	Total posts-2	Gen.-1 OBC-1	Essential qualification: i)Diploma in Electrical Engineering from a recognized University/Institute or equivalent. Degree holder candidates applied for the post of JEs shall be considered at par with the Diploma holder		
3	Draftsman Rs.10300-34800+ G.P.4200	(Total posts -09) i) Public Health-3 ii) B&R-5 iii) Electrical-1	Gen-07 OBC-01 Gen-01(for Electrical)	Essential qualification: i) Matric pass of a recognized Board/University or equivalent. ii) ITI Draftsmanship diploma of at least two years duration in the relevant trade. iii) 5 years experience in the trade as regular service. iv) Knowledge of operating computer is must.	Between 18 years and 28 years as on 01.01.2012 for General category. Age relaxation is applicable to Schedule Caste up to 5 years and for O.B.C. up to 3 years over and above prescribed age limit as per instructions of the Chandigarh Administration issued from time to time. (Relaxation for departmental candidates in	Selection criteria for Draftsman & Junior Draftsman consisting 100 marks shall be awarded as under i) Draftsman Diploma : 60 marks (i.e. %age of marks obtd. x Max marks) 100 i) Written Test : 20 Marks ii) Computer test : 10 marks

					accordance with the instructions issued by the Chandigarh Admn., from time to time.	iii) Interview : 10 Marks
4	Junior Draftsman Rs. 10300-34800+ G.P. 3200.	(Total posts-13) i) Public Health-7 ii) B&R-6	Gen-09 OBC-02 SC-02	i) Matric pass of a recognized Board/University or equivalent. ii) ITI Draftsmanship diploma of at least two years duration in the relevant trade. iii) 2 years experience in the trade as regular service. iv) Knowledge of operating computer is must.	Between 18 years and 25 years as on 01.01.2012 for General category. Age relaxation is applicable to Schedule Caste up to 5 years and for O.B.C. up to 3 years over and above prescribed age limit as per instructions of the Chandigarh Administration issued from time to time. Relaxation for departmental candidates in accordance with the instructions issued by the Chandigarh Admn., from time to time.	a) Only eligible candidates equal to 10 times of the number of vacancies in each category as per merit of academic qualification will be called for written test. b) After qualifying the written test and Computer test only eligible candidates equal to 4 times of the number of vacancies as per merit of written test/ Computer test in each category will be called for interview
5	Sanitary Inspector Rs.10300-34800+ G.P. 3800.	Total posts- 04	Gen-03 OBC-01	Educational qualification: (i) Graduate or its equivalent. (ii) Sanitary Inspector Course/ diploma from any recognized institute.	Between 18 years and 30 years as on 01.01.2012 for General category. Age relaxation is applicable to Schedule Caste up to 5 years and for O.B.C. up to 3 years over and above prescribed age limit as per instructions of the Chandigarh Administration issued from time to time. Relaxable for departmental candidates in accordance with the instructions issued by the Chandigarh Administration from time to time	The selection criteria will consist 100 marks in following two stages only: Merit of educational qualification-90 marks $\frac{(\%age\ of\ marks\ obtd.\ x\ Max\ marks)}{100}$ i) Matric- 15 marks ii) Plus-2- 15 marks iii) Graduation- 30 marks iv) Diploma in - 30 marks Sanitary Inspector. Interview 10 marks Only eligible candidates equal to 4 times of the number of vacancies as per merit of educational qualification in each category will be called for interview

PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

- a. The detailed advertisement and information booklet is available on the website <http://recruitment.cdacmohali.in> and www.mcchandigarh.nic.in .
- b. Applications will be accepted online (only) from **07.01.2013 to 20.02.2013** on the website <http://recruitment.cdacmohali.in>. No application shall be entertained by hand or by post in the Municipal Corporation, Chandigarh.
- c. Fill out the form available on the website <http://recruitment.cdacmohali.in> by clicking at the link “Recruitment in MUNICIPAL CORPORATION, CHANDIGARH”.
- d. The applicants required to bring a hard copy of application submitted through Online alongwith admit card duly pasted recent passport size photograph at the time of written examination.
- e. Any correction in the particulars can be made by the candidate himself/herself on the website up to **20.02.2013** upto 5:00 P.M. For this purpose, the candidate has to log in by entering his/ her registration number and password. No correction can be made by the candidate after the closing date.
- f. After the registration number is generated, the candidates are required to take printout 2 copies of the filled form and the application form having registration number, password that needs to be remembered and has to be kept secret by the candidate to view or edit the application form in future.
- g. Application fees (non-refundable) amounting to as shown below will be payable through challan, generated after online filling of application. Candidates belonging to SC category must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that the certificate is not valid, their candidature will be rejected. Such candidate will not be considered under General category as they have not paid fees applicable for candidates of General category.
 - **Rs. 250/- in case of SC category**
 - **Rs. 500/- in case of other category**
 - **Physically handicapped persons are exempted from application fee.**
- h. All the updates information and notices will be uploaded on the website mentioned above. Thus, the candidates are advised to visit the website on regular basis. No separate information generally be sent through post or other means. Any information that is uploaded on the above mentioned website will be deemed to have reached the candidates and responsibility for not visiting the site and responding thereto in time, will be entirely by the candidates.

- i. For any clarification regarding the online filling of the form, the candidate can call at CDAC, Mohali helpline number 0172-6619054-55 on all working days from 9:00 A.M. to 6:00 P.M. or mail at recruitment@cdacmohali.in.
- j. After scrutiny of application and documents, Only eligible candidates equal to 10 times of the number of vacancies in each category as per merit of academic qualification will be called for written test.
- k. After qualifying the written test only eligible candidates equal to 4 times of the number of vacancies in each category will be called for interview.

Note: Number of posts/category mentioned above is tentative and may vary at the time of appointment.

Abbreviation:

- * P.H. (Physically Handicapped).
- * E.S. (Ex-Servicemen)
- * Gen.-(General)
- * SC.-(Scheduled Caste)
- * OBC-(Other Backward Class)

**MUNICIPAL CORPORATION, CHANDIGARH.
(Establishment Branch)**

To

The Executive Director
C-DAC,
A-34, Indl. Area, Phase VIII
Mohali.

No.CMC/Estt./E-I(R.)/2012/8111
Dated:-27.12.2012

Subject: Recruitment to the various posts in Municipal Corporation, Chandigarh.

Reference on the subject noted.

The Municipal Corporation, Chandigarh has decided to invite online applications to fill up the following posts:

S.No.	Name of post	Pay-Scale	No. of posts
1	Sub Divisional Engineer	Rs. 15600-39100 +G.P.5400.	22
2	Junior Engineer(Civil)	Rs.10300-34800+G.P. 4800.	09
3	Junior Engineer(Electrical)	Rs.10300-34800+ G.P. 4800.	02
4	Junior Engineer(Public Health)	Rs.10300-34800+ G.P. 4800.	13
5	Sanitary Inspector	Rs.10300-34800+ G.P. 3800.	04
6	Draftsman	Rs.10300-34800+ G.P. 4200	09
7	Jr. Draftsman	Rs. 10300-34800+ G.P. 3200.	13
	Total posts		72

You are requested to execute the following recruitment process on the terms & conditions of the financial & technical proposal supplied by you:

- Customization of application software.
- Testing of customized application software for validations and security.
- Data Processing/ Management
- Application fee verification.

-Online uploading of Admit Card with photo-proof.

-Merit list generation.

The detail regarding qualification, age, experience, category wise vacancies, fee, procedure to apply Online etc. and terms and conditions is also enclosed herewith which shall have to make available on the website of Municipal Corporation, Chandigarh as well as on the website of C-DAC by you with effect from 07.1.2013.

**Additional Commissioner
Municipal Corporation,
Chandigarh**

