

BIRBAL SAHNI INSTITUTE OF PALAEOBOTANY
(AN AUTONOMOUS INSTITUTION UNDER THE DEPARTMENT OF SCIENCE &
TECHNOLOGY, GOVERNMENT OF INDIA, NEW DELHI)
53, UNIVERSITY ROAD, LUCKNOW 226 007, UP
FAX :0522-2740098/2740485
Websites www.bsip.res.in

ADVERTISEMENT NO. 01/2013

Applications in the **prescribed proforma** are invited from the persons of Indian Nationality for the following posts :

Designation of Post	Scale of Pay	Age -limit	Vacancies				Total
			SC	ST	OBC	UR	
Multi-Tasking Staff - I	PB – 1, Rs.5200-20200 + GP Rs. 1800/-	18-25 years	01	--	02	04	07
						(including one for PH)	

EDUCATIONAL AND OTHER QUALIFICATIONS:

Minimum: Xth Class Pass or ITI or equivalent. Knowledge of computer operation and typing, operation of office machines, binding of books, driving, cooking and house-keeping, gardening, electrical and plumbing works.

Desirable: XIIth Class Pass with Science Subjects.

GENERAL :

1. The advertisement for the posts of Attendant – I advertised vide Advertisement No. 04/2009 has been cancelled due to implementation of VIth CPC.
2. Crucial date for determining the age-limit shall be the closing date for the receipt of applications from the candidates (i.e. **February 28, 2013**); provided that the age-limit in respect of candidates belonging to SC/ST categories is relaxable by five years, three years for candidates belonging to OBC category and 10 years for physically handicapped persons; provided that in case of applicants already in service (including on contingent basis) in the Birbal Sahni Institute of Palaeobotany, Lucknow, the age-limit will be 35 years.
3. No application fee for SC/ST/PH candidates. Other candidates are required to pay Non-refundable application fee of **Rs. 100/-** in favour of Birbal Sahni Institute of Palaeobotany, Lucknow through **DEMAND DRAFT ONLY** drawn on any Nationalized Bank payable at Lucknow. **NO OTHER** mode of payment of application fee is acceptable.
4. Mere fulfilling of the minimum advertised qualification and experience requirements **DO NOT** automatically entitle an applicant to be called for test and/or interview.

5. All the applications received within the due date in response to this advertisement shall be considered for short-listing by a Screening Committee and **ONLY** the candidates recommended by the Screening Committee will be called for test and/or interview. **The decision of the Institute on short-listing will be final and the Institute will not entertain any correspondence in this respect.**
6. The number of posts and the categories reserved for may vary. The Institute reserves the right not to fill up any of the posts, if it so decides.
7. Persons working in Central / State Government / Public Sector Undertaking / Autonomous Bodies should submit their applications through proper channel within due date.
8. Qualifications, experience and other requirements for the post may be relaxed at the discretion of the appointing authority in respect of candidates otherwise well qualified.
9. The appointing authority will satisfy itself that the character and antecedents of the persons proposed to be appointed are such as not to render them unsuitable for appointment.
10. If at any time before or after the selection of a candidate, it is found that any information is suppressed or false, his/her selection will be liable to be rejected or cancelled.
11. The selected candidates will be liable for transfer among various Projects/Sections/Units of the Institute at the discretion of the Institute.
12. Usual allowances as per rules of the Institute which are on the Government of India pattern are admissible for the post.

HOW TO APPLY :

Interested candidates should submit their application **ONLY** in the prescribed proforma along with attested copies of marksheets, certificates, degrees, testimonials, etc., to the **REGISTRAR, BIRBAL SAHNI INSTITUTE OF PALAEOBOTANY, 53, UNIVERSITY ROAD, LUCKNOW 226 007, U P** latest by **February 28, 2013**. Visit the Institute's Website **www.bsip.res.in** for **advertisement** and **application proforma**. Incomplete applications, applications not in the **prescribed proforma** or applications **NOT** received within the due date will **NOT** be considered. **Canvassing in any form will be treated as disqualification**. Interim enquiries will **NOT** be entertained.

Registrar

PROFORMA

NAME OF THE POST APPLIED FOR :

Advertisement No : 01/2013

Details of Application fee (if applicable) :

(Demand Draft No.) (Name of the Issuing Bank) (Date) (Amount)

Name in full (In BLOCK LETTERS) :

Father's/Husband's Name :

Sex : Male/Female

Date and Place of Birth (Please attach attested copy of documentary proof) :

Age as on 28.02.2013 : _____ Years _____ Months _____ Days

Marital Status :

Nationality :

Permanent Address :

Address for Correspondence in BLOCK LETTERS with Pin Code :

Telephone No :

Fax No, if any :

E-mail Address :

Category : SC/ST/OBC/PH/UR

(Please attach attested copy of the Certificate issued by the Competent Authority)

Academic and Technical Qualifications (In chronological order) :

(Please attach attested copies of mark-sheets, certificates and diplomas/degrees)

Examination Passed	Name of Board / University	Name of Institution where studied	Year of Passing	% of marks	Subjects
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Experience :

Organization where worked	Period From To	Post Held	Pay-Scale	Nature of Duties	Reasons for Leaving
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Particulars of relatives, if any, employed in the Birbal Sahni Institute of Palaeobotany, Lucknow :

Any other additional information relevant to the post applied for :

List of documents attached :

Affix recent
Passport Size
Photograph
(duly signed)

DECLARATION

I, hereby declare that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that if at anytime, it is found that any information given in this application is false/incorrect or I do not satisfy the eligibility criteria, my candidature/appointment is liable to be cancelled. I also declare that I have never been convicted by any Court of Law.

Place :
Date :

Signature of the Candidate