



RECRUITMENT OF 431 SPECIALIST OFFICERS - 2012-13

Corporation Bank invites On-line applications for the Various Specialist Officers, from Indian citizens as per the eligibility criteria furnished in the following paragraphs directly from the market.

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| Payment of Application Fees | : From : 07.08.2012 To : 23.08.2012 |
| Opening date for Online Registration | : 07.08.2012 |
| Last Date for Online Registration | : 23.08.2012 |
| (Including for candidates from far-flung areas) | |

Details of vacancies for candidates possessing valid Score Card issued by IBPS in Common Written Exam (CWE) for specialist officers held on 11.03.2012. The mode of selection shall be INTERVIEW unless otherwise specified and eligibility criteria are as on 01.12.2011.

| Post Code | Post | Scale | No. of Vacancies | Age | |
|-----------|----------------------------|-------|------------------|-----|-----|
| | | | | Min | Max |
| 1. | Personnel Officer | I | 10 | 20 | 30 |
| 2. | Official Language Officer | I | 15 | 20 | 30 |
| 3. | I. T. (Computer) Officer | I | 50 | 20 | 30 |
| 4. | Agriculture Field Officers | I | 175 | 20 | 30 |
| 5. | Law Managers | II | 11 | - | 35 |
| TOTAL | | | 261 | | |

Details of vacancies for specialist officers directly from market. The mode of selection is Group Discussion and Interview and eligibility criteria is as on 01.06.2012

| Post Code | Post | Scale | No. of Vacancies | Age | |
|-----------|-------------------------------|-------|------------------|-----|-----|
| | | | | Min | Max |
| 6. | Junior Economist | I | 1 | 20 | 30 |
| 7. | Economist | II | 1 | 20 | 30 |
| 8. | Architect | II | 2 | 20 | 35 |
| 9. | Civil Engineers | II | 7 | 20 | 35 |
| 10. | Electrical Engineer | II | 7 | 20 | 35 |
| 11. | Risk Manager | II | 6 | -- | 35 |
| 12. | Security Manager | II | 13 | -- | 45 |
| 13. | Forex Manager | II | 30 | -- | 35 |
| 14. | Credit Manager | II | 100 | -- | 35 |
| 15. | Company Secretary | III | 1 | -- | 35 |
| 16. | Information Security Auditors | III | 2 | -- | 35 |
| Total | | | 170 | | |

- Note: 1) Reservation of posts for SC/ST/OBC/PWD available as per government guidelines.
 2) The number of vacancies are provisional & may vary according to actual requirements of the bank. Bank reserves its right of re-assessing the manpower requirement depending upon the needs of the organization & to make upward revision accordingly.
 3) Candidates if otherwise eligible, may apply for more than one post. In such an event should pay requisite fee separately before applying.

For Post Codes 01-05 candidates should have a valid Scorecard as having qualified in the Common Written Examination for Specialist Officers conducted in March 2012 by IBPS for the post for which he/she is applying. For Post Codes 01-05 a candidate can apply for only one post for which he/she has a valid Scorecard.

SCALE OF PAY:

- For Scale I : ₹ 14,500-600/7-18700-700/2-20100-800/7-25700, Minimum Pay ₹ 24,800.
 For Scale II : ₹ 19400 - 700/1 - 20100 - 800/10 - 28100, Minimum Pay ₹ 33,100.
 For Scale III : ₹ 25700 - 800/5 - 29700 - 900/2 - 31500, Minimum Pay ₹ 43,900.

Apart from the above, the officer is entitled for other perks/fringe benefits like reimbursement of rent for leased quarters, contributory pension fund, CCA if applicable, reimbursement towards conveyance expenses, Telephone expenses, news Paper, Canteen subsidy, Entertainment Expenses, Medical expenses, Hospitalization Expenses, Furniture, Brief Case, Leave Fare Concession, Gratuity, Paid leaves(Casual, Privilege, Sick, Maternity leaves etc.) and other staff welfare measures like scholarship to meritorious children, medical check up, Group Insurance etc.

PROBATION PERIOD: 2 years for all officers under Scale I and one year for all officers under scale II and III. During the period of probation, the Bank will conduct periodic tests to ascertain the level of acquisition of banking skills by the probationary Specialist Officers. Bank reserves the right to terminate the services of the probationer for unsatisfactory performance in the test/ skill acquisition. During the period of probation it is expected of the candidate to acquire such skills as are required on confirmation in the service. As such, the probationer will be required to work at 2-3 branches during the probation period.

REQUIREMENT OF DEPOSIT: Candidates if finally selected for appointment, shall furnish to the Bank a fixed deposit of our Bank in the name of the candidate for a period of two years for ₹ 50,000.00 and assign the same to the Bank. They will also execute an agreement to serve the Bank for a minimum period of 2 years after joining, failing which the **SPECIALIST OFFICER** shall forfeit the said amount of deposit. Three month's notice should be given in case any candidate opts to resign after joining the Bank.

POSTINGS: Candidates selected are liable to be posted anywhere in India. Notwithstanding anything contained in the internal guidelines or any other rules in force in that behalf, candidates selected are transferable all over India at any time without assigning any reason there for. The postings will be commensurate with the requirement of the Bank.

1. ELIGIBILITY CRITERIA: NATIONALITY/ CITIZENSHIP:

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him/her.

2. EDUCATIONAL QUALIFICATION and POST QUALIFICATION EXPERIENCE:

a) For Post Code 01 to 05 only for those possessing valid Score Card issued by IBPS, for CWE held for Specialist Officers. Eligibility criteria as on 01.12.2011

| POST CODE | NAME OF THE POST | EDUCATIONAL QUALIFICATION | WORK EXPERIENCE |
|---|----------------------------|---|---|
| 01 | Personnel Officers | A graduate with minimum 55% marks from a recognized University & Post Graduate Degree/Diploma recognized by AICTE in Personnel Management/ Industrial Relations/ HRD/ Labor Laws/Labor Welfare/Social Work. Basic computer knowledge is essential. | NOT APPLICABLE |
| 02 | Official Language Officers | Post Graduate degree in Hindi with minimum 55% marks, with English as a subject at degree level or post graduate degree in Sanskrit (55%) with English and Hindi as subjects at degree level. Those having 1 year post graduate diploma in Hindi Translation will be preferred. | Minimum of 1 year experience in translation from English to Hindi & vice-versa in a Full Time Post in a reputed organization. Experience is not essential for those having 1 year post graduate diploma in Hindi Translation. |
| NOTE: Candidates shortlisted for interview shall undergo a translation competency test before appearing for interview and their final selection shall be subject to qualifying in such test. | | | |

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| 03 | I.T. (Computer) Officers | Graduation in B. Tech/ B. E. in Computer Science/Electronics/ Information Technology/Communication Engineering with minimum of 55% marks or equivalent CGPA/OGPA from a recognized university. | NOT APPLICABLE |
| 04 | AFOs | Graduation in Agriculture/ Horticulture with 55% marks or equivalent CGPA/OGPA from a recognized University. Basic computer knowledge is essential. | NOT APPLICABLE |
| 05 | Law Managers | Graduate in Law from a recognized university with a minimum 50% marks. | Minimum 5 years actual practice as an Advocate or employed as Law Officer in the Legal Department of Central / State Government / Public Sector Organization with minimum of 2 years actual practice at the Bar as an Advocate. Those having exposure in documentation, title scrutiny, debt recovery laws & other laws related to banking will be preferred. |

Candidates applying for the above posts should also have obtained a minimum standard score of 24 (21 for reserved category) in each of the tests viz. Reasoning, English Language, General Awareness, Quantitative Aptitude and Professional knowledge in the Common Written Examination for Specialist Officers conducted by IBPS in March 2012 and should be holding a valid score card issued by IBPS.

| Post Code | Post | Category | TWSS (Cutoff) |
|-----------|--------------------------------------|----------|---------------|
| 1 | Personnel Officer (Scale I) | Reserved | 114 |
| | | General | 124 |
| 2 | Official Language Officer (Scale I) | Reserved | 90 |
| | | General | 96 |
| 3 | I.T. (Computer) Officer (Scale I) | Reserved | 120 |
| | | General | 128 |
| 4 | Agricultural Field Officer (Scale I) | Reserved | 104 |
| | | General | 112 |
| 5 | Law Manager (Scale II) | Reserved | 113 |
| | | General | 121 |

b) For Post Code 06 to 16 only: Eligibility criteria as on 01.06.2012 :

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|----|----------------------|---|--|
| 06 | Junior Economist | A graduate from a recognized university with minimum 55% marks & a Post Graduate degree in Economics with minimum 50% marks. Should have certificate of Proficiency in Computer Programming/ Database Management/ MS-Office and /or demonstrated experience in using PC Applications. | NOT APPLICABLE |
| 07 | Economist | A graduate from a recognized university with minimum 55% marks & a Post Graduate in Economics, with minimum 50% marks should have Certificate of Proficiency in Computer Programming/ Database Management/ MS-Office and/or demonstrated experience in using PC Applications. | 2 years experience as an Economist in a Bank/ Financial Institution/ Organization of repute. |
| 08 | Architects | Second class (with minimum 55% marks) in B. Arch from a recognized University. | 3 years in Interior/Exterior Design, Supervision/ Execution of Interior / Exterior works in premises. Scrutiny of plans/estimates related to civil, furnishing, interior/ exterior works; Handling all works related to tender process. |
| 09 | Civil Engineers | Second class (with minimum 55% marks) in B.E/ B.Tech in Civil Engineering from a recognized University. | 3 years in Construction/ Maintenance/acquiring of civil structures & properties. Preparation & scrutiny of plans/estimates; Execution/ supervision of various civil/ furnishing/interior & exterior works; Handling all works related to tender process. |
| 10 | Electrical Engineers | Second class (with minimum 55% marks) in B.E/ B. Tech in Electrical & Electronics Engineering from a recognized University. | 3 years in Design/Estimation of electrical works. Execution/ supervision/maintenance of electrical work/systems including Generator systems/ Air Conditioners etc., Scrutiny of Electrical Plans & estimates. Handling all works related to tender process. |
| 11 | Risk Managers | Graduate from a recognized University with 55% marks & Financial Risk Management (FRM) or MBA (Finance) on regular basis from a recognized University or Post Graduates with Post Graduate Diploma in Risk Management on regular basis from a recognized Institution. | 2 years of experience in Banking / Financial Institution or 2 years of experience in Risk Management in other than Banks. |
| 12 | Security Officers | A Graduate from a recognized University. | 5 years commissioned service as an officer either in Army/Navy/Air Force not below the rank of Captain in Army or its equivalent in Navy/ Air Force or Police Department not below the rank of Deputy Superintendent of Police with a minimum of 5 years service in that rank or an officer of identical rank in Paramilitary forces/Central Police Organizations with 5 years experience. |
| 13 | Forex Officers | Graduate/Post Graduate with 55% marks from recognized University, with specialization in International Trade Finance. Desirable: Diploma in Banking & Finance, International Banking, CAIIB | 3 years experience in handling forex business at Treasury/Designated Branch of Banks/Financial Institution |
| 14 | Credit Manager | a) 1st class Graduates (with a minimum of 60% marks) from a recognized University or b) Chartered Accountants or c) MBAs (Finance/Banking and Finance) from a recognized university/Institution under regular course or d) ICWA | In Banking/Financial Sector as Officer: For a) minimum 3 years in the specialized area, b) minimum 1 year c) & d) minimum 2 years |
| 15 | Company Secretary | ACS From ICSI, New Delhi. Those having LLB will be preferred. | Minimum 5 years experience in any service industry of repute. |
| 16 | IS Auditors | Graduate from a recognized University with CISA (Certified Information System Auditor) and/or CISSP (Certified Information System Security Professional). | Minimum 5 years experience in Information System Audit. Candidates with similar Experience in Banks/ Financial Institutions will be preferred. |

