

CENTRE FOR DEVELOPMENT STUDIES – APARD

Sikharagram, Rajendranagar, Hyderabad – 500 030.

Rc. No. CDS-APARD/C/936/13, Date: 18.06.2013

Applications are invited from eligible candidates for the following positions on contract basis in the Sub-mission for STs in RYK under APSTCFC Ltd. (TRICOR), Hyderabad.

I. Details :

Sl. No.	Name of the Position	No. of posts	Qualification & Experience required	Remuneration per month Rs.	Job Chart
1	State Mission Manager	1 at State Level	<ol style="list-style-type: none"> 1. Post Graduation in Business Administration, Mass Communication, Social Work, Rural Management from a premier institute/ university. 2. Candidates having qualification from the following institutes will be given preference: <ul style="list-style-type: none"> • IIMs, XLRI, Goa Institute of Management, S.P Jain Institute of Management, Symbiosis, University of Pune. • IRMA, XIMB. • TISS, XISS. • Other institutions of National/ International repute, who stand on a higher footing in terms of compensation offered, will be considered on a case to case basis. 3. Candidates with International qualification shall be given additional preference. 4. An overall experience of ten 	45,000/- to 60,000/- consolidated. + 1,500/- towards mobile charges. + Vehicle hire charges fixed on Govt., rates.	<ul style="list-style-type: none"> • Will be based at the state level (Hyderabad) and responsible for implementation of the program in the districts. • Empanelment of Training Partners to execute the training programmes. • Complete responsibility of skill training and placement activities in ITDA areas. • Report to Commissioner of Tribal Welfare/ Managing Director, TRICOR on regular basis. • Coordinate with ITDAs and other stakeholders. • Understand the market potential with respect to ITDA youth. • Identify suitable training agencies. • Lead and achieve organization goals and targets. • Recruit suitable staff wherever required. • Represent the department and top management at various events and meetings.

			<p>years out of which five years should have been in development sector and should have handled a top management position.</p> <p>5. Experience in rural development or forest management will be given preference.</p> <p>6. In-depth knowledge and committed towards the development sector.</p> <p>7. Proven experience in project management, formulation of budgets and building network.</p> <p>8. Willing and able to travel extensively.</p> <p>9. Good oral and written communication skills in English and Telugu.</p>		<ul style="list-style-type: none"> • Complete responsibility of all the MIS and information to public. • Other works entrusted by Govt. / Commissioner (Tribal Welfare)/ Managing Director, TRICOR.
2	Jobs District Manager	1 at ITDA head quarters	<p>1. Post Graduate or Graduate in Rural Management from a premier institute/university.</p> <p>2. Minimum 2 years of related work experience preferably in Government department, desirable.</p> <p>3. In depth knowledge and passion for development sector.</p> <p>4. Ability to lead a team of professionals and community resource persons at the district level.</p> <p>5. Proven experience in project management, formulation of budgets and building network.</p> <p>6. Willing and able to travel extensively.</p>	20,000/- + 1,500/- towards mobile charges.	<ul style="list-style-type: none"> • The Jobs District Manager will be posted in any ITDA headquarters in the ITDA districts of the state of Andhra Pradesh. • Responsible for achieving the overall ITDA area job targets as per the annual works & financial plan. • MIS, documentation and reporting of the programme to the state unit. • Convergence with line departments & educational institutions. • Getting district specific private sector linkages for training & placement. • Implementing & mentoring state level

			7. Good oral and written communication in English is essential and Telugu is preferred.		partnerships. • Coordinating various trainings and employment generation programs in ITDA area.
3	Assistant (Placements)	8 at ITDA head quarters	1. Graduate or Post Graduate. 2. Minimum 2 years of related work experience preferably in Government department. 3. In-depth knowledge and passion for development sector. 4. Proven experience in trainings. 5. Willing and able to travel extensively. 6. Good oral and written communication in English is essential and Telugu is preferred.	11,000/- to 16,850/- (consolidated remuneration including mobile allowance)	• Liaising with Corporate, Reputed, Private, Public companies/ organizations/ industries for placements. • Arranging the Guest Lectures. • Ensure the exposure visits to all the trainees. • Conducting Work Readiness Module to the trainees. • Arranging Mock Interviews in the training centers. • Arranging Campus interviews to the trainees. • Conducting post placement survey. • Documenting the reports. • Feedback to the Management.
	Total	10			

- II. Selection : Shortlisting of eligible candidates will be based on marks in prescribed qualification, number of years of relevant experience and other preferences mentioned in the notification. Only shortlisted candidates will be informed to attend for selection process which may include test/interview or both.
- III. Tenure : The post is purely temporary and contractual in nature. Contract will be issued for a period of 1 year.
- IV. Application : Format enclosed. Candidates can submit application online on or before 27.06.2013.
Submission of application by a candidate shall not entitle her/him right for any post.

Sd/-
DIRECTOR GENERAL
CDS-APARD