



बिहार केन्द्रीय विश्वविद्यालय
Central University of Bihar

(Established under Central Universities Act, 2009)

Patna Campus : BIT Campus, PO: B.V. College, Patna – 800 014 (Bihar)

Gaya Campus : House No. 16/13, Ward No-9A, New 38 Area, Bisar, Gaya-823001 (Bihar)

website : www.cub.ac.in; email : recruitment@cub.ac.in, Phone & Fax : 0612 – 2784106

Employment Notice No. CUB/Advt./24/2014 dated 20th February, 2014.
Appointment for Teaching & Non-teaching Positions

Applications in the prescribed form are invited from the eligible candidates for various posts to be filled up on contract basis for five years for the Babu Jagjivan Ram Chair.

Sl. No.	Name of the Post	No. of posts	Scale of Pay
01	Professor (Full time equivalent to Professor of the University)	One	Rs. 37400-67000 + G.P. of Rs. 10000/-
02	Research Officer (in the rank and pay equivalent to Lecturer of a University)	One	Rs. 15600-39100 + G.P. of Rs. 5400/-
03	Stenographer (Grade 'C')	One	Rs. 9300-34800 + G.P. of Rs. 4200/-

*** Interested applicants already employed under the CCS (Pension) Rules, 1972 or on identical pension scheme before 01.01.2004 will be considered on long term deputation upto 10 years or 65 years of age, whichever is earlier.**

- Minimum qualifications and Pay Band : As per UGC Regulations, 2010
- For details/application form, visit University's Website : www.cub.ac.in
- Last Date for receipt of application is on or before **21st March, 2014.**
- Application Fee for Professor & Research Officer: Rs. 1000/- for General and OBC category.
- Application Fee for Stenographer: Rs. 300/- for General and OBC category.
- The Demand Draft towards the application fee should be in favour of Registrar, Central University of Bihar payable at Patna. The SC/ST/PWD/Female candidates are exempted from paying the application fees.
- University reserves the right to consider and invite exceptionally suitable candidates in absentia.
- The selected candidates will be posted at Gaya.

The duly filled in application form, complete in all respect alongwith required fee must reach the office of the **Registrar, Central University of Bihar, BIT Campus, PO : B.V. College, Patna-800014** within the prescribed date through speed post/registered post only.

Sd/-
Registrar

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Central University of Bihar

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BIT Campus, PO : B.V. College, Patna – 800 014, BIHAR
website : www.cub.ac.in; email : recruitment@cub.ac.in
Phone & Fax : 0612 – 2226536

Employment Notice No. CUB/Advt/24/2014 dated 20th February, 2014.

The Central University of Bihar and Babu Jagjivan Ram National Foundation, Ministry of Social Justice & Empowerment, Govt. of India have signed MoU to establish “Babu Jagjivan Ram Chair” in the Centre for Conflict Resolution and Social Harmony.

The main objectives of this Scheme to provide well-equipped Centres of learning to intellectuals, academician and students to undertake studies and research with an intention to understand, access and disseminate ideas and thoughts of Babu Jagjivan Ram particularly on subjects like Economics, Political Science, Religion, Philosophy, Constitutional Studies, Education, Social Work, Human Rights as well as other disciplines considered relevant for attainment of our National Goal of Social Justice. In each of these disciplines the focus of research and teaching will be the study of deprived sections of Indian Society. In achieving this objective, the Chair will also undertake research and higher studies concerning the socio-economic and cultural life of the marginalized groups and other weaker sections of the society. The Chair would strive to develop appropriate methodologies to translate Babu Jagjivan Ram’s ideas into practical propositions and policy instruments. The specific areas of research and learning in the concerned disciplines will be spelt out in the Memorandum of Understanding to be signed jointly by the Foundation and the Central University of Bihar.

The candidates are advised to contact two of their suggested referees and provide them the proforma for sending recommendations. The referees should be requested to send their recommendation in the prescribed format directly to the Registrar through electronic mode on recruitment@cub.ac.in or by Registered/Speed Post so that it is received on or before the last date of submission of application.

Submission of Application for the post of Professor and Research Officer

Only the duly filled-in and signed applications **in the prescribed proforma (available on the website)** alongwith requisite demand draft towards payment of application fee and good quality self-attested photocopies of certificates etc. should be submitted.

Application submitted through any other mode such as e-mail/fax etc. shall not be accepted. Incomplete applications and applications without the prescribed fee will be rejected.

The completed application (hard copy only) along with enclosures should reach **Registrar, Central University of Bihar, Camp Office: BIT Campus-Patna, P.O. - B.V. College, Patna - 800014 (Bihar)**, India, Tel./Fax. **91-612-2226536** on or before the prescribed last date through speed post/registered post only.

The last date for
receipt of applications
21st March, 2014

1.0.0) NOTE:

1.1.0)	The applications received after the last date shall be summarily rejected without any consideration.
1.2.0)	Allowances are admissible to the employees of the University as per the rules of the Government of India/UGC, which may change from time to time.
1.4.0)	a) Five non-compounded advance increments shall be admissible at the entry level of recruitment as Research Officer to persons possessing the degree of Ph.D. awarded in a relevant discipline by the University following the process of admission, registration, course work and external evaluation as prescribed by the UGC. b) M.Phil. degree holders at the time of recruitment to the post of Research Officer shall be

	entitled to two non-compounded advance increments. c) Those possessing Post-graduate degree in the professional course such as LL.M./ M. Tech. etc., recognized by the relevant statutory body / council, shall also be entitled to 2 non-compounded advance increments at the entry level. d) Any additional increments must be recommended by the Selection Committee.
1.5.0)	The qualifications and other conditions prescribed in the present advertisement are in accordance to the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 (herein after referred to as UGC Regulations 2010) published in the Gazette of India , September 18, 2010 (BHADRA 27, 1932) [Part-III-Sec.4] and are subject to any future regulations/norms, including amendments in the present regulations, stipulated by the MHRD/UGC/AICTE applicable to such recruitments which may change from time to time.
2.0.0	PAYMENT OF APPLICATION FEE & SUBMISSION OF FILLED IN APPLICATIONS:
2.1.0)	For the Post of Professor and Research Officer : The prescribed application fee is Rs. 1000/- for candidates under 'General' and 'OBC' category. For the Post of Stenographer: The prescribed application fee is Rs. 300/- for candidate under 'General' and 'OBC' category. SC & ST candidates as well as Persons with Disabilities (i.e. PWD) are exempted from payment of fee, subject to submission of valid certificate. Female candidates of any community are also exempted from payment of fee.
2.2.0)	Application Fee must be submitted through Demand Draft drawn in favour of “Registrar, Central University of Bihar” on any nationalized bank payable at Patna. The Demand Draft must be placed/tagged at top of the application. Applications not accompanied by the prescribed fee shall not be considered for recruitment and shall be summarily rejected . No representation there so after against such rejection will be entertained. It must be noted that the fee sent through Money Order/ Indian Postal Orders/ Crossed Cheques/ Currency Notes/ Treasury Challans etc. will not be accepted by the University and such applications will be treated as without fee and will be summarily rejected. Separate Application Form along with Demand Draft and enclosures has to be submitted for each post , in case a candidate wishes to apply for more than one post.
2.3.0)	Please write Name of the post applied for with subject and specialization (if any), and applicant's name with full postal address on the back of the Demand Draft without fail.
2.4.0)	Affix full signature on the Application.
2.5.0)	Affix (do not staple/pin) a recent passport size colour photograph in the space provided for on the first page of the Form.
2.6.0)	Enclose good quality <u>self-attested (bearing full signature) photocopies</u> of certificates / publications /pre-prints/reprints etc., (please do not send any copy of the Book/s, however, the book/s should be produced at the time of interview (if any)), with the application as proof of each information furnished there in. Please mention ' Enclosure sl.no._____ ' (as mentioned/filled in the application) at the right top corner of each copy of the certificate/document enclosed. Only three best research papers should be sent in case of application for the post of Research Officer; All applicants for the post of Professor must submit fully completed 4 sets of API Score sheet- Category-III duly signed by the competent authority with best of their 5 reprints.
2.7.0)	All papers/complete set of the application (including the enclosures) shall be tied with a strong thread at the left-top portion properly.
2.8.0)	Get endorsement of your present Employer on the appropriate place of the application.

2.9.0)	<p>Finally, after attending to the requirements as mentioned at 2.1.0 to 2.6.0/2.7.0 above, send the Application in a good envelope [<i>please write on the top-left side of the envelope the Name of the post with subject & specialization (if any), SC/ST/OBC/PWD/General etc.</i>], so that it is received on or before the last date given in the advertisement.</p> <p>NOTE : In case the applicant is in service and delay is expected in getting endorsement of the employer concerned on the original application and in sending it to the University, the applicant may submit Advance Copy of the application, with all enclosures along with, the Demand Draft towards application fee. A photostat copy of the Demand Draft must be enclosed alongwith the original application being sent through proper channel/employer.</p>
2.10.0)	Both part A, B and Summary Sheet of the Application form must be completed by the applicant for the post of Professor and Research Officer.
2.11.0)	Please ensure that recommendations of the referees must reach on or before the last date.
3.0.0	THE FOLLOWING ARE THE ESSENTIAL QUALIFICATIONS FOR THE POSTS OF PROFESSOR/RESEARCH OFFICER /STENOGRAPHER
3.1.1	<p>Essential qualification for the post of PROFESSOR</p> <p>A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned / allied / relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and / or research / policy papers. (ii) A minimum of ten years of teaching experience in University / college, and / or experience in research at the University / National level institutions / industries, including experience of guiding candidates for research at doctoral level. (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process. (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation, 2010</p> <p style="text-align: center;">or</p> <p>B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials.</p> <p>NOTE: A relaxation of 5% may be provided at the graduate and Master's level for the SC/ST/Persons with Disabilities (Physical and Visual Disabilities) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions.</p>
3.2.1	<p>Essential qualifications for the post of RESEARCH OFFICER</p> <p>(i) Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University. (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET / SET. (iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 3.3.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions. (iv) NET / SLET / SET shall also not be required for such Masters Programmes in disciplines for which NET / SLET / SET is not conducted.</p> <p>NOTE: (1) A relaxation of 5% may be provided at the graduate and Master's level for the SC/ST/ Persons with Disabilities (Physical and Visual Disabilities) categories for the purpose of eligibility and for assessing good academic record</p>

during direct recruitment to teaching positions.
 (2) A relaxation of 5% may be provided, from 55% to 50% of the marks, to the Ph.D. degree holders who have passed their master's degree prior to 19th Sept.1991.
 (3) B in the 7 point scale with letter grades O, A, B, C, D, E & F shall be regarded as equivalent of 55% wherever the grading system is followed.
 (4) Under the term 'good academic record' the candidate must have obtained on an average of 50% marks in each of the two public examinations/ degrees immediately preceding the Master's degree.

3.3.1	Recruitment Rule for the post of Stenographer
Name of the Post	Stenographer (Personal Assistant)
No. of posts	01
Scale of pay	Rs. 9300 - 34800 + GP Rs. 4200/- PB – 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	<p>Essential:</p> <ol style="list-style-type: none"> 1. Graduate in any discipline with 50% marks from a recognized University and proficiency in English. 2. Shorthand speed of 100 w.p.m. and typing speed of 40 w.p.m. in English and Shorthand speed 80 w.p.m. and typing speed of 25 w.p.m. in Hindi on computer. 3. Three years' experience as Stenographer in Central or State Universities / similar other institutions / Government Department/ PSU/Autonomous bodies. 4. Certificate/Diploma in Computer Application from recognized institution <p>Desirable:</p> <p>Diploma in Office Management and/Secretarial Practice.</p>

Instructions for the post of Professor and Research Officer :	
1.	Applicants are advised to submit the applications to the University well in advance, without waiting till last date, to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
2.	The University may offer lower post to a candidate, who may have applied for a higher post, in case suitable candidates are not available for the advertised post.
3.	It will be open to the University to consider, on its own, names of suitable candidates who might have not applied. Candidate shall not claim it as a right.
4.	The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience <u>higher than the minimum prescribed as decided by duly constituted</u>

	<p>Screening Committee/s and approved by the Competent Authority. Candidates having Postdoctoral experience, publications in refereed/reputed journals as first author, JRF/SRF experience may be given preference. Call letters for attending interview will be sent only to the short-listed candidates by Speed Post or Registered Post or Courier service. No correspondence will be made with applicants who were not short-listed/not called for interview.</p>
5.	<p>a) Reservations for SC, ST, OBC and Persons with Disabilities candidates exist as per the Rosters being maintained by the University for various posts in accordance with the guidelines of the UGC. Candidates applying for the Reserved Posts should clearly state to which category they belong. They must also enclose a Certificate issued by Tahsildar/Mandal Revenue Officer/ Equivalent authority as proof to this effect, without which the applications will not be considered.</p> <p>b) In case a candidate wants to claim benefits under the Persons with Disabilities category, the candidate's relevant disability should be not less than 40 per cent. Proof, to this effect, must be enclosed with the application, without which the application will be treated as 'general (unreserved)'.</p> <p>c) Candidate applying for the post(s) reserved for O.B.C., must submit an attested copy of caste certificate specifically mentioning Creamy Layer-exclusion in the format prescribed by Govt. of India, issued by competent authority, vide Column 3 of G.O.I. Deptt. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide DOPT's O.M. No. 36033/3/2004-Estt.(Res) dated 9.3.2004, subsequently revised vide O.M. No.36033/3/2004-Estt.(Res) dated 14.10.2008, without which applications will not be considered. The form of Caste Certificate must be in the format as prescribed by the Govt. of India; otherwise the application will be summarily rejected without further consideration.</p>
6.	The University reserves the right to relax any of the qualifications, experience, etc., in deserving cases in respect of any post. Candidates shall not claim it as a right.
7.	The number of vacancies of the posts indicated in this Employment Notification is tentative. The University reserves the right to fill any consequential vacancies, and /or to increase/decrease the number of posts and make appointments accordingly.
8.	Selection will be made on the basis of candidates' previous record and their performance in the interview. The University may utilize seminar /colloquium/Lecture and/or any other mode as a supplementary method in selection process.
9.	Candidates already in service submitting Advance Copy of their application may kindly note that if the original application through proper channel has not been received by the University by the last date mentioned in the employment notification, the candidate/applicant will have to submit a ' NO OBJECTION CERTIFICATE ' obtained from his/her employer to the University at the time of interview , if he/she is called for interview.
10.	Experience and qualifications will be reckoned as on the preceding-day to the last date of submission of (not the date of publication of the employment notification). Good photocopies of all certificates must be attached to the application:
11.	Those who have joined / are joining the University service on or after 1st January, 2004 are covered under new pension scheme introduced by the Government of India (Central Government). For those appointed on deputation, payment of both leave salary and pension contribution at prescribed rate with reference to such higher pay drawn by these employees from time to time shall be made by the University.
12.	The University also reserves the right to select candidates with higher qualifications than what is specified or to select candidates who have not applied for the posts or those with different specialization.
13.	Probation period shall be of two years and during such period any kind of leave to join other institution or lien is not permissible and, therefore, no application of probationer/contract faculty for employment in other institution shall be forwarded.
14.	<p>FOR TEACHING POSITIONS :</p> <p>(a) A relaxation of 5% may be provided at the graduate and Master's level for the SC/ST/Persons with Disabilities (Physical and Visual Disabilities) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions</p> <p>(b) A relaxation of 5% may be provided, from 55% to 50% of the marks, to the PhD degree holders who have passed their master's degree prior to 19th Sept. 1991.</p> <p>(c) B in the 7 point scale with letter grades O, A, B, C, D, E & F shall be regarded as equivalent of 55% wherever the grading system is followed.</p>

	<i>(d) Under the term 'good academic record' the candidate must have obtained on an average of 50% marks in each of the two public examinations/ degrees immediately preceding the Master's degree. All other relaxation and concessions as admissible by UGC, Govt. of India and amendments made from time to time shall be applicable.</i>
15.	Canvassing or influencing in any form on behalf of any candidate will disqualify such candidate. University reserves the right to take appropriate action against uncalled for influence and threat.
16.	Read carefully teaching/research requirements of the relevant discipline and apply only if you have requisite qualifications and experience. However, those who do not meet the academic standards and requirements of CUB should not apply for the sake of applying.
17.	Candidates must write their e-mail neatly and correctly for mailing interview/appointment letter as attachment. The date e-mail is sent will be considered as the official date of dispatch and receipt of communication. Candidates not having an e-mail-ID must create an ID and check it regularly for further communication.
18.	The candidates selected for appointment are expected to join within 30 days.

Instruction for the post of Stenographer :

1.	Please use CAPITAL LETTERS for filling the form.
2.	Paste your photograph on the specified place, do not staple or PIN the photograph.
3.	Put your signature on the specified Block, do not overwrite.
4.	Please put a Tick (✓) mark where necessary.
5.	Only downloaded Application Form from the website www.cub.ac.in can be filled up and send to us. No other format will be accepted. Both English and Hindi version of Application Form is available for the convenience of the candidates. Any one version may be downloaded, filled and submitted in the prescribed format.
6.	Applications incomplete in any respect will not receive any consideration at all.
7.	Application processing & registration fee shall not be refunded under any circumstances.
8.	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdrawal/cancel any communication made to the candidates.
9.	No TA / DA will be paid for appearing in the examination however SC, ST and PD candidate short listed for interview will be reimbursed equivalent to return Single Second Class railway fare / Bus fare towards journey on production of proof.
10.	Those already in employment should apply "through proper channel" with "No Objection Certificate" from their employer.
11.	The number of vacancies indicated in the employment notification is tentative. The University reserves the right to increase / decrease the number of posts, at the time of selection.
12.	Canvassing in any form on behalf of any candidate will disqualify such candidates.
13.	Separate application along with separate Demand Draft should be submitted for each post and the envelope should be super scribed with the name of the post, advertisement number and date.
14.	Age, experience and qualifications will be reckoned as on last date of submission of application form. Clear quality Photo copies of all important self-attested certificates must be attached with the application.
15.	University will not be responsible for any postal delay at any stage.
16.	In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts of Patna only.
17.	Reservation for SC/STs, OBC and PH for all post exists as per the guidelines of the UGC / GOI. Candidates applying for the reserved posts should clearly state at the specified place to which category they belong. They must also enclose attested Photostat copy of Caste Certificate/ Medical Certificate from the concerned competent authorities. The form of caste certificate to be produced by other backward class candidates must be in the format as prescribed by the Govt. of India. Otherwise, the application will be rejected without further consideration.
18.	The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for the interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicant having higher qualification and merit will be given preference.

19.	The statutory provision for relaxing of age, experience etc. prescribed in case of the candidates belonging to SC/ST/OBC categories will be made applicable to them as per GoI.
20.	Upper age limit for persons with disabilities shall be relaxable as per GoI.
21.	The panel of selected waitlisted candidates will be valid for one year from the date of approval of competent authority and University shall make appointments on consequential / new vacancies.
22.	The University may offer lower post to a candidate who may have applied for a higher post in case suitable candidates are not available for the advertised posts.
23.	Selection will be made on the basis of candidate's previous records and their performances in the test/interview. The University may conduct online / offline test as a method of selection. Selection process will be three tier (i) general competence test, (ii) specific ability as skill test and (iii) aptitude and personality test.
24.	NO INTERIM QUERIES regarding test/interview/selection will be entertained.
25.	University reserves the right not to fill up any of the vacancies advertised, if the circumstances warrant so without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The University being its formative and evolving stage requires experienced, efficient and multitasking personnel. Such candidates may be considered for relaxation in age limit.
26.	The University reserves the right to consider: (i) applications received after last date. (ii) "in absentia" candidature of those who may not have applied or who may have applied but are not able to appear for the interview. (iii) the appointment on direct recruitment/on deputation/contract basis. (iv) relax minimum requirements of qualification and/or experience on the recommendation of the Screening/Selection Committee.
27.	The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the services. In case, it is detected that the document submitted by the candidates are fake or the candidates has a clandestine antecedents/ background and has suppressed the said information, then his services shall be terminated and may initiate other legal action.
28.	University reserves the right to grant relaxation in age limit to experienced, efficient and multi-tasking personnel.
29.	In case if any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
30.	The appointment will be subject to the Provisions of the Central University of Bihar Act, statutes and other rules applicable to the University and subject to the concurrence from the Govt. of India.
31.	Application form and related information are available on the University website: www.cub.ac.in .
32.	Last date of receiving completed Application Form is 21-03-2014 . Applications received after the last date or without complete information or without requisite fee or not in the prescribed format may not be entertained. The University will not be responsible for any postal delay.
33.	Where the written and skill test is conducted for shortlisting of candidates, it should not be construed as a merit test; the selection will be made on the basis of performance in the interview on the recommendation of Selection Committee.
34.	Posting can be at any place of Bihar where the University / any of its office is located

Registrar