

TO BE PUBLISHED IN THE EMPLOYMENT NEWS/ ROZGAR SAMACHAR/ NEWS PAPERS

**GOVERNMENT OF INDIA
CABINET SECRETARIAT**

Advertisement No. 02/12

Applications are invited for the following posts in a Government of India organisation:-

Post		Pay	Age	Educational Qualification	Minimum Experience
INTERPRETER (Group-B, Non-Gazetted)		PB-2 Rs.9300-34,800 with Grade pay of Rs. 4800/- plus allowances as admissible to Central Government employees of equivalent grade. The post also carries a special allowance of 15% of basic pay per month.	30 Years (as on 01.08.2012)	Bachelor's degree in the concerned language from a recognized University or Institution or a degree with diploma in the concerned language from a recognized University or Institution.	High degree of proficiency in English with competence to translate from the concerned language into English and Vice-Versa
Language	Vacancy/ies				
Burmese	03				
Chinese	02				
Dzongkha	03				
French	01				
Nepali	01				
Sinhala	03				
Sindhi(Hindi/Urdu script)	01				
Spanish	01				
Russian	01				
Tibetan	01				
Arabic	02				
Baluchi	01				
Pushto	02				
Urdu	02				
Persian / Dari	01				
Assistant Foreman (Automobile)(Group-B, Non-Gazetted)	02	PB-2 Rs. 9300 – 34800/- and Grade Pay Rs. 4200/- plus allowances as admissible to Central Government employees of equivalent grade. The post also carries a special allowance of 15% of basic pay per month.	30 Years (as on 01.08.2012)	Diploma in Automobile or Mechanical or Electrical Engineering	

Note-I Only Indian nationals are eligible to apply for the above posts.

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- Note-II** The upper age limit is relaxable for the following category of candidates:-
- a) SC/ST candidates by 5 years and OBC candidates by 3 years.
 - b) Central Government employees working on posts in same line/allied cadre will be considered for age relaxation upto 5 years in upper age limit.
 - c) Candidates of Jammu & Kashmir who have ordinarily been domiciled in the state of Jammu & Kashmir during the period from 1.1.1980 to the 31.12.1989 will be eligible for grant of age relaxation in the upper age limit up to a maximum of 5 years.

Note-III **Candidate should possess the prescribed educational qualification as on 1-8-2012.** The prescribed educational qualifications are minimum and mere possession of the same does not entitle candidates to be called for written examination / interview.

Note-IV **Candidates are required to send their applications in prescribed format incorporated in the advertisement.** Form should be filled in **English Capital (Block) letters only.** The format may be typed on A-4 size paper.

Note-V Candidates are advised to furnish correct information regarding their age, educational qualification and Caste/Category (i.e. SC/ST/OBC) in the applications form and attested copies of the certificate of age, educational qualifications and Caste/Category etc. is required to be attached with the application form.

Note-VI Any cutting or over writing in any part of the application form will render it liable to be rejected. Candidates are, therefore, advised to take special care while filing the application form.

Note-VII Do not leave any column blank. Incomplete application will be rejected.

Note-VIII Use only international form of Indian numerals in filling up the form i.e. 1,2,3 etc.

Note-IX The selection for **Interpreter** shall be made on the basis of such competitive written examination followed by Viva-voce and Interview and that of **Assistant Foreman(Automobile)**, on the basis of such competitive written examination followed by practical test and interview, as may be decided.

Note-X Persons, who are already in government service, should route/submit their applications through respective office/ department.

Note-XI The organisation will not be responsible for late / no receipt of call letters for written examination / interview due to delay in postal channel.

Note-XII **The employment carries with it the All India transfer liability.**

Note-XII Only selected candidates would be informed of their selection in due course after the selection process and no correspondence on the subject would be entertained.

Note-XIV The envelope should be clearly super scribed as '**APPLICATION FOR THE POST OF INTERPRTER (_____) or ASSISTANT FOREMAN (AUTOMOBILE) and addressed to Post Bag No. 001, Lodhi Road Head Post Office, New Delhi-110003**'. The last date of receipt of application is **26.11.2012** and for North Eastern States, Andaman & Nicobar and Lakshadweep islands, the last date for receipt of applications will be **03.12.2012**. Applications received after the last date shall not be entertained.

13. Whether employed or not : _____

14. If yes, Details of Employment in Chronological order:-

Office/ Institute / Organisation	Post Held	Ad-hoc /Regular /Tem/Pmt.	Exact date to be given		Scale of Pay	Nature of duties.
			From	To		

15. Computer Knowledge, if any : _____

16. Language Known (Indian/Foreign) :-
with proficiency to read, write & speak

Language	Read	Write	Speak

17 Examination Centre :
(Tick '√' against relevant
column)

Delhi	Mumbai	Kolkata	Chennai	Lucknow	Shillong	Jammu

(However the department reserves the right of final allotment of examination centre)

DECLARATION

I hereby declare that a) I fulfill the eligibility for the post applied for; b) I have not submitted any other application in response to the same advertisement. In the event of information or part thereof being found incorrect at any stage, my candidature/appointment is liable to be cancelled / terminated without any notice to me and action can be taken against me.

Place:
Date:

Signature of the applicant

Deep 58101/11/0047/1213