

BEL OPTRONIC DEVICES LIMITED (BELOP) – PUNE
(Govt. of India Enterprises under Ministry of Defence, &
A Subsidiary of Bharat Electronics Limited)

BEL Optronics Devices Limited (BELOP), a subsidiary of Bharat Electronics Limited, A Navaratna Central Public Sector Enterprises under Ministry of Defence, Govt of India, BELOP is a 100% EOU located at EL-30, 'J' Block, Bhosari Industrial Area, Pune – 411 026 manufacturing Image Intensifier Tubes and associated Power Supply Units for the use in Night Vision Devices. BELOP requires outstanding professionals in the field of Finance, Human Resources, D&E & Production as indicated below:

Sl No	Post	Scale of Pay (Rs.)	CTC (approx.) (Scales are under upward revision)	No of Posts	Upper age limit as on 31.12.2013	Non refundable application fees
1	2	3	4	5	6	7
1	Asst Manager / Dy. Manager (Finance) Code : Fin-EX-001-13/14	9020-550-20020 9900-635-22600	4.20 lakhs /p.a. 4.41 lakhs/p.a.	One	30 years 35 years	Rs.500/-
2	Dy. Manager / Manager (HR) Code : HR-EX-001-13/14	9900-635-22600 12150-775-27650	4.41 lakhs /p.a. 5.18 lakhs/p.a.	One	35 years 40 years	Rs.500/-
3	Engineer (D&E) Code : D&E-EX-001-13/14	8620-475-17170	3.74 lakhs/p.a.	One	26 years	Rs.500/-
4	Engineer (D&E) Code : D&E-EX-002-13/14	7670-475-17170	3.59 lakhs/p.a.	Two	24 years	Rs.500/-
5	Technical Asst. Code : Prodn –NE -001-13/14	5950-290-11920	2.78 lakhs/p.a.	Two	22 years	Rs.300/-
6	Technical Asst. Code : Prodn –NE-002-13/14	5950-290-11920	2.78 lakhs/p.a.	Two	22 years	Rs.300/-
7	Technical Asst. Code : Prodn –NE-003-13/14	5950-290-11920	2.78 lakhs/p.a.	Three	22 years	Rs.300/-
8	Operator (Welder) Code : Prodn –NE-004-13/14	5950-290-11920	2.71 lakhs/p.a.	Two	20 years	Rs.300/-
9	Operator (Electroplater) Code : Prodn –NE-005-13/14	5950-290-11920	2.71 lakhs/p.a.	Two	20 years	Rs.300/-
10	Operator (Fitter) Code : Prodn –NE-006-13/14	5950-290-11920	2.71 lakhs/p.a.	Two	20 years	Rs.300/-
11	Operator (Electronics Mechanic) Code : Prodn –NE-007-13/14	5950-290-11920	2.71 lakhs/p.a.	Six	20 years	Rs.300/-

Reservation of posts for SC/ST/OBC/PWD will be as per Government directives.

The upper age limit indicated at column No.6 above is for candidates belonging to General category. The upper age limit will be relaxable by 3 years for OBC candidates, 5 years for SC/ST and PWD candidates.

REQUIRED QUALIFICATION:

Sr.No.	Post	Qualification
1	AM/DM (Finance) Code : Fin-EX-001-13/14	Graduate degree from a recognized Indian University with CA/ICWA (Final).
2	DM/Manager (HR) Code : HR-EX-001-13/14	First Class Graduate degree with MSW/MBA/PG Diploma (two years full time) with specialization in HRM / Personnel Management and Industrial Relations from a recognized Indian University / Institute.
3	Engineer (D&E) Code : D&E-EX-001-13/14	ME/M Tech/M Sc (Engg) in Material Science /Metallurgy from a recognized Indian University / Institute.
4	Engineer (D&E) Code : D&E-EX-002-13/14	First Class Graduate degree in Electronics / E&TC from a recognized Indian University / Institute.
5	Technical Asst. Code : Prodn –NE-001-13/14	Diploma in Mechanical Engg. Minimum 60% for General / OBC candidates & 50% for SC/ST/PWD
6	Technical Asst. Code : Prodn –NE-002-13/14	Diploma in Electronics Engg. Minimum 60% for General / OBC candidates & 50% for SC/ST/PWD
7	Technical Asst. Code : Prodn –NE-003-13/14	B Sc (Chemistry) from a recognized Indian University with Minimum 60% for General / OBC candidates & 50% for SC/ST/PWD
8	Operator (Welder) Code : Prodn –NE-004-13/14	ITI + NCTVT with minimum 75% for General / OBC candidates & 65% for SC/ST/PWD
9	Operator (Electroplater) Code : Prodn –NE-005-13/14	ITI + NCTVT with minimum 75% for General / OBC candidates & 65% for SC/ST/PWD
10	Operator (Fitter) Code : Prodn –NE-006-13/14	ITI + NCTVT with minimum 75% for General / OBC candidates & 65% for SC/ST/PWD
11	Operator (Electronics Mechanic) Code : Prodn –NE-007-13/14	ITI + NCTVT with minimum 75% for General / OBC candidates & 65% for SC/ST/PWD

EXPERIENCE ESSENTIAL:

Sr.No.	Post	EXPERIENCE
1	AM/DM (Finance) Code : Fin-EX-001-13/14	Minimum three years of relevant post qualification experience for AM and Seven years for DM.
2	DM/Manager (HR) Code : HR-EX-001-13/14	Minimum Seven years of relevant post qualification experience for DM and Ten years for Manager.
3	Engineer (D&E) Code : D&E-EX-001-13/14	Previous work experience in Process Industry desirable but not essential.
4	Engineer (D&E) Code : D&E-EX-002-13/14	Previous work experience in Process Industry desirable but not essential.
5	Technical Asst. Code : Prodn –NE-001-13/14	Previous work experience in Process Industry desirable but not essential.
6	Technical Asst. Code : Prodn –NE-002-13/14	Previous work experience in Process Industry desirable but not essential.
7	Technical Asst. Code : Prodn –NE-003-13/14	Previous work experience in Process Industry desirable but not essential.
8	Operator (Welder) Code : Prodn –NE- 004-13/14	Previous work experience in Process Industry desirable but not essential.

9	Operator (Electroplater) Code : Prodn –NE-005-13/14	Previous work experience in Process Industry desirable but not essential.
10	Operator (Fitter) Code : Prodn –NE-006-13/14	Previous work experience in Process Industry desirable but not essential.
11	Operator (Electronics Mechanic) Code : Prodn –NE-007-13/14	Previous work experience in Process Industry desirable but not essential.

Computer skills are essential for Sr. No. 1 to 7 .

For the post in HR candidates with knowledge of Marathi should be preferred .

MODE OF SELECTION:

The selection for the above posts will be through written test followed by an interview of shortlisted candidates.

GENERAL INFORMATION :

1. **For post at Sr.No.5 to 11** - Candidates who have registered themselves in any of the Employment Exchanges in Maharashtra only need apply.
2. **For Sr.No.1 to 4** - In addition to Basic pay, other allowances like Dearness Allowance, HRA, Conveyance Reimbursement, PDA, Canteen Allowance, LTA, Medical Allowance, Telephone Reimbursement, Education Allowance, Superannuation Contribution, MPI, PF, etc as per Company rules will be part of the remuneration package.
3. **For Sr.No.5 to 11** - In addition to Basic pay, other allowances like Dearness Allowance, HRA, Conveyance Reimbursement, Canteen Allowance, LTA, Medical Allowance, Education Allowance, PPI, PF, etc as per Company rules will be part of the remuneration package.
4. Application of GEN / OBC candidates should be accompanied by crossed Demand Draft drawn in on any scheduled bank (**preferably SBI**) in favour of **BEL Optronics Devices Limited, Pune**. Candidates working in PSUs /Govt. Organisations are required to submit their application through proper channel or produce No Objection Certificate at the time of the interview.
5. Candidates called for interview will be reimbursed to and fro train fare (II class) by the shortest route on production of the railway ticket receipts as per Company rules.

Canvassing in any form will result in disqualifiaction. The number of posts indicated above, may vary based on the actual requirement at the time of selection. Relaxation in age / experience may be considered for deserving candidates based on merit at the discretion of Management. Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reasons and no correspondence in this regard will be entertained. **Only Indian nationals need apply. Candidates who had applied for the above posts in the past need not apply.**

Interested candidates may send the applications through post/courier, superscribing on the envelop the post applied for, in the downloadable application format available on the Company's website (www.bel-india.com), along with the application, a recent passport size photograph, copies of SSLC/Matriculation Certificate, Graduation marks cards (all semesters/years), Degree Certificate, marks cards of all semesters/years of PG degree, PG degree certificate, Caste certificate, PWD certificate(if applicable), copy of Employment Exchange registration Card for Post at Sr.No.5 to 11 and other relevant certificates. **Applications submitted in the above format with all relevant enclosures will only be accepted.**

The applications are to be sent to Head- HR, BEL Optronic Devices Limited, EL-30, 'J' Block, Bhosari Industrial Area, Pune- 411 026. On or before 15.01.2014.