

**CENTRAL INSTITUTE OF HIMALAYAN CULTURE STUDIES  
DAHUNG::WEST KAMENG DISTRICT::ARUNACHAL PRADESH-790116  
(An Autonomous Body of the Ministry of Culture, Govt. of India)**

**RECRUITMENT**

Advertisement No. 01/2012(TP/AAO-CIHCS)

Central Institute of Himalayan Culture Studies (CIHCS) invites applications from eligible candidates for the below mentioned posts:

<i>Sl</i>	<i>Post</i>	<i>Pay Band</i>	<i>Grade Pay</i>	<i>No. of Posts &amp; Reservation position</i>	<i>Educational Qualifications etc.</i>
1	Administrative-cum-Accounts Officer	PB-2	4,800/-	01 (UR)	<b>The minimum qualification for direct recruitment to the post shall be:</b> A Bachelor Degree preferably in Commerce or Economics as a major subject along with at least five years of experience as Accountant in GP of Rs.4200 and above.
2	Lecturer	PB-3	5,400/-	<b>Total - 10</b> a) Bhot Boudh Darshan-01 (UR) b) Bhot Boudh Shastra-01 (OBC) c) Bhoti -01(UR) d) Sanskrit-01 (UR) e) English-01 (OBC) f) Hindi -01(UR) g) History-01 (UR) h) Political Science-01 (UR) i) Economics-01 (SC) j) Physics-01 (UR)	<b>Essential minimum qualification:</b> Post Graduate Degree from a recognised University with minimum 55% marks at PG Level (Grade B in 7 point scale) or equivalent degree from Traditional Monastic Educational Institutions. (relaxable by 5% to SC/ST candidates as per existing rules of Government of India)

- UR=Unreserved, OBC=Reserved for OBC, SC=Reserved for SC.

1. A candidate must be either (i) a citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan Refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to Interview but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him/her.
2. Recruitment to the post of Administrative-cum-Accounts Officer shall be made through deputation, failing which by direct recruitment.
3. Candidates already employed should apply through proper channel. They will have to produce a "No objection Certificate" from their employer at the time of interview.
4. Mere possessing of the essential minimum qualification would not entitle a candidate to be called for interview.
5. The period of probation for all the posts shall normally be two years.
6. Duly filled-up application form in own hand writing along with two recent passport size photographs, and copies of certificates & testimonials duly attested by a Gazetted Officer addressed to the Director, Central Institute of Himalayan Culture Studies, P.O. Dahung-790116, West Kameng District, Arunachal Pradesh along with a non-refundable processing fee in the form of demand draft (UR & OBC Rs. 500, SC & ST Rs. 200) in favour of Central Institute of Himalayan Culture Studies, Dahung payable at State Bank of India, Tenga Valley Branch (Branch Code: 03594) must reach by speed post/registered post in the office of the Director latest by 10<sup>th</sup> December, 2012.
7. Name of the post applied for should be superscribed on the top of the envelope containing the duly filled up application form.
8. Incomplete applications/ applications not made in prescribed format/applications without processing fee/applications without relevant documents/applications received after the due date are liable to be summarily rejected.
9. In case of non-availability of suitable candidates from the SC/OBC category the present vacancy may be filled up from suitable candidates of the ST/other category on temporarily basis till the availability of SC/OBC Candidate. In such case, the back log shall essentially be met up in the next recruitment.

Sd/-  
Director  
CIHCS, Dahung

**CENTRAL INSTITUTE OF HIMALAYAN CULTURE STUDIES, DAHUNG**  
**West Kameng District::Arunachal Pradesh-790016**  
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Application for the post of .....

- 1. Advertisement No. & date .....
- 2. Name of the applicant  
(in Block letters) .....
- 3. Father's Name .....
- 4. Mother's Name .....
- 5. a) Date of birth  
(as per Matriculation/Secondary School Certificate) .....



b) Age as on 1st January, 2012 Years .....Months..... Days.....

- 6. Sex Male / Female
- 7. Nationality .....
- 8. Telephone/cell phone number .....
- 9. E-mail address (if any) .....

10. Address for correspondence  
.....  
.....

11. Permanent address  
.....  
.....

12. State of Domicile .....

13. Particulars of Demand Draft No. & date .....  
Amount .....

14. Academic qualification beginning with High School Examination as per the Table below. (Please attach self attested copies of certificate)

Sl.No .	Examination passed	Board/ University	Subjects	Year	Division / Class	% of marks/ Grade point	Distinction achieved (if any)

15. Details of qualifications, Research Experience, Publications, participation in seminars/ conferences etc. not covered above may be enclosed in a separate sheet.

16. Whether belongs to (Tick mark if applicable and Attach a self attested copy of the Certificate)

- a) Schedule Caste
- b) Schedule Tribe
- c) OBC
- d) Ex-servicemen
- e) Physically handicapped

17. Work experience:

Sl. No.	Post held	Employer	Last pay drawn with pay scale	Nature of assignment	Period with dates

18. Are you a dismissed employee: Yes / No

19. Names and address of two responsible persons (not relatives) who know about the work, conduct etc. of the applicant well and one of whom must be the present employer in case of the applicant already in service.

1. ....

2. ....

20. Details of enclosures sent with the application:

21. Anything else not covered above, please attach additional sheet if the space is insufficient.

I certify that foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment in the Central Institute of Himalayan Culture Studies (CIHCS), Dahung.

Place: .....

Date: .....

Signature of the Candidate