

BANGALORE METRO RAIL CORPORATION LIMITED

No. BMRCL/ 62/ ADM / 2013/ PRJ

Date: 13.11.2013

RECRUITMENT NOTIFICATION

Bangalore Metro Rail Corporation Limited, a Joint Venture of Government of India and Government of Karnataka, is a Special Purpose Vehicle (SPV) entrusted with the responsibility of implementation of Bangalore Metro Rail Project.

BMRCL invites qualified and experienced personnel for a walk-in-interview for appointment to senior & middle level management positions on deputation / contract basis in the Project Wing.

Job Profile of the posts sought to be filled up :

Post	Job description
General Manager (F & A)	<p>Shall report to Director (Finance) and be responsible for overall supervision of the finance functions including the following:</p> <ul style="list-style-type: none">• Fund management (receipts, payments, Investments, cash and bank transactions, cash and fund flow etc.,) including ensuring that the financial resources are secured and funds deployed efficiently and effectively.• Preparation of budgets – including monthly and annual budgets.• Project-related financial planning, follow up with funding agencies, submission of compliance, narrative reports and MIS• Coordination with Government of Karnataka, Government of India, Financial Institutions in India and overseas.• Co-coordinating and consolidation of the annual, short and long term financial plans, budgets, forecasts, prepare, analyse and report the results to the Management.• Optimising deployment and ensuring adequacy of financial resources during the implementation of the Project.• Appraisal of financial risks and remedial actions.• Tax Management - Dealing with and compliance of all Tax related issues including IT, Wealth Tax, Service Tax, customs, Excise and VAT• Contractors' Bill payments
Company Secretary	<p>The Company Secretary will be responsible for all Board and Secretarial matters including conduct of Board Meetings, Board Committee Meetings, General Meetings, compliance with provisions of the Company Law including filling of various E-forms and E>Returns, compliance with other statutory requirements. He shall also be responsible for secretarial duties in respect of High Power Committee meetings.</p>

Post	Job description
Chief Engineer (Designs)	The candidate will be head of the team to spearhead the design development of Metro rail projects. The Chief Design Engineer, shall be responsible for checking/reviewing the designs of piles, piers, segmental viaducts, tunnels, PEB Structures, ROBs, interchanges and any other structure to be constructed in the Metro Rail Project. The candidate requires to interact with Systems Division dealing with AFC, S&T, OCC, Electrical Systems etc. to take care of integration of Civil Structures with Systems.

Other details in respect of posts sought to be filled up:

Sl. No	Name of Post	No. of posts	Age as on 1.11.2013 should not exceed	Minimum Educational Qualification	Experience
1.	General Manager (F&A)	2	62	Graduate from a recognised University and Member of ICA / ICWA / ICSI or MBA (Finance) from reputed Management Institutes such as the IIM or Member of an organized Finance Service such as IA&AS or Accounting Service such as IRAS, IDAS, P & T (F & AS) etc. with knowledge of MS Office	Minimum 15 years post qualification experience mainly in Finance and also in Accounts and at least 5 years at the level of Deputy General Manager or equivalent cadre in Government / PSU / Company of repute or Government Department (GoI) at the level of Deputy Secretary or equivalent.
2.	Company Secretary	1	62 years	An Associate Member of the Institute of Company Secretaries of India (ACS / FCS) with a Degree in Law	Minimum 15 years post qualification experience of which at least 7 years as Company Secretary in a Company of repute. Weightage will be given to persons having at least 10 years relevant experience in Government / Public Sector Undertakings.

Sl. No	Name of Post	No. of posts	Age as on 1.11.2013 should not exceed	Minimum Educational Qualification	Experience
3.	Chief Engineer (Designs)	1	62 years	<p>BE/B.Tech. Graduate (Civil Engineering) or Equivalent</p> <p>OR</p> <p>ME/M.Tech Graduate. (Civil / Structural Engineering) or equivalent desirable.</p> <p>Software Skills:</p> <p>Essential : Computer Aided Design Software like Stadd Pro, Strap,Rm Software, ETab,</p> <p>Desirable: Finite element Analysis Packages.</p> <p>Should be a Member at least in one National Institution of relevant discipline like Indian Institute of Engineers, Institute of Bridge Engineers or Indian Arm of Consulting Civil Engineers or Institute of Survey & Land Management.</p>	<p>In case of B.Tech. Graduates, the candidates should have minimum experience of 12 years, out of which, 8 years in design of Viaducts, Bridges and Buildings (preferably Multistoried). Out of 8 years, 5 years should be hands on experience in "Designs" i.e. preparation of designs by self and not through others.</p> <p>In case of M.Tech. Graduates, the candidates should have minimum experience of 8 years, out of which, 5 years in design of Viaducts, Bridges and Buildings (preferably Multistoried). Out of 5 years, 3 years should be Hands on experience in "Design" i.e. preparation of designs by self and not through others.</p> <p>The candidates should be familiar with the Standard Codes and Practices followed in India for Buildings, Bridges etc.</p>

I. PAY

ON DEPUTATION

As drawn in the Parent Department., plus Allowances as admissible under BMRCL Rules

II ON CONTRACT

Salary commensurate with qualification and experience.

Besides the above, medical and personal accident insurance cover and reimbursement of outpatient medical expenses as per BMRCL Rules will be provided.

III. CONTRACT APPOINTMENT

1. The Contract Appointment will be for 3 years. .
2. The contractual period of appointment may be terminated by either side by giving 30 days notice or by paying the contractual remuneration of one month in lieu of notice period, if the circumstances so warrant.

IV. CONDITIONS

1. Candidates who have appeared for walk in interviews conducted by BMRCL for the above said posts on an earlier occasion need not appear for the interview again unless there is a change in the eligibility criteria.
2. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
3. The experience is post qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview / selection.
4. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.
5. Selection will be by a Committee constituted by the Competent Authority.
6. The candidates who are working with State Government Departments / Public Sector Undertakings may attend the walk-in-interview and if the candidate is selected, BMRCL will seek consent for deputation from the respective Organization. In respect of candidates working in Central government / Central PSUs, they may attend the walk-in-interview, after obtaining prior permission from their respective Organizations.

V. SELECTION

1. Candidates appearing for walk-in-interview should download application format attached, fill up the same and come along with all the relevant certificates, testimonials as prescribed for the post in originals and one set of Photostat copies for verification. After verification, the candidate has to submit a set of Photostat copies of verified certificates and testimonials.
2. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false or incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
3. The candidate shall have to indicate his/her acceptance to the offer within fifteen days from the receipt of offer, if not, next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies.
4. The candidates shall have to appear for interview at their own cost.

VI. MISCELLANEOUS

1. Documents in support of qualification and relevant experience shall be submitted along with the Resume at the time of interview. Non-submission of documents along with the Resume, will lead to rejection of candidature at any stage during the process of recruitment.
2. BMRCL shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
3. Management reserves the right to assess fitness or otherwise of the candidates selected.

VII. TIME & DATE OF WALK-IN-INTERVIEW

Interviews for all the posts specified above will be held at BMRCL Head Office at 3rd Floor, BMTC Complex, K.H. Road, Shanthinagar, Bangalore-560 027 **on 22nd, 23rd, 29th and 30th November 2013 between 3.00 PM and 6.00 PM.**

**Sd/-
General Manager (HR)**

BANGALORE METRO RAIL CORPORATION LIMITED
(Joint Venture of Govt. of India & Govt. of Karnataka)

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WALK – IN – INTERVIEW

BMRCL invites qualified and experienced personnel **FOR A WALK-IN-INTERVIEW** for appointment on contract basis, to the following posts:

- (1) General Manager (F&A)
- (2) Company Secretary
- (3) Chief Engineer (Designs)

Interviews will be held on 22nd, 23rd, 29th and 30th November 2013 between 3.00 PM and 6.00 PM. For details regarding eligibility conditions, pay, application format, etc. please visit our website: www.bmrc.co.in Career Section.

General Manager (HR)