



**Central Pollution Control Board
(Ministry of Environment & Forests)
'Parivesh Bhawan' East Arjun Nagar, Shahdara,
Delhi-110032.**

Advt. No. 02/2012

Applications are invited for the following posts :-

Direct Recruitment

1. **Assistant** : 01 Post (OBC Anticipated) Scale of pay : PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4200/- . Persons With Disability (OL, BLA, OA, PD, PB, B) can also apply. **Age** : Upto 30 years; **Educational Qualification & Experience** : (a) Minimum a Bachelor's Degree from a recognized University. (b) Experience of not less than 3 years in conducting correspondence and office procedures in an organization/ institution of repute. (c) Shall pass a speed test of not less than 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (Time allowed – 10 minutes).
2. **Jr. Hindi Translator** : 01 Post (UR) Scale of pay : PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4200/- ; Persons With Disability (OL, PL, MW, FT, OA, BD) can also apply. **Age** : Upto 30 years; **Educational Qualification & Experience** : Master's degree of a recognized University in Hindi/ English with English/Hindi as the main subject at degree level OR Master's degree of a recognized University in any subject with Hindi as a medium of instruction and examination with English as a compulsory subject at degree level OR Bachelor's degree of a recognized University with Hindi and English as main elective subjects or either of the two as medium of examination and the other as a main subject plus a recognized Diploma/ Certificate Course in Translation from Hindi to English and vice-versa or two year's experience of translation work from Hindi to English and vice-versa in Central/State Government Officers including Government of India Undertaking and Autonomous Bodies.]
3. **Junior Scientific Assistant** : 01 Post (OBC). Scale of pay: - PB-2; ₹ 9300-34,800; Grade pay ₹ 4200/- . Persons With Disability (PD, B, OA, OL, PB, B) can also apply. **Age** : - upto 30 years, **Educational Qualification & Experience** : (i) **Essential**: A degree in science with 4 years of experience in the line, preferably in pollution control or related subjects. (ii) **Desirable**: Master's Degree in science.
4. **Sr. Technician** : 02 (UR Anticipated) Scale of Pay : PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4200/- ; **Age** : Upto 30 years; **Educational Qualification & Experience** : **Essential** : Diploma in Instrumentation/ Electronics/ Electrical/ Mechanical/ Automobile Engineering. **Desirable**: One year experience in the relevant field.
5. **Junior Laboratory Assistant** : 01 Post (OBC Anticipated). Scale of pay: - PB-1; ₹ 5200-20,200; Grade Pay ₹ 1900/- . Persons With Disability (OA, OL, BL, PD, D) can also apply. **Age**: between 18-25 years. **Educational Qualification & Experience**; (i) **Essential**: 12th class pass with Science subjects from a recognized Board / University. (ii) **Desirable**: Degree in Science from the recognized University/Institution.
6. **Junior Research Fellow** : 10 Posts on monthly emoluments of ₹ 12,000/- + HRA. **Age Limit** : 28 years. **Educational Qualification** : M. Sc. in Microbiology, Bio-technology, Botany, Chemistry, Organic Chemistry, Inorganic Chemistry and Analytical Chemistry/Zoology, Applied Chemistry/Life Sciences, Bio Sciences, Environmental Science OR B.E./ B. Tech in Environmental Engineering, Bio – Technology , Public Health Engineering, Electronics & Communication, Information Technology.

Note: Proficiency in Computer Applications Software and those having qualified UGC/ CSIR/ NET/GATE examination shall be preferred for Junior Research Fellow. **Age Limit** : 5 years relaxable for SC/ST/OBC/Women/Persons with Disability candidates for the post of Junior Research Fellow.

APPLICATION FORM FOR DIRECT RECRUITMENT & JRF (1) Post applied for (2) Advertisement No. & Date (3) Name of the candidate (in block letters) (4) Father's/Husband's Name (5) Date of Birth (Christian Era) (6) Whether belongs to SC/ST/OBC/UR/Persons with Disability/Ex. S-man (7) Nationality (8) Postal Address with pin code for Correspondence (in block Letters) (9) Phone number (10) E-mail ID (11) Educational qualifications from Matriculation onwards: - Name of the Exam. Passed, Year of passing, Name of the Board/ university, Subject, Percentage of Marks obtained, Division, Discipline in Engineering or Science (12) Details of experience & employment details in chronological order, Name of the Organization, Post held, Period (From To), pay band with grade pay and basic pay, Nature of experience/duties, Total experience (13) Any other information (14) **Remarks DECLARATION**: I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to conceal willfully or misrepresent the fact (s), my candidature may summarily be rejected or employment terminated. Signature of the candidate with date. **NOTE** : - No photocopy of certificates/ testimonials is required to enclose. Affix three passport size photographs (one on application and two on Admit card), Admit Card (1) Name (2) Full Address for correspondence (3) Post applied for (4) Roll No. (Sl. No. 4 to be filled by Office) Signature of applicant.

Deputation Basis

7. **Private Secretary** : 01 Anticipated Post on deputation in the PB-2, ₹ 9300-34,800, Grade Pay ₹ 4600/-, **Eligibility**: Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous posts on regular basis; or (ii) having atleast 3 years/8 years of regular service in posts in the scale of PB-2, ₹ 9300-34,800, Grade Pay ₹ 4200/- PB-1 ₹ 5,200-20,200, Grade Pay ₹ 2400/- or equivalent; and (b) possessing a Bachelor's degree and a minimum speed of 120 wpm in English shorthand and 40 wpm in English typing.

Note:- Period of deputation shall not ordinarily exceed three years. The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. *The maximum age limit for appointment by deputation should not be exceeding 56 years as on the closing date of receipt of application.* The applications of the eligible and willing officers alongwith their bio-data (duly signed by the concerned officers) attested copies of ACR dossier for the last 5 years, Integrity Certificate, Vigilance Clearance and statement of Major/Minor penalties, if any, imposed during the last ten years may be forwarded. Applications which are incomplete, not Through Proper Channel, without attested copies of ACR Dossier and other related documents will not be considered and the advance copy should invariably be followed, the application which is forwarded through proper channel must reach this Office not later than 15 days after the closing date, failing which their candidature will not be considered. Applications must be accompanied by the self attested copies of certificates of proof of age, educational qualifications, research/work experience and claim of belongings to SC/ST/OBC/Persons With Disability, etc. failing to which the application will be treated as incomplete and summarily rejected. **APPLICATION FORM FOR DEPUTATION** - Affix one passport size photograph, Post applied for, 1. Name and Address in Block letters 2. Date of Birth (in Christian era) 3. Date of retirement under Central /State Government rules 4. Educational Qualifications

Sl. No.	Name of the Examination passed	Year of Passing	Name of the Board/University	% of Marks	Divn.	Subjects taken
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5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) Qualifications / experience required , Qualification/Experience possessed by the officer, Essential (i) (ii) (iii) Desired (i) (ii), 6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post. 7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/ Instt./Orgn.	Post held	From	To	Scale of Pay ; Pay Band and Grade Pay	Nature of duties (in detail)
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8. Nature of present employment, i.e. ad hoc or temporary or quasi-permanent or permanent 9. In case the present employment is held on deputation / contract basis, please state- (a) The date of initial appointment , (b) Period of appointment on deputation/ contract , (c) Name of the parent office/ organization to which you belong. 10. Additional details about present employment please state whether working under –(a) Central Government , (b) State Government (c) Autonomous Organizations (d) Government Undertakings (e) Universities (f) Others 11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. 12. Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale. 13. Total emoluments per month now drawn. 14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular / Advertisement) (NOTE : Enclose a separate sheet, if the space is insufficient). 15. Please state whether you are applying for deputation. 16. Whether belongs to SC/ST 17. **Remarks** (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information. (NOTE : Enclose a separate sheet if the space is insufficient). **Declaration** : I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. Signature of the candidate, Date, Address with seal, **CERTIFICATE TO BE**

FURNISHED BY THE H.O.O. 1. Service particulars given above have been verified from the service record of the applicant and found correct. 2. Certified that no Vigilance enquiry is pending or contemplated against the applicant. 3. He will be relieved of his duties to take up assignment in the Central Pollution Control Board on his selection on deputation. Place, Date, Countersigned (Employer) with seal.

General Conditions for Direct Recruitment, Deputation and Junior Research Fellow :

1. Application should be sent either in English or in Hindi and in the prescribed proforma itself. 2. The number of posts likely to increase or decrease. 3. Place of Posting : Anywhere in India. 4. Only Indian Nationals need to apply. 5. The Board reserves the right not to fill up the post, if it so decides. 6. No correspondence/representation will be entertained in regard to the call for interview and/or selection. 7. The crucial date for determining the age-limit shall be the closing date for receipt of applications from the candidates in India. 8. The upper age limit for SC/ST/OBC/Persons with Disability/ Ex-Serviceman etc. shall be as per the Government of India Rules. Apply through proper channel, if in service.

Prescribed application form along with recent passport size photographs, should reach The Administrative Officer (Recruitment), Central Pollution Control Board, "Parivesh Bhawan", East Arjun Nagar, Shahdara, Delhi-110032 within 45 days from the date of publication of this advertisement and last date for the Applicants from Assam, Meghalaya, Arunachal Pradesh, Manipur, Mizoram, Nagaland, Tripura, Sikkim, Ladakh, division of J&K State, Lahaul and Spiti-District & Pangi Sub-division of Chamba district of Himachal Pradesh, the Andaman & Nicobar Islands or Lakshadweep will be 60 days or last date given in the advertisement in the Employment News – whichever is later. Incomplete applications will not be considered. The name of the post must be superscribed on the envelope. *Advertisement & prescribed application form can also be downloaded from our website www.cpcb.nic.in*

(Jugesh Kumar)
Administrative Officer (Recruitment)
Ph. No. 011-22306128