



Assam University: Silchar

CONVOCATION NOTIFICATION

The Assam University (A Central University established by an Act of the Parliament) will hold its 12th Convocation on **6th March, 2012**.

The following degrees will be conferred in the 12th convocation: Ph D and M.Phil- 2011, Post Graduate and Integrated Courses- 2011 and in some cases 2010, P G Diploma 2011, MBBS- 2010, MD, MS & PG Diploma (Medical) 2011, B Ed 2011, LLB – 2011, Three Year Degree Course (TDC)- 2011.

Candidates who are eligible and willing to attend the convocation may apply in the prescribed form available at the University website ***www.aus.ac.in*** or may obtain the application form from office of the Controller of Examinations, AUS on all working days, except Saturdays, Sundays and Holidays **from 11 am to 2 pm between 18th January 2012 to 16th February, 2012** intimating their willingness to attend the convocation.

Candidate may send the properly filled in application form duly countersigned by the Principal of concerned college or Head of the Department (in case of PG students) **along with all relevant documents as mentioned in the form to the Controller of Examinations, Assam University, Silchar 788011. Fees of Rs 1000/- (Rupees one thousand only) to be deposited in our SB Account No. 20050110009109 with UCO Bank, Assam University Campus and counterfoil of 'pay in slip' should be enclosed with the application form. This is a CBS Branch and amount of fees can be deposited from any CBS Branch of UCO Bank outside Silchar also. Applications received after due date and incomplete application(s) will not be considered and will be rejected summarily.**

There will be a rehearsal on 5th March 2012 at 1.30 pm at the university campus for those who will attend the convocation. Candidates must report to university campus by 11 am of 5th March 2012 positively for collection of gown etc. Participation in the rehearsal is compulsory for all the candidates. The last date of receipt of application form is 17th February, 2012.

No. AUK-202/12/2012

Registrar i/c

Dated: 12th Jan 2012



ASSAM UNIVERSITY, SILCHAR

Dy.No. _____

Date _____

Form No. _____

Signature
D.A (Doc)

APPLICATION FORM FOR ADMISSION INTO XII CONVOCATION

- 1. Name of the Applicant in block letters (as per Registration Certificate) : _____
- 2. Assam University Registration No. & Year : _____ of _____
- 3. Father's Name : _____
- 4. Mother's Name : _____
- 5. Address for communication with Tele No (Tele No. is mandatory) : _____
- 6. Degree for which applied for : _____
- 7. Fees Paid Rs. 1000/- Vide UCO Bank 'pay in slip' Dated _____

EXAMINATION DETAILS (Please tick the degree for which applied for attending convocation and furnish following details)

Examination Passed (please tick)		Year of passing of Final Examination	Name of University	Examination Roll No	Division/ Class/ Pass	Name of Deptt/ College	Whether Obtained Rank (State Position)
B.A/B.Sc/B com/BCA/BSW/BVA/ B.Sc(Computer Science)							
M.A./M.Sc/M.Com/M.M.C/M.B.A/ /MVA./M.Sc (Computer Sc.) BED/MED/LL.B/B.Tech							
MBBS/MD/MS/ PG Diploma							
For M.Phil & Ph.D only	Year of Course Work Examination of M.Phil/Ph.D	Award Notification No. & Date	Deptt.	Course Work Exam Roll/No	Final Regn.No. & date	Grade Obtained (For M.Phil)	
M.Phil / Ph.D							

DECLARATION BY THE APPLICANT

The above statements are true to the best of my knowledge and belief. The University authority may take appropriate action against me as deem fit, if at a later stage any portion of the statement is found to be erroneous.

Enclosures: (Please put tick mark whichever is applicable)

- 1. Attested copy of Registration/ Migration Certificate of this university for all categories of students and appropriate document as listed below:-
 - a. Attested copy of Final Mark sheet (For all courses) /Notification (in case of Ph.D/M.Phil)
 - b. Internship certificate and copy of final marks sheet in case of MBBS
 - c. Course Work Mark sheet (For M.Phil and Ph D)
 - d. Counterfoil of pay in slip for Rs. 1000/-

Date:.....

Full Signature of the Applicant

RECOMMENDATION OF THE PRINCIPAL/ HEAD OF THE DEPARTMENT

Certified that the information provided by the candidate is correct as per the records available with the College/ Department. It is recommended that the original certificate may be issued.

For College / Departmental Use
Memo No.
Date:

Signature of the Principal / HOD with date
NAME (IN BLOCK LETTERS)
Office Seal

(FOR INSTRUCTIONS SEE OVERLEAF)

RECEIPT

Received Application form from _____ of _____ College/Department along with all required enclosures for Admission into XII Convocation of Assam University.

Degree Applied for : _____ of 20__

Date _____

Signature with office Seal
(For & on behalf of Assam University)

RULES

1. In the XII convocation Degrees shall be awarded to students who have passed their final examinations during the year 2011. However, for MBBS degree, students passed out in 2010 and completed the internship are eligible to receive the Degree.
2. The application must be completed in all respect. All columns must be filled up and be submitted through the Principal of the College concerned/Head of the Department (for PG Students) along with counterfoil of 'pay in slip' regarding payment of prescribed fees. The following documents are to be submitted along with the application form:-
 - (a) **Attested copy of the Registration Certificate/Migration Certificate- in case migration certificate is taken from this university by surrendering the original Registration Certificate. This is applicable in all cases where application is submitted for obtaining original certificate.**
 - (b) Attested copy of the Final mark sheet for which original certificate is applied for.
 - (c) Attested copy of the Course Work Mark sheet & Notification (for M.Phil candidates).
 - (d) Attested copy of the Final Registration certificate & Notification (for PhD candidates).
 - (e) Attested copy of the Internship certificate issued by the Principal Medical College, Silchar/ Any other authorised institutions along with copy of final marks sheet (for MBBS candidates only)
3. (a) **Fees for attending convocation along with fee of original certificate is Rs 1000/- (Rupees one thousand) only**

(B) **Amount of fees to be deposited with UCO Bank, Assam University Branch SB Account No. 20050110009109. Counterfoil of 'pay in slip' to be attached with the application form. This is a CBS Branch and amount of fees can be deposited to this account from any CBS Branch of UCO Bank outside Silchar also.**
4. **The receipt provided by the Examination Department on deposit of form must be carried on the day of rehearsal as well as on the day of convocation.**

FOR OFFICE USE ONLY

Result verified and found correct	Checked. Certificate may be prepared	Recommended for Signature of COE/VC
Dealing Assistant	Section Officer	Deputy Registrar/ Assistant Registrar
<u>CONTROLLER OF EXAMINATIONS</u>		