

Government of India
Ministry of Home Affairs
Directorate General Border Security Force
(Pers Directorate: Recruitment Section)

// ADVERTISEMENT //

I. IMPORTANT INSTRUCTIONS TO CANDIDATES:-

1.	BSF will hold an All India Examination for recruitment to the post of Assistant Commandant (Logistics) in BSFAir Wing for the year-2013.
2.	Candidates are advised to go through the requirement of educational qualification, age etc. and satisfy themselves that they are eligible for the posts, before applying. BSF reserves the right to cancel the candidature of any candidate at any stage of the selection process, if he is found not qualifying any of the prescribed eligibility criteria. The detailed advertisement is available on the BSF website www.bsf.nic.in
3.	Candidates seeking reservation benefits for Govt. Servant must ensure that they are entitled to such reservation as per eligibility prescribed in the notice. They should also be in possession of the certificates in the format prescribed by Government of India in support of their claim at the time of application.
4.	Government Employees/Servants claiming age relaxation should be in possession of a certificate in the prescribed format from their office, in respect of the length of continuous service which should be for not less than three years in the immediate period preceding the closing date for receipt of application. They should continue to have the status of Central Government Civilian Servants/Employees from the day of application till the time of appointment on the basis of their performance in this examination to be eligible for such age relaxation.
5.	Fee: Rupees one hundred only (Rs. 100/-) payable through DD/IPO in favour of "Commandant 25 Bn BSF" Payable at SBI – ADB Najafgarh, Code No-001419 . Fee is exempted for all Women candidates, BSF Candidates, Ex-Servicemen and candidates belonging to Scheduled Caste, Scheduled Tribe who is applying against unreserved category.
6.	Closing Date: Application duly filled up in the given format may be sent within 30 days from the date of publication of the Notice in Employment News . The last date of receipt of application in respect of candidates belonging to areas of North Eastern State, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul & Spiti Districts and Pangi Sub Division of Chamba District of Himachal Pradesh, the Union Territory of Andaman and Nicobar Islands or the Union territory of Lakshadweep is within 45 days from the date of publication of advertisement in Employment News.
7.	Mobile phones and other Electronic Gadgets are banned within the premises of the Examination Centers.
8.	The selected candidate are liable to be posted anywhere in the Country as per the transfer policy of the Force.
9.	The recruitment will be done on All India Basis.
10.	Selected candidate will be Governed by BSF Act and Rules.
11.	On appointment they shall be entitled for pension benefits as per the "New Restructured Defined Contributory Pension Scheme" applicable for the new entrants to the Central Government services w.e.f. 01 st Jan' 2004.
12.	The application form and Admit Card (Annexure-'A' & 'B') must be filled by the candidate in his/her own handwriting. Correction, if any, should be legible and attested by the candidate.
13.	Applications, which are not on prescribed format or not accompanied by the required enclosures or incomplete or defective shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

14.	The envelope containing the application must be superscripted in bold letters as “APPLICATION FOR RECRUITMENT OF ASSISTANT COMMANDANT (LOGISTICS) IN BSFAIR WING-2013 BY DIRECT RECRUITMENT”.
15.	Candidate serving in Government/Semi Government/Public Sector undertakings should apply through proper channel. No objection certificate from their employer will be required to be submitted at the time of personal interview.
16.	Candidates are not required to submit any original certificates in support to their claims. They should ensure that they fulfil all the eligibility conditions for admission to the tests and interview. IF ON VERIFICATION AT A LATER STAGE, IT IS FOUND THAT THEY DO NOT FULFILL ANY OF THE ELIGIBILITY CONDITIONS, THEIR CANDIDATURE WILL BE CANCELLED BY THE SELECTION BOARD.
17.	All eligible candidates who apply in response to this advertisement before the closing date will be assigned Registration Numbers/Roll Numbers. They will be communicated through Call letters/Admit Cards for appearing in the First Phase examination i.e. Written Examination.
18.	Candidates are informed that the Written Examination will be followed by Documentation, Interview & Medical Examination. Final merit list as per the advertised vacancies will be prepared in respect of candidates who have qualified in the all stages/events.
19.	The recruitment board shall not be liable for any claim arising out of any injury etc. suffered during the tests. The decision of the recruitment board shall be final in all matters connected with this recruitment.
20.	The appointment will be subject to the conditions that the candidates are medically as well as physically fit. The selected candidates will have to undergo Basic Training at any of the Training Institutions of BSF. The services of those candidates who fail to complete the training successfully are liable to be terminated.
21.	An employee serving in the same rank and pay grade will not be entitled to apply for said post.
22.	Candidates belonging to the Physically Handicapped category are not eligible to apply for this examination.
23.	Correspondence will only be made on the present address of the candidates. BSF will not be responsible for any postal delay or wrong delivery.

Note: - Final scrutiny of eligibility criteria with regards to age & educational qualification etc. will be undertaken at the time of final selection/medical examination. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and the decision of BSF in this regard shall be final.

II. Applications are invited from Male and Female Indian citizens for the post of Assistant Commandant (Logistics) (Group 'A'Combatised) for Air Wing in the Border Security Force, Ministry of Home Affairs, Government of India. The post is temporary but likely to become permanent.

Name of Post	Category				Total	Pay Scale
	UR	OBC	SC	ST		
Assistant Commandant (Logistics)	03	-	-	-	03	Pay Band-3, Rs. 15600-39100 +Grade Pay -5400/-

NOTE-I : Vacancies are subject to change (may increase or decrease)

NOTE-II: Any amendment will only be published on BSF Website. Candidates in their own interest are requested to regularly log on to www.bsf.nic.in for latest updates.

III. EDUCATIONAL QUALIFICATION:-

(a) Degree in Engineering from a recognized University or Associate Member of Institute of Engineers; **Or**

MBA in Material Management from a recognized university or Institute; **Or**

Degree in any discipline from a recognized University or Institute with one year's Post Graduate Diploma in Stores Management or Material Management from a recognized University or Institute.

Desirable:

(b) One year experience in Logistics or Aviation related field from a recognized Organization.

IV. (a) AGE LIMIT: - 'Not Exceeding Thirty- Five Years.'

(b) **AGE RELAXATION** :- Age relaxation available to different category of eligible candidates, for claiming Age Relaxation as on the date of reckoning are as under :-

S/No.	Category	Age Relaxation permissible beyond the Upper age limit
01	Govt. officers who have rendered not less than 3 years regular and continuous service as on closing date (General category)	05 years
02	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01.01.1980 to 31.12.1989 (General category)	05 years
03	Children and dependent family member of those killed in the Communal riots of the year 1984 and Gujarat riots of the year 2002 (General category)	05 years

NOTE-I: The Crucial date for age-limit is reckoned with reference to the closing date for receipt of applications.

NOTE-II: Candidates should note that the 'Date of Birth' as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate available on the closing date of submission of application will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

V. DISQUALIFICATION:-

(i)	No person
(a)	Who has entered into or contracted a marriage with a person having spouse living. Or
(b)	Who having a spouse living, has entered into or contracted a marriage with another person.
	Shall be eligible for appointment to the Force, provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so to do, exempt any person from the operation of this rule.
(ii)	Conviction by any Court of Law.
(iii)	Dismissal from Government Service.
(iv)	Termination from BSF during probation.

VI. SELECTION PROCEDURE:-

The selection procedure will be as under:-

A. FIRST PHASE (i.e. Written Examination)

The 1st phase of examination i.e. Written Examination will be conducted at centre Delhi. There will be Two Composite Papers as under:-

(i) FIRST PAPER:-

(Objective Type Multiple Choice Questions) Time- 01 Hour & 30 Minutes

a) General English	-	10 Questions	-	10 Marks
b) General Awareness	-	20 Questions	-	20 Marks
c) Reasoning	-	10 Questions	-	10 Marks
d) Technical Subject	-	60 Questions	-	60 Marks

Total - 100 Questions carrying - 100 Marks

(ii) SECOND PAPER:-

(Descriptive type) Time - 02 Hrs

a) Short answer type	-	10 Questions - 05 Marks each	-	50 Marks
b) Long answer type	-	05 Questions - 10 Marks each	-	50 Marks

Total - 15 Questions carrying - 100 Marks

B. STANDARD & SYLLABUS OF WRITTEN EXAM:-

(i) PURCHASING MANAGEMENT

- Overview:-** Definition, scope and objective –right quantity, right quality, right time, right price, right source, right service and right place, importance of purchasing and its impact on competitiveness i.e. quality, cost and responsiveness.
- Purchasing Organizations:-** Developing an organization, organization structure, responsibility, authority and accountability, duties and functions, purchase in various environment, centralization and decentralization, delegation of authority, developing goals and objectives, developing policies and procedures, policy manuals systems and procedures, maintenance of records, purchase budget purchasing interface with other departments, Cross-functional teams, Supply chains and networks.
- Ethical and professional standards:-** concepts in purchase Supplier relations with buyer, fairness, integrity, business morals, responsibility to employer, treatment of suppliers, reciprocity, profession and person, conflict of interest, confidential information, gratuities, avoidance of sharp practices, law and regulations, area of abuse, examples of dishonesty, acceptance of gifts, hospitality and complements, bribery and corruption, practical guidelines, Code of Ethics in purchase, Governing laws, Small disadvantaged and minority-owned business, personal purchases for employees, Responsibilities to the profession, Global supply management.
- Make or buy or outsourcing:-** Strategic issues in outsourcing, factors determining make, buy/outsourcing decision, cost considerations, control of production of quality, learning curve, technological innovation in products and processes, technological changes and developments. Matching requirement to market conditions. Value analysis/Engg./Mgt, Business process outsourcing.
- Pricing impact:-** Price Vs. cost, factors affecting prices, fixed price and PV clauses, cost plus pricing, payment terms, impact of taxes, customs, central excise and other levies on price, transportation cost, packing and handling cost-total cost, cost price analysis.

- f) **Purchasing Cycle:-** Origin and need to purchase, vendor development and evaluation of sources, review of purchase requisition, Selection of potential sources of materials, purchasing methods, review products specification, quality assurance, tender enquiries/proposals, (RFO, RFI, RFP) evaluation of competitive offers.
- g) **Vendor Analysis:-** Vendor/Supplier analysis-Sources of information, factors used to analyze supplier performance, evolution criteria, rating systems and bench marking.
- h) **Negotiation:-** Phases of negotiation, pre-negotiation problems, strategies/tactics for conduct of negotiation, Negotiation with International vendors. Resolution of difference with supplier, payment issues with suppliers, verification of purchasing practices with established laws.
- i) **Contracts/Purchase Orders:-** Contract/purchase order execution, issue of purchase orders, types of contracts, expedite and follow-up procedures, contract management, Laws related to procurement and their relevance, application of each law, interpretation of parallel provision, Importance for working managers, Nature of various laws, terms & conditions, possible areas of disagreement, misinterpretation of terms.
- j) **Contract-term and Condition:-** Basics of Contract, Agreement & contract, essential of a contract, Offer, acceptance, consideration, capacity to contract, contingent contract, quasi contract, performance, discharge, breach of contract, remedies to breach of contract, compensation for breach, non-performance.
- k) **Dispute resolution:-** Arbitration proceeding, advantages, award final & binding appeals to court-limited provision, International arbitration, arbitral institutions.
- l) **Purchase practice by class of materials:-** Purchase of raw materials, commodities and MRO items, purchasing of small value items, requisition of capital assets including leasing, purchasing for transportation and purchasing in service industry, consortium buying.
- m) **Public Buying:-** Purchasing procedures of government departments/public sector companies and government undertaking, State Policies and guidelines, E-procurement, International procurement, Special features of public buying-organization and functioning of DGS and D, rate contract and running contract, canalizing agents, Recommendation of Central vigilance commission and Govt. purchase of defense and railway etc, ways and means of metering public confidence, acts of destroying public confidence.
- n) **Purchasing & Forecasting Techniques:-** Purchase forecasts, economic concepts used in forecasting-based on forecast data, market analysis, hedging and forward buying, JIT purchasing research, supplier rationalization, system supplier, TQM in purchase.
- o) **Purchase Strategies:-** Strategic planning and implementation of Strategies, influence of corporate conditions and environment factors, re-engineering of purchase function, Early supplier involvement, reduction of cycle time, effective relationship with supplier, Role of purchasing in developing new/alternate materials, equipments. Supplier segmentation into products and services. Representation of purchase personal in meetings with appropriate external agencies.
- p) **Evaluation of purchasing function:-** Establishing performance indicators, benchmarking supplier feedback.
- q) **Modern Purchase Practices:-** JIT practices, green purchasing, reverse marketing, supplier partnership, external resources management, TQM, Zero Defect concept, ISO 9000.
- r) Decision Support Tools in Material Management.

(ii) INFORMATION TECHNOLOGY & E-COMMERCE

- a) **Uses of Computers:-** Processing, organizing and storing data, graphics, desktop publishing, e-mail, work processing, spread sheets, database management, data for decision supports, networking both LANs and WANs. Windows 95/98/2000/XP operating systems.
- b) **MS Office:-** Application in MS Office-Word (Word Processing), Excel (Spreadsheet), Access (data-base) and Power Point (Slideshow presentation) application.
- c) **Internet:-** Introduction, Application, world wide web, Electronic Payment system & security.
- d) **Benefit of Information Technology:-** Role of Information Technology in Business Industry, Service Sector, examples and cases.
- e) **Electronic Commerce:-** Types of Electronic Commerce Models.

(iii) INTERNATIONAL TRADE

- a) **Necessity of International Trade:-** Economic benefits of foreign trade, theory of relative advantage, absolute and comparative cost advantage, International product life cycle, restructuring of Industries.
- b) **National Economic Development and International trade:-** Basic economic issues, growth of world trade, trade imbalances and debt problems, current challenges and opportunities, policies of international cooperation.
- c) **Changing Environment of International trade:-** Composition of world trade, global marketing and production trend, foreign direct investments, growth of multinational enterprises.
- d) **Role of Government Export and Import policy:-** Import substitution and need for import, foreign trade development and regulation act 1992 and foreign trade rule 1993, Policy of import liberalization, Government intervention in foreign trade.
- e) **Trade Policy:-** Instruments of implementation, Need of trade policy and government intervention, tariffs and duties, major types of quotas, tariffs vs quotas, subsidies, administration policies, case for free trade, global trading system.
- f) **Customs:-** Customs Clearance Procedures, Appeal procedure.
- g) **Foreign Exchange determination systems:-** Basic concepts relating to FE, Convertibility of currency, factors affecting rate of exchange, role of financial institution, Foreign Exchange Management policy (FEMA), FERA.
- h) **Export document and Procedures:-** Registration of Documents and products in overseas countries, Government policy for export of commodities from India, Export cycle, Quality control and pre-shipment inspection, Export documentation, Legal aspects, International arbitration, Settlement of disputes, Facilities for exporters-Duty drawback scheme Duty Exemption scheme-special scheme for promotion of exports-rebate of CE Duty-Export Promotional councils and ECGC.
- i) **Govt. policies for Import:-** Procedures for import of items-validity period of licenses, General provisions regarding export and imports, Import of capital goods both new and second-hand, import under EPCG scheme. Import of raw materials, components, spares and other requirements of industries. Export on re re-export basis – re-import after repairs abroad. Import through agents and sale on High seas.
- j) **Global Sourcing:-** Importance of global sourcing, Trade deficit, GATT/WTO, World Bank, IMF, INCOTERMS 2011, Problems of International Purchasing.

- k) **Imports:-** Importation cycle, source development and selection of vendors, Evaluation of offers and ordering procedures, Forex markets, European Monetary system, Euro Currency, forward contracts.

(iv) **INVENTORY MANAGEMENT**

- a) **Introduction** :- Definition of inventory, Importance of inventory management, need to keep inventory, objectives of inventory control, factors influencing inventory, impact on profitability, role of inventory managers.
- b) **Types of Inventory** :- Raw material, consumables, work in process, finished goods, spare parts, inventory with the suppliers including raw materials and other assets, perishable materials, hazardous materials, strategic materials.
- c) **Cost associated with Inventories** :- Purchase/acquisition costs, inventory carrying costs, over stocking costs, stock out costs, total acquisition costs, ABC (Activity based costing).
- d) **Forecasting techniques**:- Dependent and independent demands, lead time management, demand forecasting techniques.
- e) **Inventory control**:- Concepts of selective Inventory control, Inventory categorization-ABC, HML, VED, GOLF, SOS,FGN, XYZ, SDE analysis; Traceability, Standardization and variety reduction; inventory coding systems, inventory performance analysis and reporting.
- f) **Replenishment of Inventory**:- Concept of Economic Order Quantity (EoQ) Functions of safety stock, for protection, economy (seasonal goods) safety stock Vs service levels, when to order.
- g) **Inventory Management Systems**:- Recorder level systems, fixed time systems, imprest stock control, open access bins, two/three bin systems, perpetual review systems, periodic review systems.
- h) **Inventories with Suppliers**:- Control of issues, accounting of receipts and returns/scrap valuation, monitoring the life of the tools/fixtures with suppliers and planning for replacement. Methods of Disposal of Surplus Inventory.
- i) **Spare Parts Inventories**:- Need for spare parts inventory, classification of spare parts, stocking policies for different classification of spares viz. Insurance, Capital, Rotable, Maintenance –Re-Conditioning and overhauling policies-determination of optimum number of spares-problems and solutions.
- j) **Warehouse and Inventory Operation**:- Receipts and issue of materials controlling movement of materials, warehouse location and acquisition, warehouse design and layout, material handling and equipment, record keeping, communication, quality standards.
- k) **Accounting for Inventory**:- Accounting for raw materials, work – in-process and finished goods stocks, stock valuation methods, accounting for loss, pilferage etc. Classification of stocks, description and Denomination of Quantity, etc Stores ledgers, Masters stock lists, methods of pricing stores issues (LIFO, FIFO, weighted average and Standards), Stock verification, Methods of dealing with discrepancies.
- l) **Stores Management**:- Functions, layout, receipts, Inspection, Codification, Method of storage.
- m) **Stores Administration**:- Accounting, documentation, location system, Administration of returned materials, handling of obsolescence – scrap and disposal procedures. Safety and housekeeping, measures for fire prevention, security and insurance, Material preservation, Methodology, shelf life, clearance from port, Railway, Airports, Lodging claims from Insurance/others.
- n) **Material Handling**:- Selection of equipments, tracks, pallets, stacking trucks, overhead and Mobile cranes, conveyors.
- o) Application of IT in stores accounting and inventory management.

(v) LOGISTICS AND SUPPLY CHAIN MANAGEMENT

- a) **Introduction**:- Definition, scope (activities included), system concept-information flow, ware housing, inventory control, packaging, transportation, customer value chain approach-inbound, process and outbound logistics, functions in logistics-order processing, inventory management, warehousing, transportation, material handling and storage, packaging and information.
- b) **Objective of Logistics management**:- Inventory reduction, reliable and consistent delivery performance, freight economy, minimum damages to product, quick response-contribution towards business excellence.
- c) **Supply Chain Management**:- Concept of supply chain, Components of Supply Chain, role of logistics managements Inventory reduction, reliable and consistent deliver performance, freight economy, minimum damages to product, quick response – contribution towards business excellence.
- d) **Warehouse management**:- Warehouse site selection, size, layout, decision model for optimum warehousing, costing, warehousing strategies, virtual warehouses, information system, performance parameters, cold chain infrastructure.
- e) **Material Handling systems**:- Role of Material handling in logistics, guidelines for MH, Equipment and system, manual mechanical and automated.
- f) **Storage systems**:- Concept of Unit load, storage principles, storage design, storage methods, automatic storage and retrieval systems(ASRS).
- g) **Inventory Management**:- Inventory Asset or liability, Inventory functions, Reasons for carrying inventory, related coasts, Inventory controls, policy guidelines.
- h) **Transportation**:- Infrastructure, Freight management-(availability), speed, reliability, capability, frequency, fright cost, transportation networks, route planning, containerization.
- i) **Packaging for logistics** :- Unitization for packaging, design consideration for handling, transport, storage and communication, packaging materials, packaging cost.
- j) **Information system for logistics**:- Information needs, design requirements, desired characteristics of information system.
- k) **Logistics Outsourcing**:-Drivers of outsourcing trend, benefits of outsourcing, Third party and fourth party logistics, selection of service provider, value added services, service contracts.
- l) **Technology for logistics**:- Role of technology, Automatic identification, Bar coding, Radio frequency identification, Communication technology-Electronic data interchange, e-tracking, VSAT and GPS systems, automated material handling, information technology –ERP, DRP.
- m) **Reverse Logistics**:- Challenge of Product returns, scope of Reverse logistics, refitting, repairs refurbishing, recall, recycling and waste disposal, system design for RL, RL a competitive tool.
- n) **Logistics for e-commerce and International Trade**:- Explain linkage with e-commerce and International trade.

(vi) PACKAGING DISTRIBUTION AND RETAIL SUPPLY CHAIN MANAGEMENT

- a) **Introduction**:- The concept of Packaging, Definition of packaging, Principles of packaging. The role and importance of packaging. Aim and objective of packaging.
- b) **History of Packaging**:- Various types of packaging, historical development of packaging, packaging industry in India.
- c) **Cost of Package**:- Cost effective packaging, returnable packages, packaging cost, lateral trend in packaging, packaging economics.

- d) **Packaging of materials**:- Various materials and forms, latest trends- new materials in packaging, packaging system, packaging entities, packaging design, green packaging.
- e) **Packaging**:- Packaging suitable for overseas markets, transit packaging, packaging and containerization, packaging for different modes of transport labeling, Documentation, invoicing, export documentation, tracing of goods dispatched.
- f) **Physical Distribution**:- Definition and need of physical distribution, market forces affecting distribution, Relations with sales and distribution centers, dispatch and delivery, resource planning.
- g) **Unitization**:-Palletization for unit packaging and transport, containerization, Roll on/Roll off ferries, Lighters abroad ship, choosing right materials for packaging.
- h) **Physical Distribution**:- Analysis of traffic demand, forecast, throughput and performance, network planning techniques, model development and sensitivity analysis, control and monitoring of costs, preparation and presentation of data and reports, customer communication, treatment of damages, return and claims.

C. The Minimum Qualifying Marks of Written Examination in Each Paper :-

For "General" Category Candidate - 50%

NOTE: - Candidates are not permitted to use Mobile Phone, Calculator or any other Electronic/Electrical Device for answering any paper (Test Booklets). Candidates must not therefore, bring Mobile Phone, Calculator or any other electronic electrical device inside the Examination premises. Possession of these items, whether in use or not, will be considered as "use of unfair means" in the Examination and appropriate action will be taken by the department against such candidates, as per extant policy of the department.

D. SECOND PHASE

Successful candidates in Written Examination will appear before the selection board for Second Phase of the Examination (i.e Documentation, Interview & Medical Examination) on due date, which will be communicated to them through call letter. They will be put through subsequent stages. Candidates have to qualify all the stages of the Second phase examination one by one. Any candidate not qualifying in any of the events of examination will be eliminated from the process.

(i) **DOCUMENTATION**

The documentation will be carried out at the centre on the date and time fixed by the Competent Authority which will be communicated to the candidates.

(ii) **INTERVIEW**

The candidates declared qualified in Documentation will be eligible to appear for personal Interview before the Selection Board. Interview will carry 50 marks.

Qualifying Marks of Interview

For "General" Category Candidate - 50 %

(iii) **Medical Examination**

Candidates who qualify all the above stages i.e. Written Examination, Documentation, & Interview will undergo detailed Medical Examination, which will be conducted by a medical examination board. If found Unfit in the Medical Examination, the candidate may prefer an appeal for Review Medical Examination within the prescribed time limit of 15 days. The provision for appeal for

Review Medical Examination is only against an **error of judgment** of the Medical Examination Board. On acceptance of the appeal Review Medical Examination will be conducted and the decision of Review Medical Board will be final and no appeal/representation against the decision of the Review Medical Board will be entertained.

VII. MODE OF PAYMENT

Each application should be accompanied by a Demand Draft/Postal Order for Rs. 100/- (One hundred) as examination fee in favour of "**Commandant 25 Bn BSF**" **Payable at SBI – ADB Najafgarh, Code No.-001419**. Fee is exempted for all Women candidates, BSF Candidates, Ex-Servicemen and candidates belonging to Scheduled Caste, Scheduled Tribe who is applying against unreserved category.

NOTE-I: Fee once paid will not be refunded under any circumstances.

NOTE-II: Fee paid by **modes other than DD/IPO**, as stated above, will **not** be accepted and the applications of such candidates will be rejected forthright and the payment made shall stand forfeited.

VIII. PREPARATION OF MERIT AND RESOLUTION OF TIE CASES

Merit of candidates who will qualify in the all events/stages of examination will be prepared on the basis of marks obtained in Written Examination and Interview. Tie cases will be resolved as under by applying one after another, as applicable till the Tie is resolved:-

- (a) Total marks in the written examination.
- (b) Date of Birth, with older candidate placed higher.
- (c) Alphabetical order in which the first names of the candidates appear.

IX. SUBMISSION OF APPLICATION

HOW TO APPLY:

(a) Application duly filled up in the given format supported with the attested copies of educational certificates/testimonials/experience certificates etc. duly attested by a Gazetted Officer may be sent **within 30 days** from the date of publication of advertisement in the Employment news and candidates belonging to far flung areas as specified in Para-I (6) be sent **within 45 days** from the date of publication of advertisement in the Employment news on the following address:-

Centre	Venue of Examination
Delhi	The Commandant, 25 BN BSF, Chhawla Camp, Nazafgarh Road, Post – Chhawla, New Delhi – 110071

Note: -Centre for conduct of the First Phase and Second Phase Examination may change, if required, due to administrative reasons.

(b) Three recent passport size photographs should be attached to the application. One each photograph to be affixed on the application form and admit card and third one to be kept in record. Two self-addressed envelopes of size of 25 x 12 cms with postal stamp worth Rs. 39/- each should also be attached with the application form. The envelope containing application must be super scribed in bold letters as "**APPLICATION FOR RECRUITMENT OF ASSISTANT COMMANDANT (LOGISTICS) IN BSF AIR WING-2013 BY DIRECT RECRUITMENT.**"

Note: - The candidates applying for the examination should **ensure that they fulfill all the eligibility criteria** for admission to the Selection Test. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Selection Test, it is found that they do not fulfill any of the eligibility conditions, **their candidature for the examination will be cancelled by the Department.**

X. CHECK LISTS

Before sending application, the candidates must ensure following:-

- i) Application and Admit Card duly filled up and signed by the candidate.
- ii) Three latest identical passport size photographs (one each on application and admit card and third one to be attached with application).
- iii) Examination fee Rs. 100/- in the shape of Demand Draft/IPO in the case of male General candidates.
- iv) Copy of Matriculation/School Leaving certificate or equivalent certificate as proof of age.
- v) Copies of essential technical educational qualifications and work experience wherever required.
- vi) Copy of discharge certificate should be enclosed by Ex-Serviceman.
- vii) Attested copies of certificates/testimonials as proof of educational qualifications and date of birth should be along with the application form.
- viii) Two self-addressed envelopes with **Rs. 39/-** postage stamps duly affixed on each envelope.
- ix) Copy of NOC issued by the employer, in case the candidate is a Govt. employee, to be attached.
- x) Age relaxation certificate candidates belonging J & K during the period from 01 Jan 1980 to 31 Dec 1989.
- xi) Age relaxation certificate children and dependent family members of those who were killed in the communal riots of the year 1984 at Punjab and 2002 at Gujarat riots.

(C D Aggarwal)
Commandant (Pers/Rectt)
 ___Nov' 2013

Government of India
Ministry of Home Affairs
Directorate General Border Security Force
(Pers Dte: Recruitment Section)

**APPLICATION FOR THE POST ASSISTANT COMMANDANT (LOGISTICS) IN BSF AIR WING
BY DIRECT RECRUITMENT -2013**

(This form should be filled in by the candidate in his own handwriting and should be completed in all respects along with certified copies of testimonials. A copy of recent passport size photograph should be pasted on the application at the space provided for the purpose. Incomplete application will not be entertained and will be summarily rejected. Answer must be given in words and not by dashes and dots).

Registration No. _____ (To be filled by office) Roll No. _____

(To be filled by candidate)

Post Applied for : _____

Paste here a
copy of your
recent passport
size photograph
(Approx. 3.5 x4.5
Cms)

1. Full Name
(In Capital letters as recorded in
Matriculation Or equivalent certificate): _____
2. Father's name : _____
3. **Correspondence Address** : _____
(With Pin Code & Mobile No)

4. **Permanent Address** : _____
(With Pin Code)

Mobile No : _____
5. Nationality : _____
6. Religion : _____
7. Category (Gen/OBC/SC/ST) : _____
8. Sex (Male/Female) : _____
9. Marital Status : _____
10. Visible Identification Marks (i) : _____
(ii) : _____
11. Date of Birth : (In words) _____
(According to Christian Era as recorded
in Matriculation or Equivalent certificate): (In Figures) ____/____/____
12. Educational Qualification : _____

13. Details of examinations passed from Matriculation/School leaving certificate to onwards:

Examination Passed	Name of University /Board of Examinations	Details of subjects Passing in the Exam	Year of passing	Percentage of marks obtained

14. a) Whether Ex-Serviceman : **YES / NO (Tick)**

b) If so, mention following details (Attach copy of discharge certificate):-

Date of Enrolment	Date of Retirement/ Discharge	Total length of Service	Medical Category	Reasons for release/discharge

15. Technical qualification : _____

16. Experience : Year_____ Months_____ Days_____

(Experience Certificate be attached Separately with the application)

17. Particulars of present employment
(If any, with post and personal Number /Department & NOC to be attached)* _____

18. List of enclosures** : _____

19. DD/IPO Number, Date & Amount:_____

20. Declaration:-

I hereby declare that entries made in this form as above are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the interview, my candidature will stand cancelled and all my claims for the recruitment forfeited. I also understand that if at any stage I have violated any of the Rules/Regulation governing the conduct of selection process, my candidature can be cancelled or be declared to have failed by the selection board at its sole discretion.

Date : _____

Place : _____

21. Signature of Candidate

(Unsigned applications will be summarily rejected)

NOTE:-

* Serving candidate must submit their application through proper channel with the certificate duly signed by their "**Parent Department**" stating their willingness to release them from service in BSF in case they are selected.

** The candidate shall produce the original certificates at the time of documentation and interview. Non production of certificates shall render rejection of candidature.

Government of India
Ministry of Home Affairs
Directorate General Border Security Force
(Pers Dte: Recruitment Section)

APPLICATION FOR THE POST ASSISTANT COMMANDANT (LOGISTICS) IN BSF AIR WING BY DIRECT RECRUITMENT -2013

Registration No. _____ (To be filled by office) Roll No. _____

(To be filled by candidate)

ADMIT CARD

Paste here a copy of your recent passport size photograph (Approx 3.5 x 4.5 Cms)

- Post applied for** : _____
1. Full Name
(In Capital letters as recorded in Matriculation Or equivalent certificate) : _____
2. Father's name : _____
3. Date of Birth (in words)
(According to Christian Era as recorded in Matriculation or Equivalent certificate) : ____/____/____
4. Address for Correspondence
(with Pin Code) : _____

- Mob Number : _____
5. Category (Gen/OBC/SC/ST) : _____
6. Personal mark of Identification i) _____
ii) _____

(Signature of Candidate)

(For Office use only)

7. Centre of Examination : _____
8. Date of Examination : _____

Date	Name of Examination	Signature of candidate in presence of invigilator	Signature of invigilator